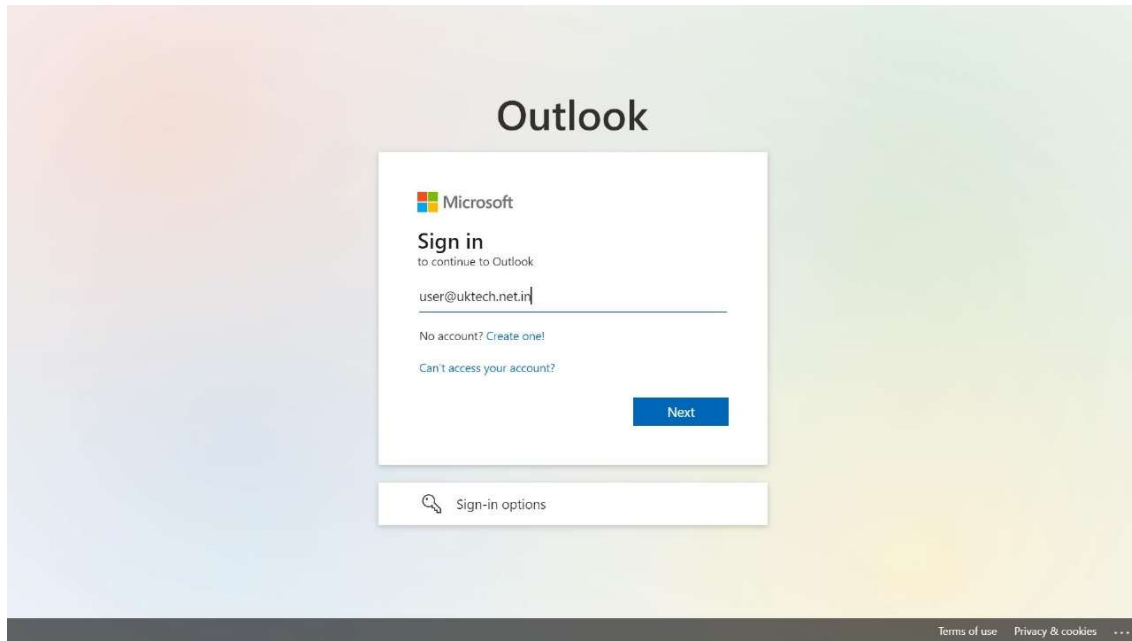


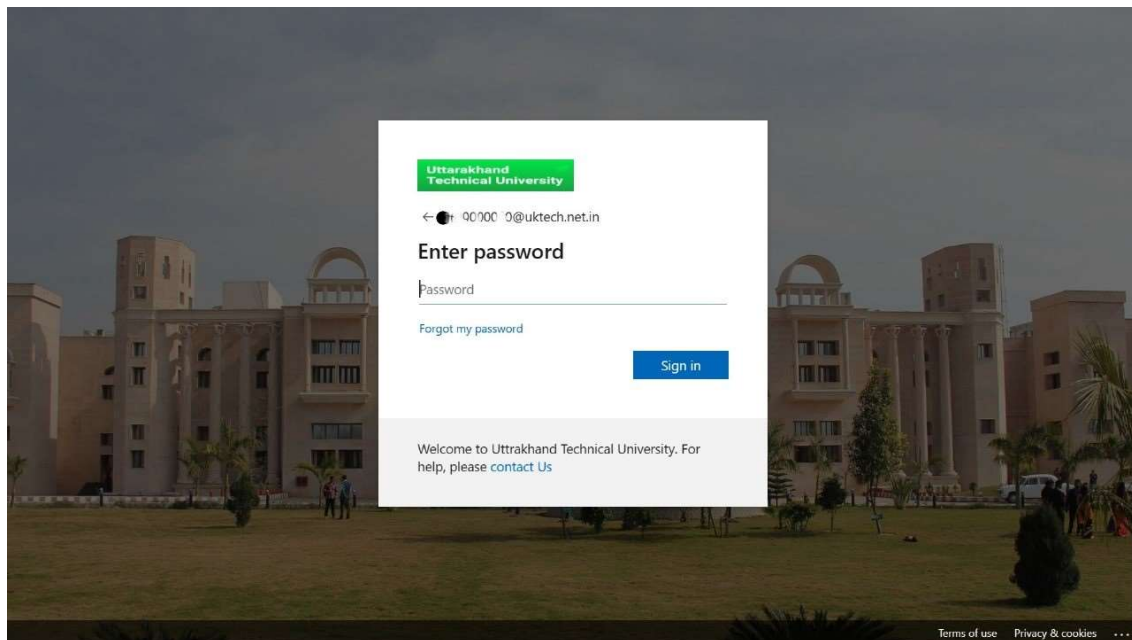
Steps to follow first-time login

Step 1: Open the login web page <https://outlook.office365.com>

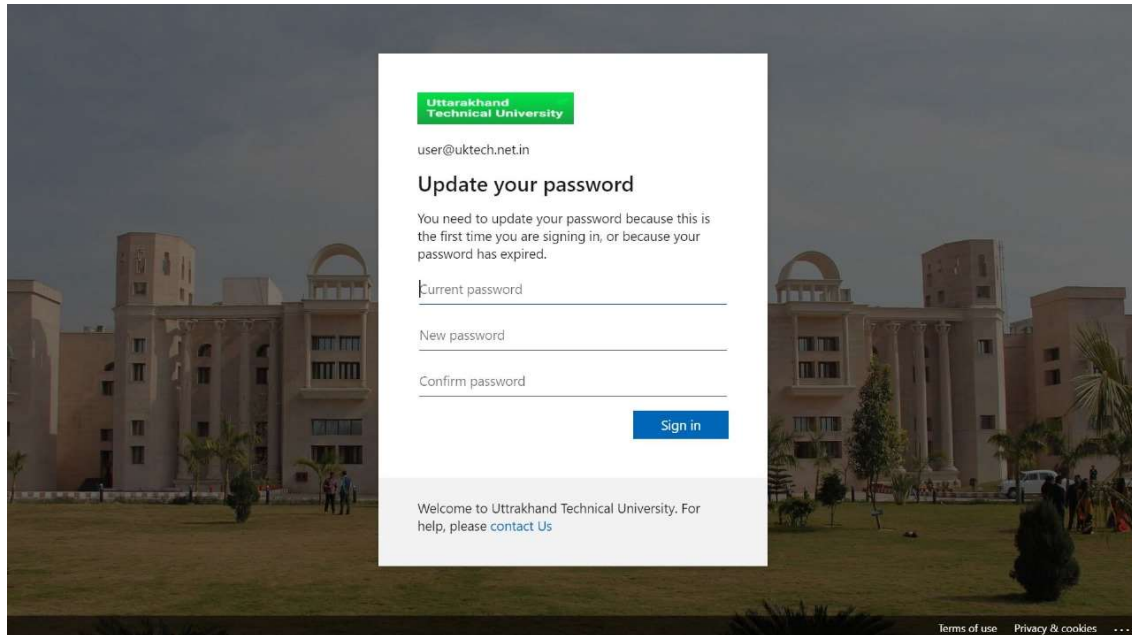
Step 2: Enter your Email ID



Step 3: Enter your password



Step 3: For account safety change your password.



The screenshot shows a login page for Uttarakhand Technical University. The background is a large, modern building with a central tower and arched windows. In the foreground, there is a green lawn with some trees and a few people walking. A white login box is centered on the page. At the top of the box is the university's logo, which consists of a green rectangle with the text 'Uttarakhand Technical University' in white. Below the logo, the email address 'user@uktech.net.in' is displayed. The main heading is 'Update your password'. Below this, a message states: 'You need to update your password because this is the first time you are signing in, or because your password has expired.' There are three input fields: 'Current password', 'New password', and 'Confirm password'. A blue 'Sign in' button is located to the right of the 'Confirm password' field. At the bottom of the box, a welcome message reads: 'Welcome to Uttarakhand Technical University. For help, please [contact Us](#)'. At the bottom right of the page, there are links for 'Terms of use' and 'Privacy & cookies'.

Uttarakhand Technical University

user@uktech.net.in

Update your password

You need to update your password because this is the first time you are signing in, or because your password has expired.

