

# **ADMIN MANUAL**

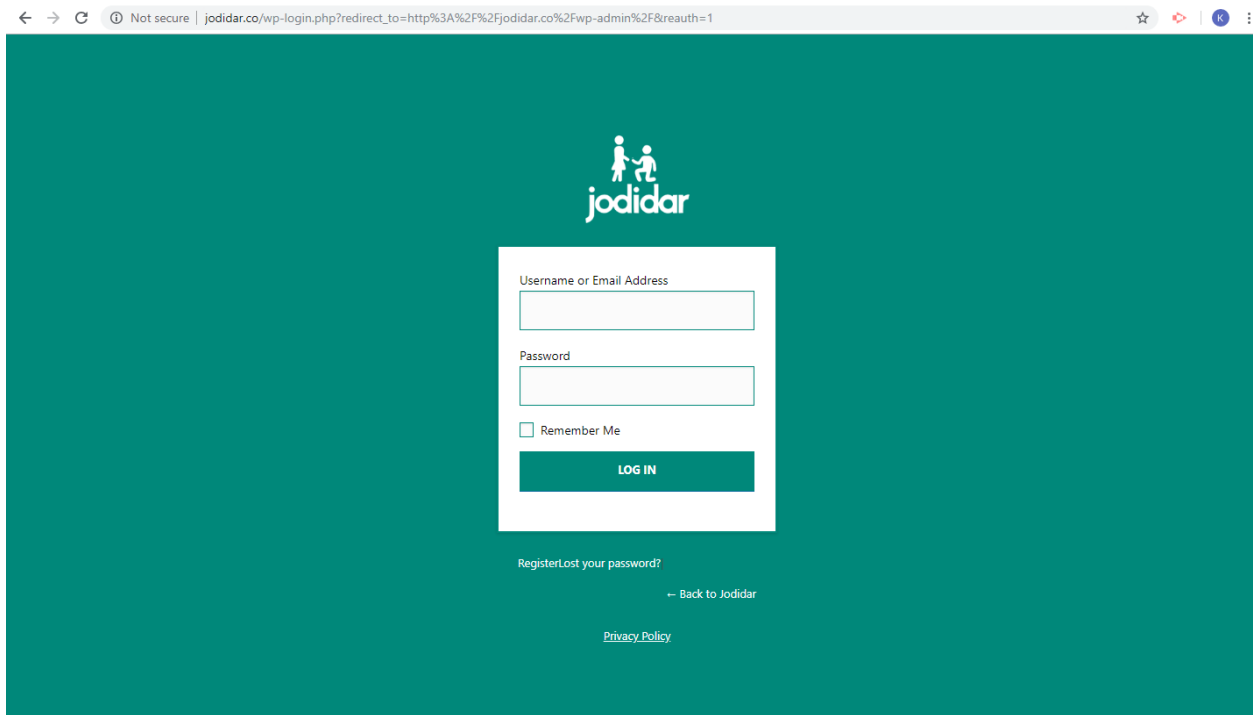
## **JODIDAR**

Please login with below credential

Admin url: <http://jodidar.co/wp-admin>

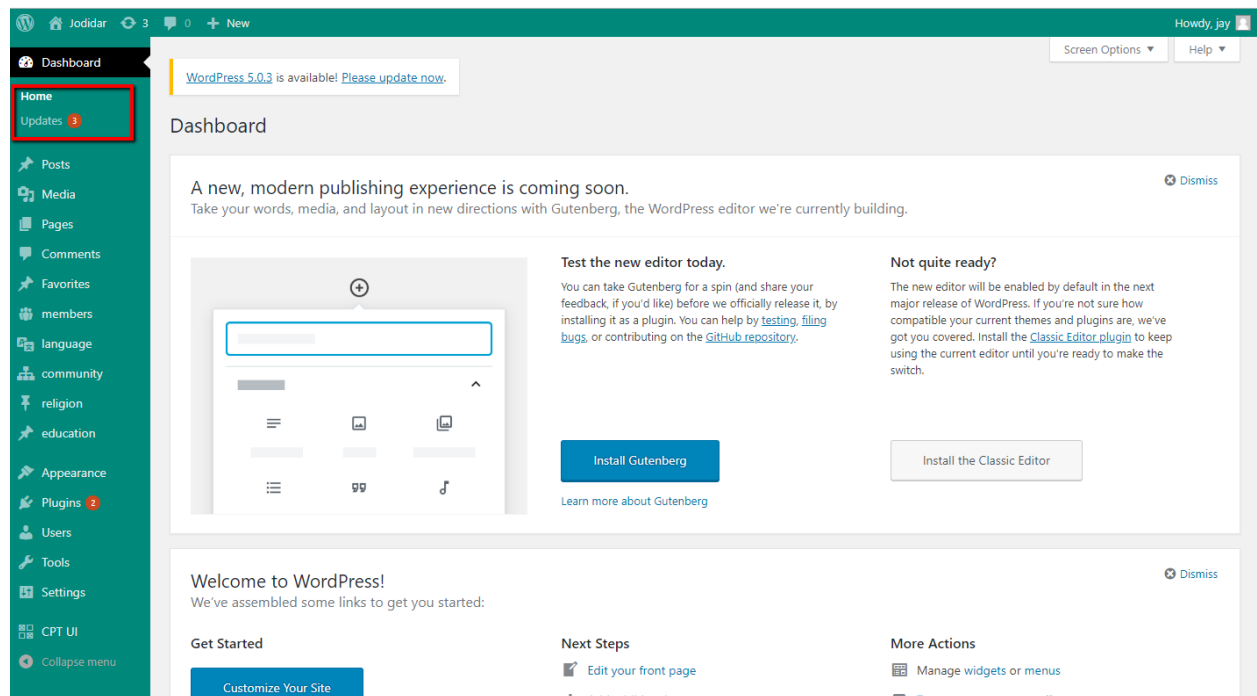
Username: jay

Password: admin@123##

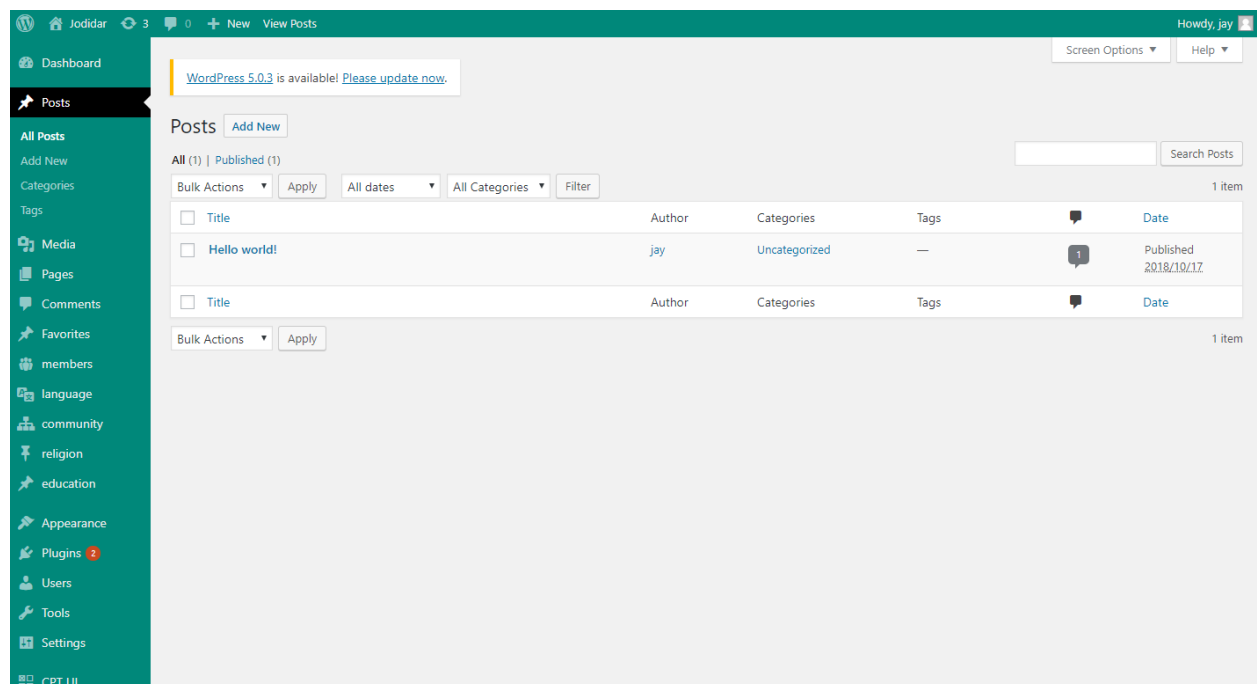
A screenshot of a web browser showing the login page for 'jodidar'. The browser's address bar displays the URL 'http://jodidar.co/wp-login.php?redirect\_to=http%3A%2F%2Fjodidar.co%2Fwp-admin%2F&reauth=1'. The page has a teal background. At the top center is the 'jodidar' logo, which consists of a white icon of two people and the word 'jodidar' in white. Below the logo is a white login form. The form contains two input fields: 