

LEAVE APPLICATION FORM

Date of Application: 21-12-2023

Employee Name: Dr. Riya Bhattacharya

Employee ID: 170937

Designation: Assistant Professor

Department: School of Technology

Manager: Dr. Kiran K Ravulakollu

Leave Start Date: 26-12-2023

Leave End Date: 27-12-2023

Number of days of leave: 2.0

Reason For Leave: Attending an event

Work Done By: Dr. Shweta Gupta

Nature Of Leave: Sick Leave

Compensatory Leave Dates: Not Applicable

Manager Approval: approved

Employee Signature

Date: 21-12-2023

Manager Signature

Date: 21-12-2023