Current password

New password

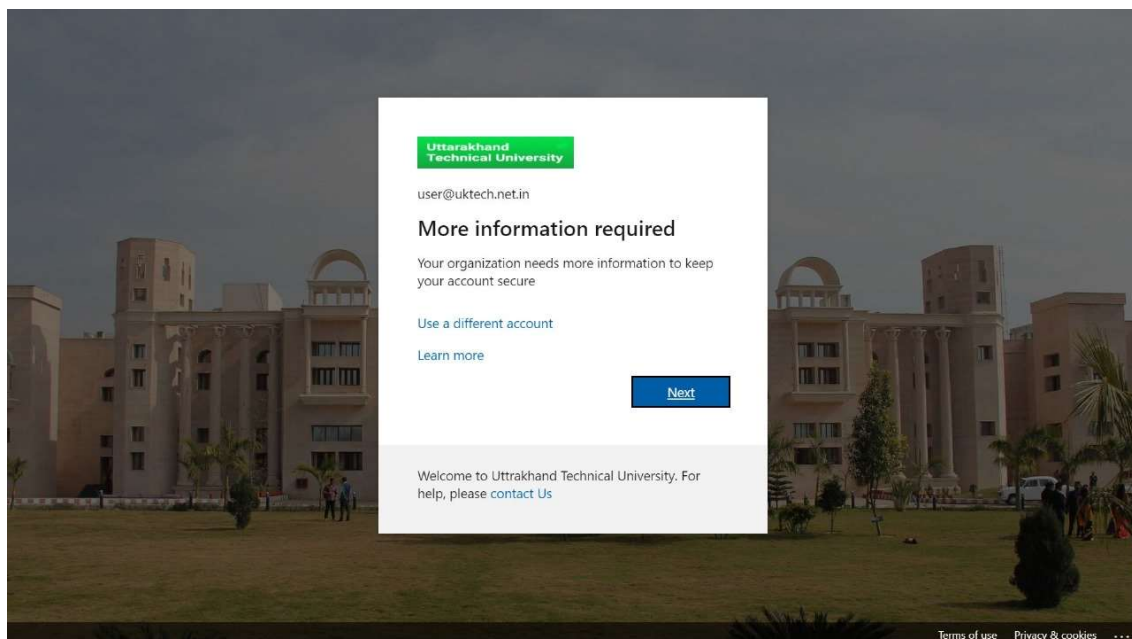
Confirm password

Sign in

Welcome to Uttarakhand Technical University. For help, please [contact Us](#)

[Terms of use](#) [Privacy & cookies](#) ...

Step 4: Click on next.



The screenshot shows the same login page as before, but the message has changed. The heading is now 'More information required'. The message states: 'Your organization needs more information to keep your account secure'. There are two links: 'Use a different account' and 'Learn more'. A blue 'Next' button is located to the right of the 'Learn more' link. The welcome message at the bottom remains the same: 'Welcome to Uttarakhand Technical University. For help, please [contact Us](#)'. The background image and the university logo are also the same.

Uttarakhand Technical University

user@uktech.net.in

More information required

Your organization needs more information to keep your account secure

[Use a different account](#)

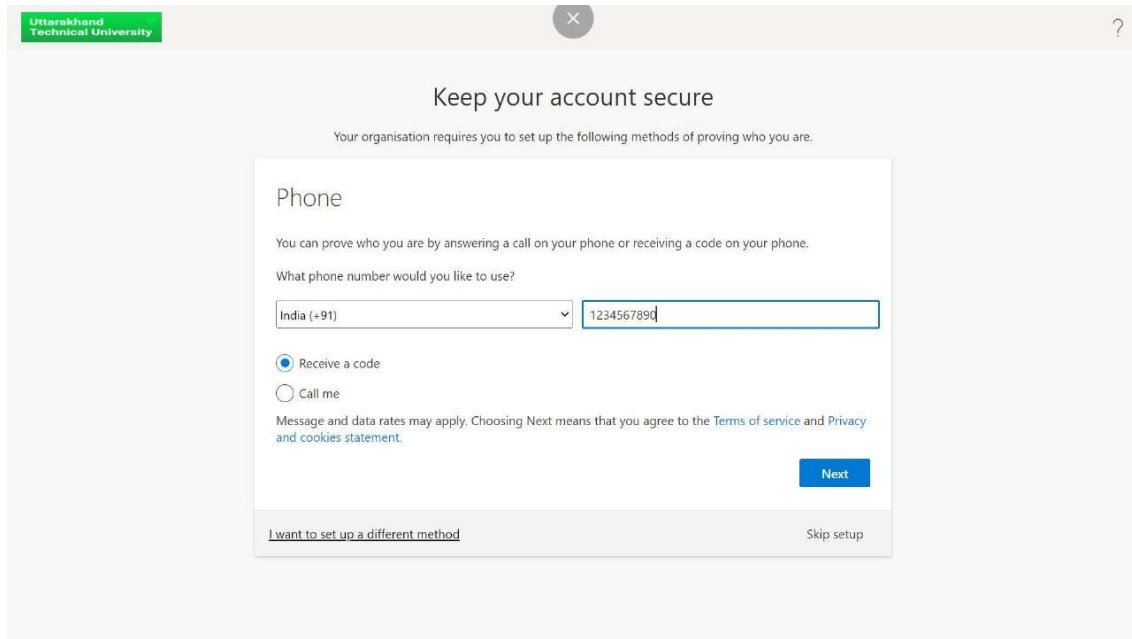
[Learn more](#)