'Username or Email Address' and 'Password'. Below these fields is a checkbox labeled 'Remember Me'. At the bottom of the form is a teal button with the text 'LOG IN' in white. Below the login form, there is a link 'RegisterLost your password?' and a link '← Back to Jodidar'. At the very bottom, there is a link 'Privacy Policy'.

After login with above credential admin dashboard gets open. it is a default dashboard of word press ,it is for developer use ,don't change any functionality from it

Home and update options are also for developer use, don't change anything from it.

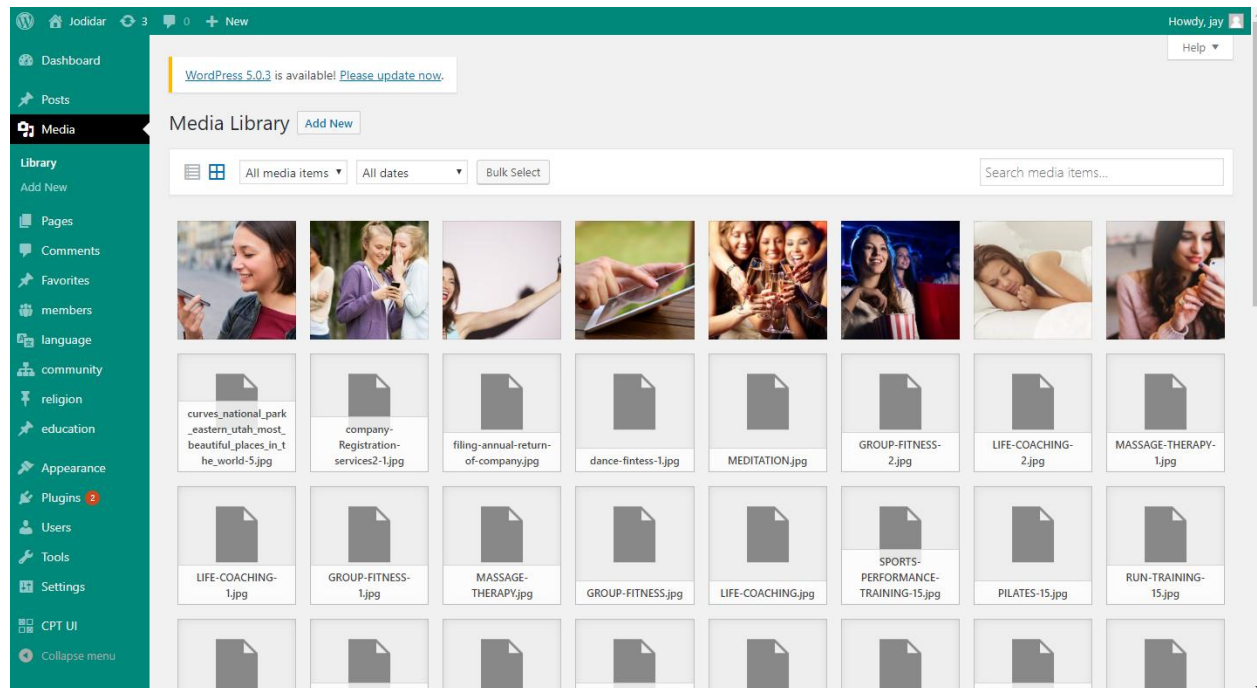


## a) Posts



It is a word press default functionality, no need to change it.

