

## LEAVE APPLICATION FORM

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Date of Application: 21-11-2023

Employee Name: Lokesh Kumar

Employee ID: 170729

Designation: Assistant Professor

Department: School of Technology

Manager: Dr. Kiran K Ravulakollu

Leave Start Date: 27-11-2023

Leave End Date: 01-12-2023

Number of days of leave: 5.0

Reason For Leave: Attending Workshop at Goa University

Work Done By: NA

Nature Of Leave: On Duty

Compensatory Leave Dates: Not Applicable

Manager Approval: approved

*Lokesh Kumar*

Employee Signature

Date: 21-11-2023



Manager Signature

Date: 22-11-2023