Next

Welcome to Uttarakhand Technical University. For help, please [contact Us](#)

[Terms of use](#) [Privacy & cookies](#) ...

Step 5: Enter your mobile number. Please note that if you forget your password in the future, this mobile number will be used for resetting the password.



Uttarakhand Technical University

Keep your account secure

Your organisation requires you to set up the following methods of proving who you are.

Phone

You can prove who you are by answering a call on your phone or receiving a code on your phone.

What phone number would you like to use?

India (+91) 1234567890

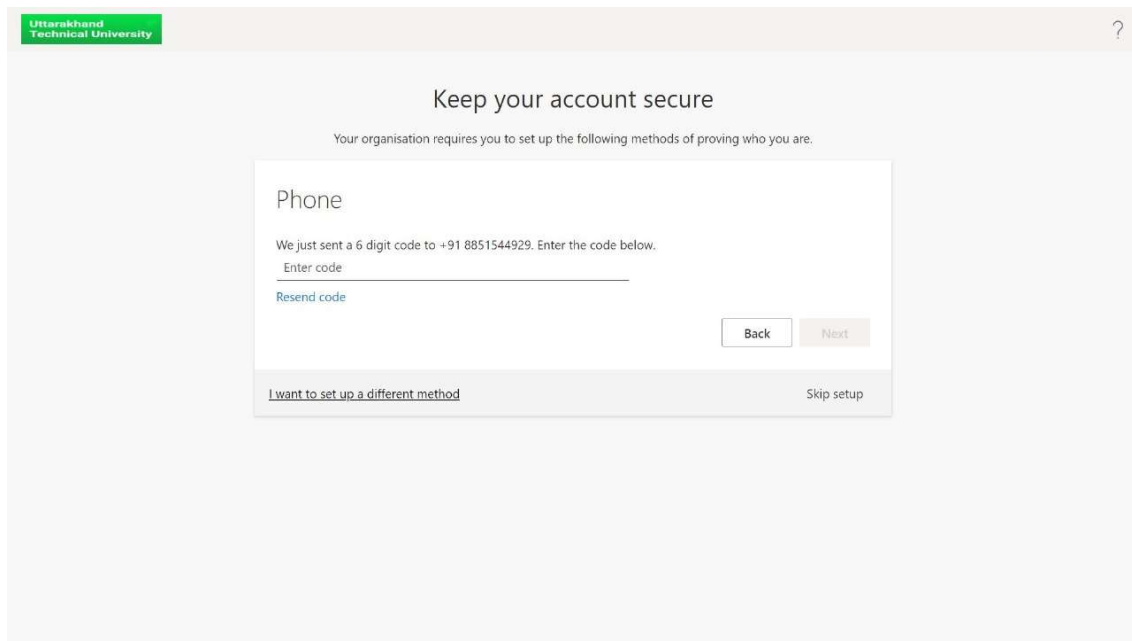
☒ Receive a code
☐ Call me

Message and data rates may apply. Choosing Next means that you agree to the [Terms of service and Privacy and cookies statement](#).

Next

[I want to set up a different method](#) Skip setup

Step 6: Enter 6-digit code to verify your number.



Uttarakhand Technical University

Keep your account secure

Your organisation requires you to set up the following methods of proving who you are.

Phone

We just sent a 6 digit code to +91 8851544929. Enter the code below.