## b) Media



It is word press default functionality, no need to change it.

## c) Pages

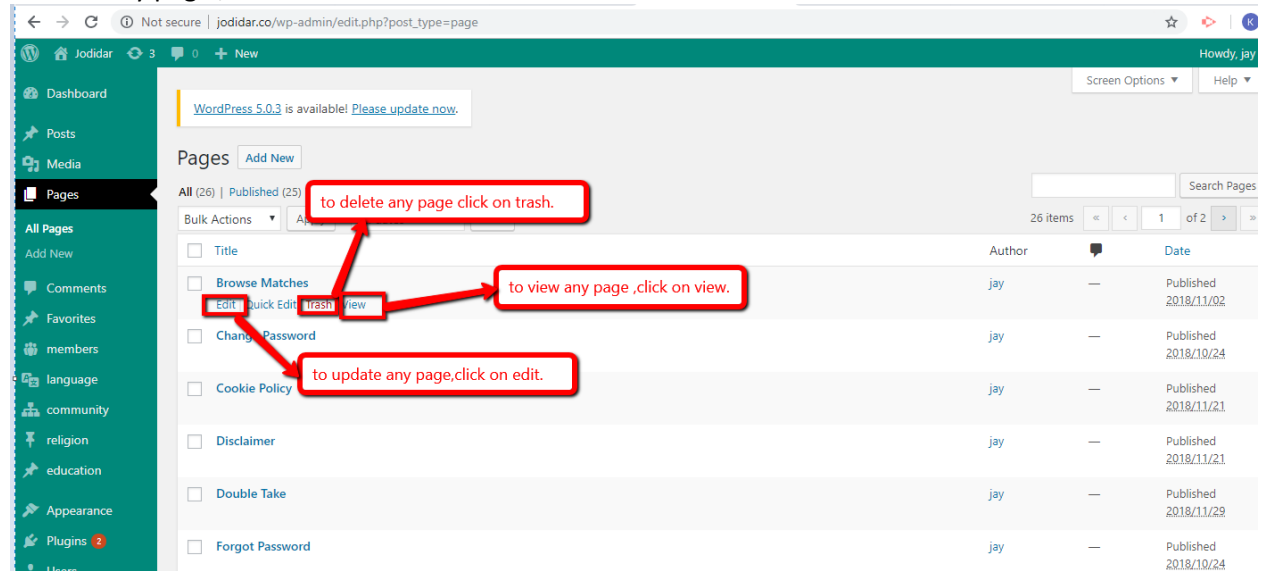
All web pages are listed here, admin can edit, add and delete any webpage from here.

Delete

To delete any page, move cursor on its title and click on trash.

View

To view any page , click on view.



## Edit

To edit any page, click on edit. then that page get open update the content and click on update.

WordPress 5.0.3 is available! [Please update now.](#)

**Edit Page** [Add New](#)

Permalink: <http://jodidar.co/privacy-policy/> [Edit](#)

Need help putting together your new Privacy Policy page? [Check out our guide](#) for recommendations on what content to include, along with policies suggested by your plugins and theme.

[Add Media](#)

Paragraph **B** *I* [Link](#) [Image](#) [Table](#) [Code](#) [More](#)

Visual Text

Thank you for choosing to be part of our community at Jodidar ("Company", "we", "us", or "our"). We are committed to protecting your personal information and your right to privacy. If you have any questions or concerns about our policy, or our practices with regards to your personal information, please contact us [info@jodidar.co](mailto:info@jodidar.co).

When you visit our website [jodidar.co](http://jodidar.co), and use our services, you trust us with your personal information. We take your privacy very seriously. In this privacy notice, we describe our privacy policy. We seek to explain to you in the clearest way possible what information we collect, how we use it and what rights you have in relation to it. We hope you take some time to read through it carefully, as it is important. If there are any terms in this privacy policy that you do not agree with, please discontinue use of our Sites and our services.

This privacy policy applies to all information collected through our website (such as [jodidar.co](http://jodidar.co)), and/or any related services, sales, marketing or events (we refer to them collectively in this privacy policy as the "Sites").

**Please read this privacy policy carefully as it will help you make informed decisions about sharing your personal information with us.**

**Publish**

[Preview Changes](#)

Status: Published [Edit](#)

Visibility: Public [Edit](#)

Revisions: 8 [Browse](#)

Published on: Oct 17, 2018 @ 12:58 [Edit](#)

[Move to Trash](#)

[Update](#)

**Page Attributes**

Parent

(no parent)

Template

Default Template

Order

## Add new page

To add new page ,click on add new.

WordPress 5.0.3 is available! [Please update now.](#)

**Add New Page**

test

Permalink: <http://jodidar.co/test-2/> [Edit](#)

[Add Media](#)

Paragraph **B** *I* [Link](#) [Image](#) [Table](#) [Code](#) [More](#)

Visual Text

test test test test

Word count: 4 Draft saved at 5:47:13 am.

**Publish**

[Save Draft](#)

[Preview](#)

Status: Draft [Edit](#)

Visibility: Public [Edit](#)

[Publish Immediately](#) [Edit](#)

[Move to Trash](#)

[Publish](#)

