

## LEAVE APPLICATION FORM

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Date of Application: 11-10-2023

Employee Name: Dr. Sarah Mariam Roy

Employee ID: 170824

Designation: Assistant Professor

Department: School of Technology

Manager: Dr. Kiran K Ravulakollu

Leave Start Date: 20-10-2023

Leave End Date: 20-10-2023

Number of days of leave: 1

Reason For Leave: HOMETOWN

Work Done By: Dr. Subin Scaria

Nature Of Leave: Sick Leave

Compensatory Leave Dates: Not Applicable

Manager Approval: approved



Employee Signature

Date: 11-10-2023



Manager Signature

Date: 17-10-2023