

## LEAVE APPLICATION FORM

Date of Application: 25-10-2023

Employee Name: Dr. Patlolla Venkat Reddy

Employee ID: 170909

Designation: Assistant professor

Department: School of Technology

Manager: Dr. Kiran K Ravulakollu

Leave Start Date: 03-10-2023

Leave End Date: 03-10-2023

Number of days of leave: 1.0

Reason For Leave: Meeting with Sri Vinod Kumar, Standing Committee member, BRS Party

Work Done By: rescheduled

Nature Of Leave: On Duty

Compensatory Leave Dates: Not Applicable

Manager Approval: approved

**Employee Signature** 

Date: 25-10-2023

Manager Signature

Date: 27-10-2023