**Page Attributes**

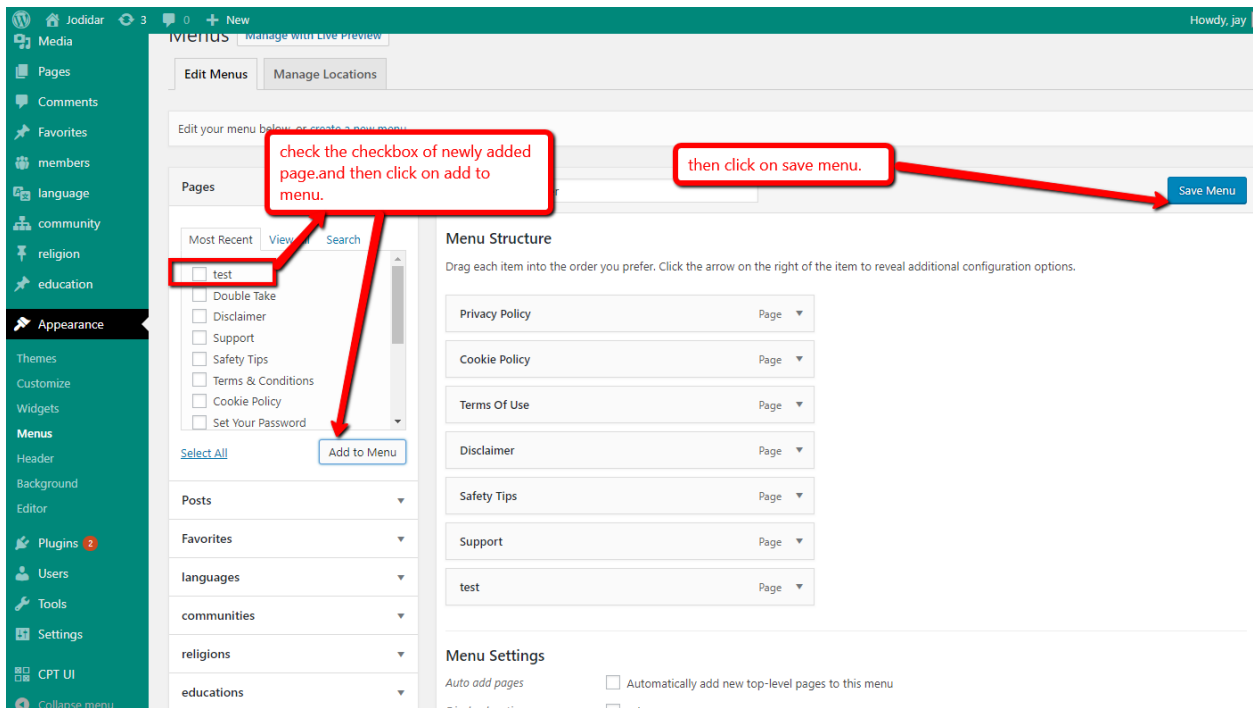
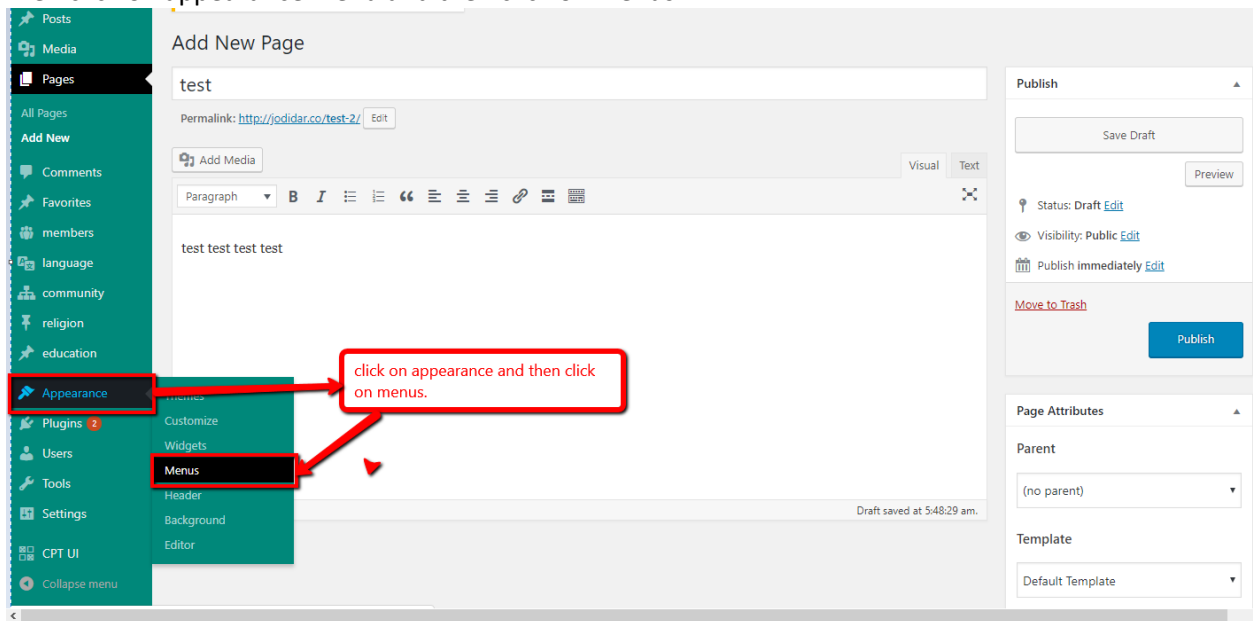
Parent

(no parent)

Template

Default Template

Then click on appearance menu and then click on menus.



In this way, admin can add new pages.



We may update this privacy policy from time to time. The updated version will be indicated by an updated "Revised" date and the updated version will be effective as soon as it is accessible. If we make material changes to this privacy policy, we may notify you either by prominently posting a notice of such changes or by directly sending you a notification. We encourage you to review this privacy policy frequently to be informed of how we are protecting your information.

## HOW CAN YOU REVIEW, UPDATE, OR DELETE THE DATA WE COLLECT FROM YOU?

Based on the laws of some countries, you may have the right to request access to the personal information we collect from you, change that information, or delete it in some circumstances. To request to review, update, or delete your personal information, please submit a request form by clicking [here](#) . We will respond to your request within 30 days.