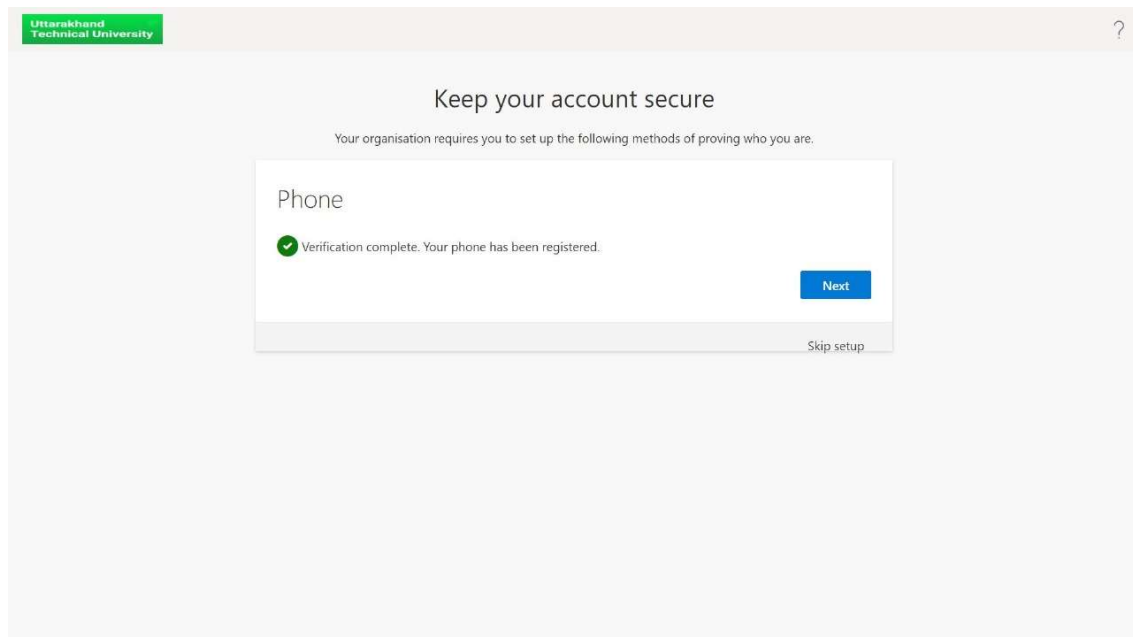
Enter code

[Resend code](#)

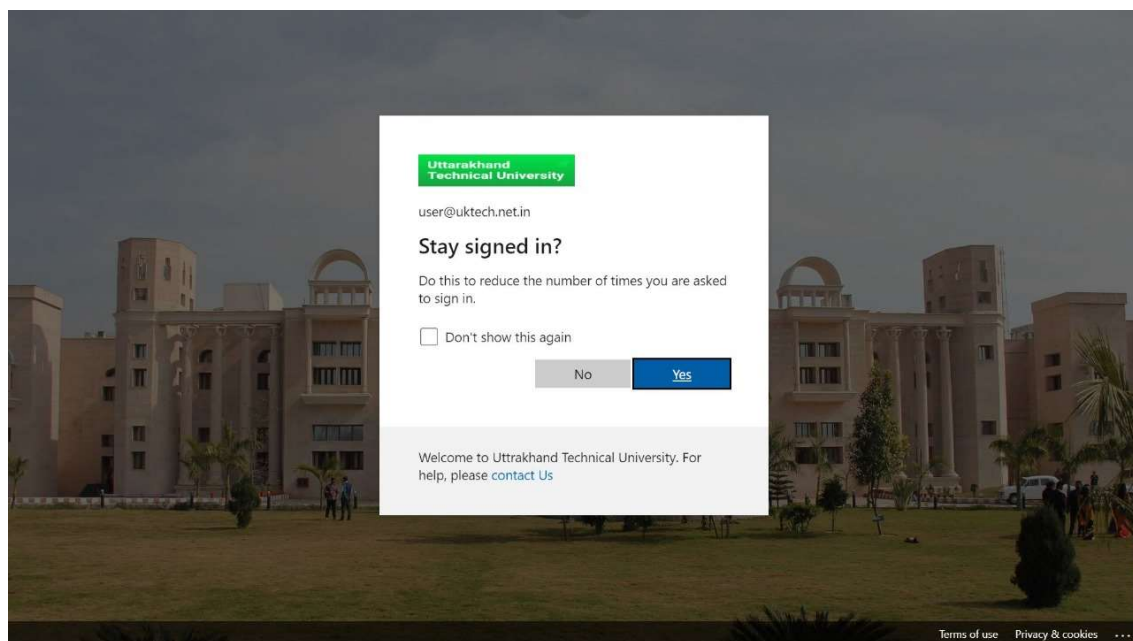
Back Next

[I want to set up a different method](#) Skip setup

Step 7: Click on next



Step 8: Choose one option.



Step 9: You can now check your emails.

