

LEAVE APPLICATION FORM

Date of Application: 23-11-2023

Employee Name: Dr Kamil Reza Khondakar

Employee ID: 170908

Designation: Assistant professor

Department: School of Technology

Manager: Dr. Kiran K Ravulakollu

Leave Start Date: 27-11-2023

Leave End Date: 01-12-2023

Number of days of leave: 4.0

Reason For Leave: Family visit

Work Done By: Not applicable

Nature Of Leave: Sick Leave

Compensatory Leave Dates: Not Applicable

Manager Approval: approved



Employee Signature

Date: 23-11-2023



Manager Signature

Date: 23-11-2023