link is added in footer

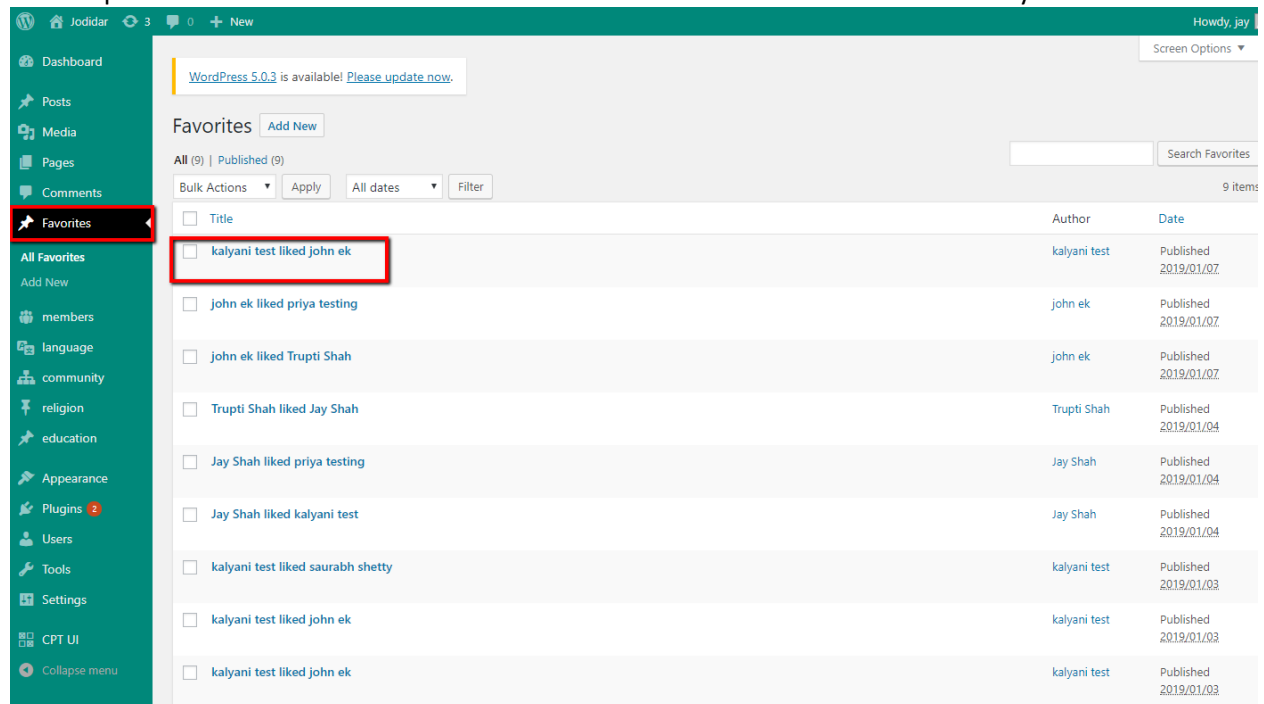
[Privacy Policy](#) | [Cookie Policy](#) | [Terms Of Use](#) | [Disclaimer](#) | [Safety Tips](#) | [Support](#) | [test](#)



Copyright © 2018 Jodidar. Designed and Developed by [Alkum Technologies](#).

### d) favourites.

all liked profile are listed in favourites section.admin can view which user user like any other users.



WordPress 5.0.3 is available! [Please update now.](#)

Howdy, jay

Screen Options

### Favorites [Add New](#)

All (9) | Published (9)

Bulk Actions [Apply](#) All dates [Filter](#)

<input type="checkbox"/>	Title	Author	Date
<input type="checkbox"/>	kalyani test liked john ek	kalyani test	Published 2019/01/07
<input type="checkbox"/>	john ek liked priya testing	john ek	Published 2019/01/07
<input type="checkbox"/>	john ek liked Trupti Shah	john ek	Published 2019/01/07
<input type="checkbox"/>	Trupti Shah liked Jay Shah	Trupti Shah	Published 2019/01/04
<input type="checkbox"/>	Jay Shah liked priya testing	Jay Shah	Published 2019/01/04
<input type="checkbox"/>	Jay Shah liked kalyani test	Jay Shah	Published 2019/01/04
<input type="checkbox"/>	kalyani test liked saurabh shetty	kalyani test	Published 2019/01/03
<input type="checkbox"/>	kalyani test liked john ek	kalyani test	Published 2019/01/03
<input type="checkbox"/>	kalyani test liked john ek	kalyani test	Published 2019/01/03

## e) Members

All registered user who has set their account are listed here.

The screenshot shows the WordPress 'Members' page. A sidebar on the left contains navigation links: Dashboard, Posts, Media, Pages, Comments, Favorites, members (highlighted), All members, Add New, language, community, religion, education, Appearance, Plugins (2), and Users. The main content area is titled 'member' and includes an 'Add New' button. Below this, there are filters for 'All (7)' and 'Published (7)', along with 'Bulk Actions', 'Apply', 'All dates', and 'Filter' buttons. A search bar is on the right. A table lists members with columns for checkboxes, names, authors, and dates. Red arrows point from text boxes to specific elements: 'to edit any profile, click on edit.' points to the 'Edit' link under 'john ek'; 'to delete any profile, click on trash.' points to the 'Trash' link under 'john ek'; and 'to view any profile click on view.' points to the 'View' link under 'john ek'.

<input type="checkbox"/>	Title	Author	Date
<input type="checkbox"/>	john ek <a href="#">Edit</a> <a href="#">Quick Edit</a> <a href="#">Trash</a> <a href="#">View</a>	john ek	Published 2019/01/11
<input type="checkbox"/>	richa testing	richa testing	Published 4 hours ago
<input type="checkbox"/>	Jay Shah	Jay Shah	Published 2019/01/07
<input type="checkbox"/>	Trupti Shah	Trupti Shah	Published 2019/01/07
<input type="checkbox"/>	kalyani test	kalyani test	Published 2019/01/03
<input type="checkbox"/>	saurabh shetty	saurabh shetty	Published 2019/01/03

