



# Amna Usman

A highly motivated and ambitious university student with a strong passion for technology and a desire to contribute to the industry. Eager to apply and expand my technical skills and knowledge in a dynamic and challenging tech role.

## Contact

### Phone

+92-3428684633

### Email

amna.usn@gmail.com

### Address

Wah Cantt, Rawalpindi

## Education

2021 - Present

### Bachelors in Computer Science

FAST National University of Computer and Emerging Sciences

2017 - 2021

### O/A Levels

Supernova School

## Expertise

- Product Development
- Graphic Design
- SCRATCH
- HTML/CSS
- C++
- SQL

## Language

English

Urdu

## Volunteer Work

Helping Hands International  
2019 - 2021

## Courses

Start the UX Design Process: Empathize, Define, and Ideate

Foundations of User Experience (UX) Design

Learning How to Learn: Powerful mental tools to help you master tough subjects

## Experience

### Dec 2021 - Present

learndirect | Manchester, UK

#### Academic Mentor

- Skilled in preparing students for Functional Skills, GCSE, and IGCSE English Language exams.
- Delivered coding instruction to students of various skill levels, teaching SCRATCH.
- Assisted students in understanding programming concepts, and problem-solving.
- Acted as an academic mentor, offering guidance on study skills, time management, and goal-setting.
- Created an enriching learning environment that fostered academic growth.
- Tracked student progress and tailored mentoring approach to ensure continued development and achievement.

### Aug 2021 - Present

Solasta | Wah Cantt, Pakistan

#### Small Business Entrepreneur

- Designed captivating graphics for branding and promotion.
- Implemented competitive pricing strategies to maximize profitability.
- Managed order fulfillment for 50+ customers, ensuring satisfaction and timely delivery.
- Oversaw logistics, including inventory management and shipping coordination.
- Handcrafted unique jewelry designs with attention to detail.
- Conducted inventory management and accurate recordkeeping.
- Implemented marketing initiatives to increase brand awareness, including giveaways and collaborations.
- Maintained detailed records and tracked business performance.

### Sep 2021 - Nov 2021

Project Exchange | Online

#### Facilitator

- Co-facilitated a diverse group of individuals in an 8-week program focused on the 17 Sustainable Development Goals.
- Ensured timely submission and thorough review of weekly assignments by participants.
- Facilitated engaging and productive group discussions on a weekly basis.
- Promoted a positive and collaborative environment among participants.
- Utilized strong communication and organizational skills to effectively engage participants.
- Fostered a sense of community and teamwork within the group.

## Leadership Roles

### Marketing Project Group Leader

Best Idea Winner • May 2023

### Deputy Convener

FPDC • Jan 2023 - Mar 2023

### Head of Content in WIT

GDSC • Aug 2021 - Jun 2022

### Co-Editor in Chief

SuperNova Gazette • June 2020 - Jan 2021

### MASHAL Program Group Leader

Best Final Presentation • Aug 2021 - Sep 2021

### Panther Cage Challenge Group Leader

Most Persuasive Pitch • Aug 2020