

## LEAVE APPLICATION FORM

Date of Application: 24-09-2023

Employee Name: Testlokesh

Employee ID: 170

Designation: AP

Department: School of Technology

Manager: Dr. Kiran K Ravulakollu

Leave Start Date: 24-09-2023

Leave End Date: 25-09-2023

Number of days of leave: 2

Reason For Leave: Test

Work Done By: Na

Nature Of Leave: Compensatory Leave

Compensatory Leave Dates: 08-09-2023, 12-09-2023

Manager Approval: approved

**Employee Signature** 

Date: 24-09-2023

Manager Signature

Date: 24-09-2023