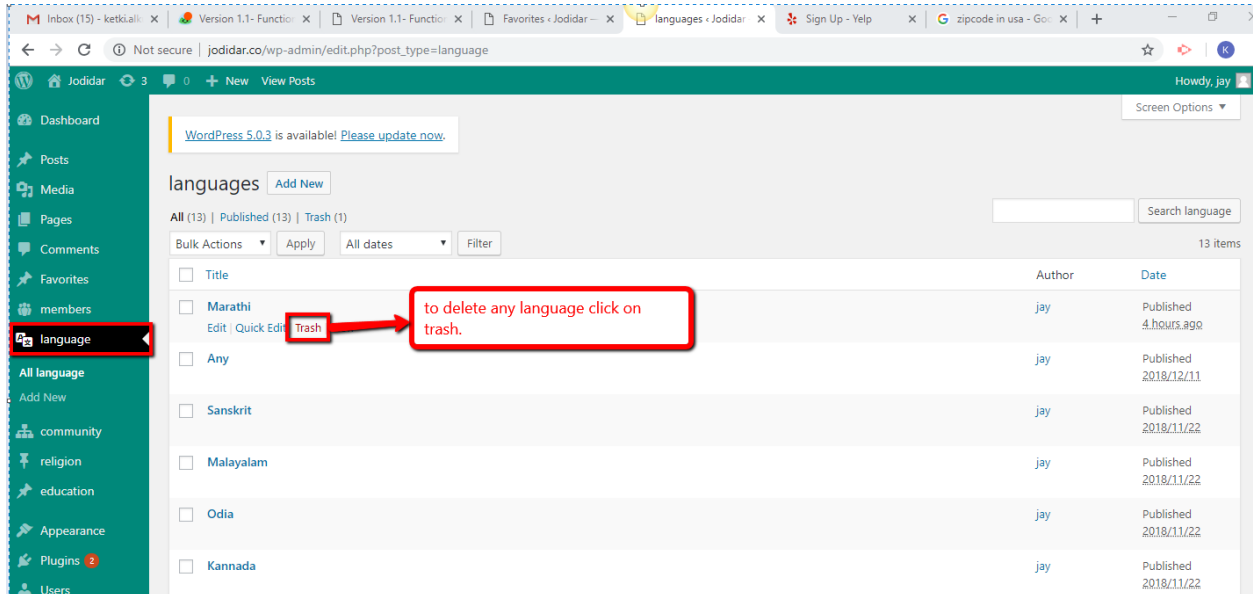
Click on edit, to edit any profile. Admin can change any information, and then click on update to update the profile.

The screenshot shows the 'Edit Member' profile page for 'john ek'. The page has a sidebar with navigation links: Dashboard, Posts, Media, Pages, Comments, Favorites, members (highlighted), All members, Add New, language, community, religion, education, Appearance, Plugins (2), Users, Tools, and Settings. The main content area is titled 'General information' and contains several form fields. The 'Gender' field is set to 'Male', 'Marital Status' is 'Single', and 'Height' is '5'9'. The 'Birthday Day' is '14', 'Month' is '7', and 'Year' is '1994'. The 'State' is 'Texas', 'City' is 'San Antonio, TX, USA', and 'Zip Code' is '89076'. Below these fields, there are radio buttons for 'Specify the Diet': 'Vegetarian' (selected), 'Occasionally Vegetarian', 'Eggetarian', and 'Non-Vegetarian'. There are also dropdown menus for 'Language Spoken' (Urdu), 'Religion' (Hindu), and 'Community' (Marathi). At the bottom, there are radio buttons for 'Specify weather born in US': 'yes' (selected) and 'no'. A checkbox labeled 'I confirmed that above information is true' is checked. At the very bottom, there are radio buttons for 'Specify weather US Citizen': 'yes' and 'no' (selected).

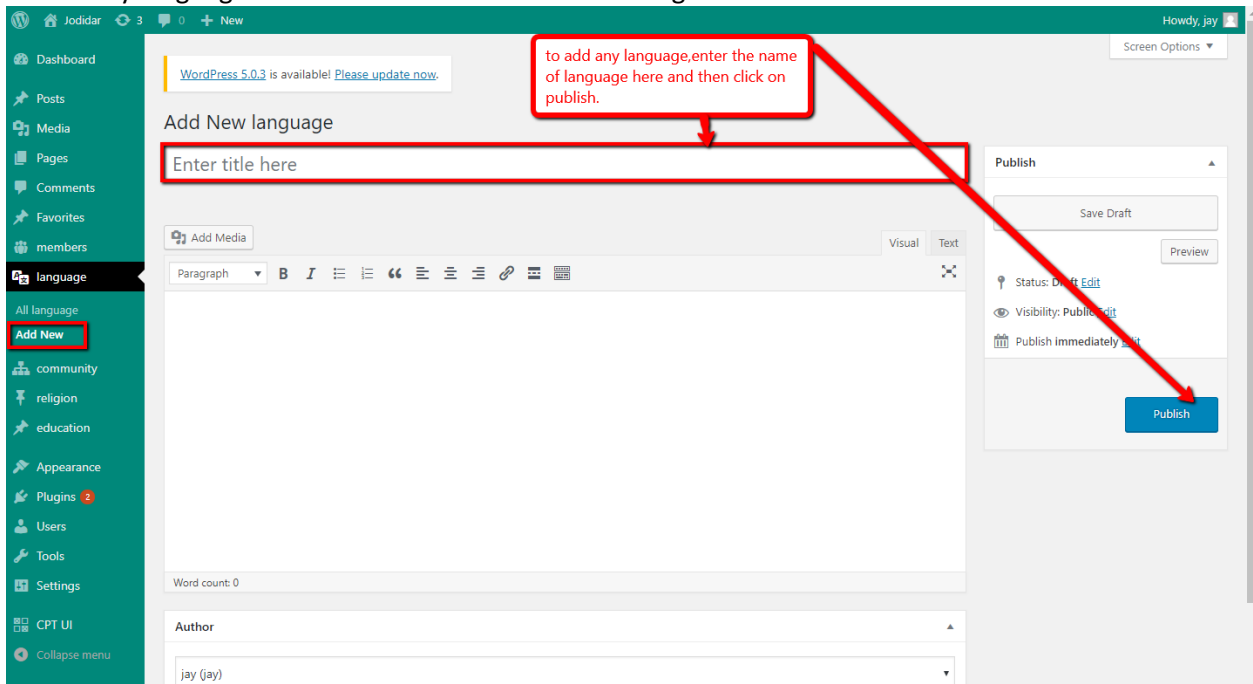


## f) Languages

Admin can add, edit, and delete any languages. To update any language click on edit, and to delete any language, click on delete. to add any language click on add new.

