

LEAVE APPLICATION FORM

Date of Application: 26-12-2023

Employee Name: Kondru Seshu Nelson

Employee ID: 170972

Designation: English Lab Technician

Department: School of Technology

Manager: Dr. Kiran K Ravulakollu

Leave Start Date: 26-12-2023

Leave End Date: 27-12-2023

Number of days of leave: 2.0

Reason For Leave: Personal

Work Done By: NA

Nature Of Leave: Sick Leave

Compensatory Leave Dates: Not Applicable

Manager Approval: approved



Employee Signature

Date: 26-12-2023



Manager Signature

Date: 26-12-2023