Preeti Mainali

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EDUCATION	Candidate for **Bachelor of Arts in Management Information Systems,** The University of Alabama **Graduation Date**: May 2026 **GPA**: 3.6/4.00 **Major**: Management Information Systems

EXPERIENCE

Sep 2024–Present

OTIDE Student Assistant, *The University of Alabama, Tuscaloosa, AL*

Goal: Delivered support that maximized uptime & accessibility of university system & learning platforms.

Value: Reduced disruptions to academic operations and improved user satisfaction by resolving technical issues quickly and efficiently.

My Contribution:
- Resolved software, login, and system access issues, minimizing downtime for faculty and students.
- Delivered technical guidance that improved adoption and usage efficiency of online platforms.
- Logged and analyzed support cases to identify recurring issues, recommending process improvements to enhance system reliability.

June 2023 – August 2023

June 2025 - August 2025

Recruitment & Manpower Intern, *Asiapower Overseas Nepal Pvt. Ltd., Kathmandu, Nepal*

Goal: Strengthened the company's recruitment pipeline by optimizing data tracking, candidate assessment, and client relations.

Value: Increased recruitment efficiency, reduced time-to-hire, and enhanced client satisfaction through data-driven hiring strategies.

My Contribution:
- Applied candidate analytics to streamline screening and improve quality of hires.
- Built and maintained a dynamic client database to track job openings and candidate progress, improving data accuracy and responsiveness.
- Partnered with international embassies to ensure compliance and accelerate client visa approvals.
- Produced recruitment insights that guided management decisions and improved placement outcomes.

June 2020 – Jan 2021

Medical Interpreter, *Homeland Language Services, Remote work*

Goal: Provided precise interpretation services that enabled effective communication between healthcare providers and patients.

Value: Enhanced quality of care by ensuring accurate medical communication, reducing misdiagnosis risks, and improving patient trust.

My Contribution:
- Interpreted 100+ medical consultations with accuracy, ensuring compliance with HIPAA regulations.
- Translated complex medical documentation in real time to maintain treatment continuity.
- Improved patient understanding of care plans, reducing repeated consultations and enhancing satisfaction.

Aug 2020 – May 2022

Co-founder & CEO, *Ikshana~ Non-profit Organization, Kathmandu, Nepal*

Goal: To establish and scale educational initiatives that addressed resource gaps in underserved communities.

Value: Drove organizational growth by securing funding, managing operations, and leading community projects that delivered measurable social and educational impact.

My Contribution:
- Founded and scaled a nonprofit library initiative serving 400+ students with 3,000+ books.
- Secured and managed $1,000+ annually through fundraising campaigns to sustain education projects.
- Directed strategic outreach initiatives through social media, engagement and project visibility.
- Led cross-functional teams in planning and executing awareness seminars, enhancing organizational credibility and long-term impact.

TECHNICAL EXPERIENCE

Languages: JavaScript, C#

Operating Environments: MS Windows, macOS

Business Tools: Visual Studio, Canva, Microsoft Office, Adobe Photoshop, Adobe Express, Operacloud, GitHub

Other skills: Fluent in Hindi, Nepali and English

HONORS AND ACTIVITIES

Dean's List (4 Semesters)	Association for Information Systems (AIS)
UA Leadership and Achievement Scholarship	Alabama Information Management Society (AIMS)
International Club, Secretary (USD)	NSA, Event Coordinator (UA)