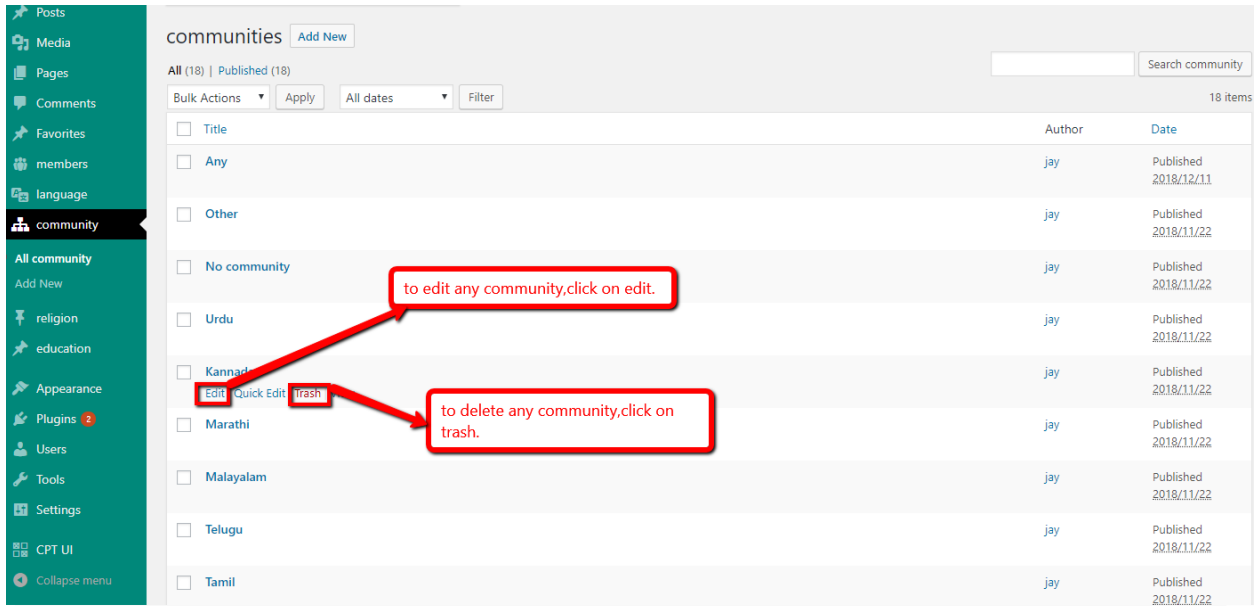


To add any language click on add new and refer following screenshots.



### g) Community

Admin can add, edit, and delete any community. To update any community click on edit, and to delete any community, click on delete. To add any community click on add new. And follow the above mentioned steps (follow same steps that mentioned o add any language)



communities [Add New](#)

All (18) | Published (18)

Bulk Actions [Apply](#) All dates [Filter](#)

18 items

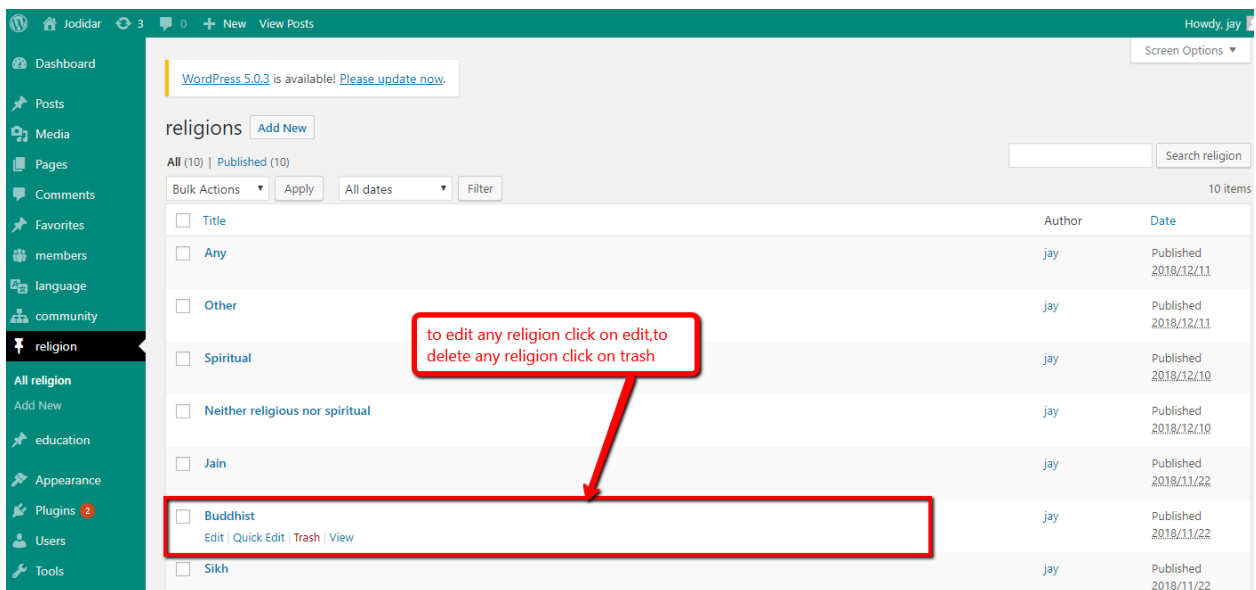
<input type="checkbox"/>	Title	Author	Date
<input type="checkbox"/>	Any	jay	Published 2018/12/11
<input type="checkbox"/>	Other	jay	Published 2018/11/22
<input type="checkbox"/>	No community	jay	Published 2018/11/22
<input type="checkbox"/>	Urdu	jay	Published 2018/11/22
<input type="checkbox"/>	Kannada	jay	Published 2018/11/22
<input type="checkbox"/>	Marathi	jay	Published 2018/11/22
<input type="checkbox"/>	Malayalam	jay	Published 2018/11/22
<input type="checkbox"/>	Telugu	jay	Published 2018/11/22
<input type="checkbox"/>	Tamil	jay	Published 2018/11/22

to edit any community, click on edit.

to delete any community, click on trash.

