

## LEAVE APPLICATION FORM

Date of Application: 09-11-2023

Employee Name: Ravi Gunupuru

Employee ID: 170393

Designation: Associate Professor

Department: School of Technology

Manager: Dr. Kiran K Ravulakollu

Leave Start Date: 08-11-2023

Leave End Date: 08-11-2023

Number of days of leave: 1.0

Reason For Leave: Personal

Work Done By: No classes

Nature Of Leave: Compensatory Leave

Compensatory Leave Dates: 04-11-2023

Manager Approval: approved

Employee Signature

Date: 09-11-2023

Manager Signature

Date: 14-11-2023