

## LEAVE APPLICATION FORM

Date of Application: 20-10-2023

Employee Name: Radharapu Gopinadh

Employee ID: 170940

Designation: CSE -Lab Technician

Department: School of Technology

Manager: Dr. Kiran K Ravulakollu

Leave Start Date: 24-10-2023

Leave End Date: 24-10-2023

Number of days of leave: 1

Reason For Leave: Personal

Work Done By: Mr Naveen

Nature Of Leave: Sick Leave

Compensatory Leave Dates: Not Applicable

Manager Approval: approved

**Employee Signature** 

R. Gopinadh

Date: 20-10-2023

Manager Signature

Date: 26-10-2023