### h) Religion

Admin can add, edit, and delete any religion. To update any religion click on edit, and to delete any religion, click on delete. To add any religion click on add new. And follow the above mentioned steps (follow same steps that mentioned to add any language)



religions [Add New](#)

All (10) | Published (10)

Bulk Actions [Apply](#) All dates [Filter](#)

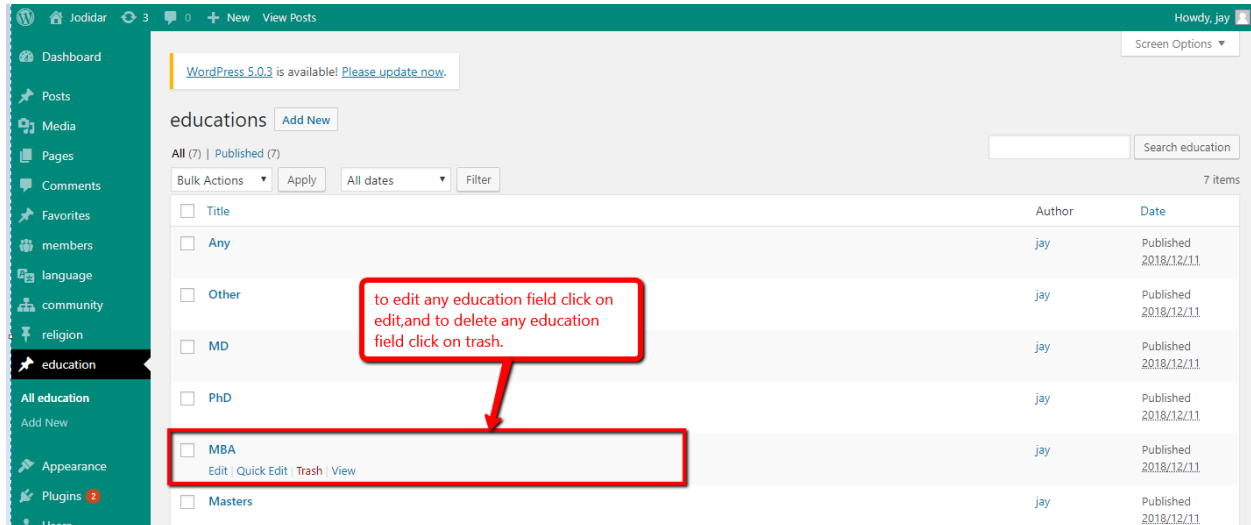
10 items

<input type="checkbox"/>	Title	Author	Date
<input type="checkbox"/>	Any	jay	Published 2018/12/11
<input type="checkbox"/>	Other	jay	Published 2018/12/11
<input type="checkbox"/>	Spiritual	jay	Published 2018/12/10
<input type="checkbox"/>	Neither religious nor spiritual	jay	Published 2018/12/10
<input type="checkbox"/>	Jain	jay	Published 2018/11/22
<input type="checkbox"/>	Buddhist	jay	Published 2018/11/22
<input type="checkbox"/>	Sikh	jay	Published 2018/11/22

to edit any religion click on edit, to delete any religion click on trash

## I) Education

Admin can add, edit, and delete any Education. To update any Education click on edit, and to delete any Education, click on delete. To add any Education click on add new. And follow the above mentioned steps (follow same steps that mentioned to add any language)



WordPress 5.0.3 is available! [Please update now.](#)

educations [Add New](#)

All (7) | Published (7)

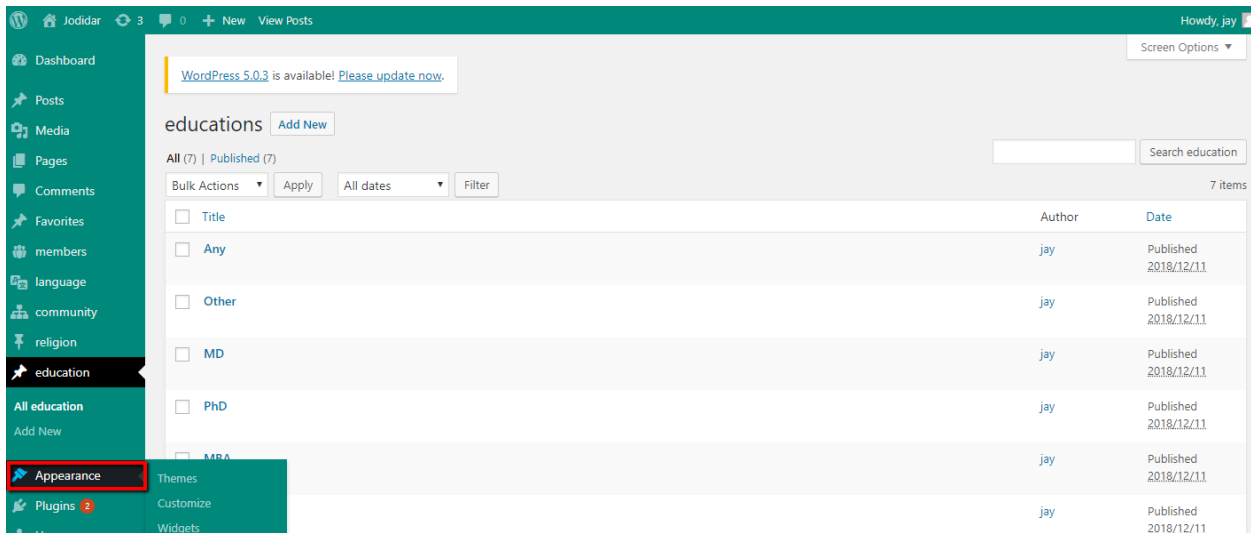
Bulk Actions [Apply](#) All dates [Filter](#) 7 items

<input type="checkbox"/>	Title	Author	Date
<input type="checkbox"/>	Any	jay	Published 2018/12/11
<input type="checkbox"/>	Other	jay	Published 2018/12/11
<input type="checkbox"/>	MD	jay	Published 2018/12/11
<input type="checkbox"/>	PhD	jay	Published 2018/12/11
<input type="checkbox"/>	MBA	jay	Published 2018/12/11
<input type="checkbox"/>	Masters	jay	Published 2018/12/11

to edit any education field click on edit, and to delete any education field click on trash.

## J) Appearance

It is default functionality of word press and it is for developer only, doesn't change anything from it.



WordPress 5.0.3 is available! [Please update now.](#)

educations [Add New](#)

All (7) | Published (7)

Bulk Actions [Apply](#) All dates [Filter](#) 7 items

<input type="checkbox"/>	Title	Author	Date
<input type="checkbox"/>	Any	jay	Published 2018/12/11
<input type="checkbox"/>	Other	jay	Published 2018/12/11
<input type="checkbox"/>	MD	jay	Published 2018/12/11
<input type="checkbox"/>	PhD	jay	Published 2018/12/11
<input type="checkbox"/>	MBA	jay	Published 2018/12/11
<input type="checkbox"/>	Masters	jay	Published 2018/12/11

Appearance

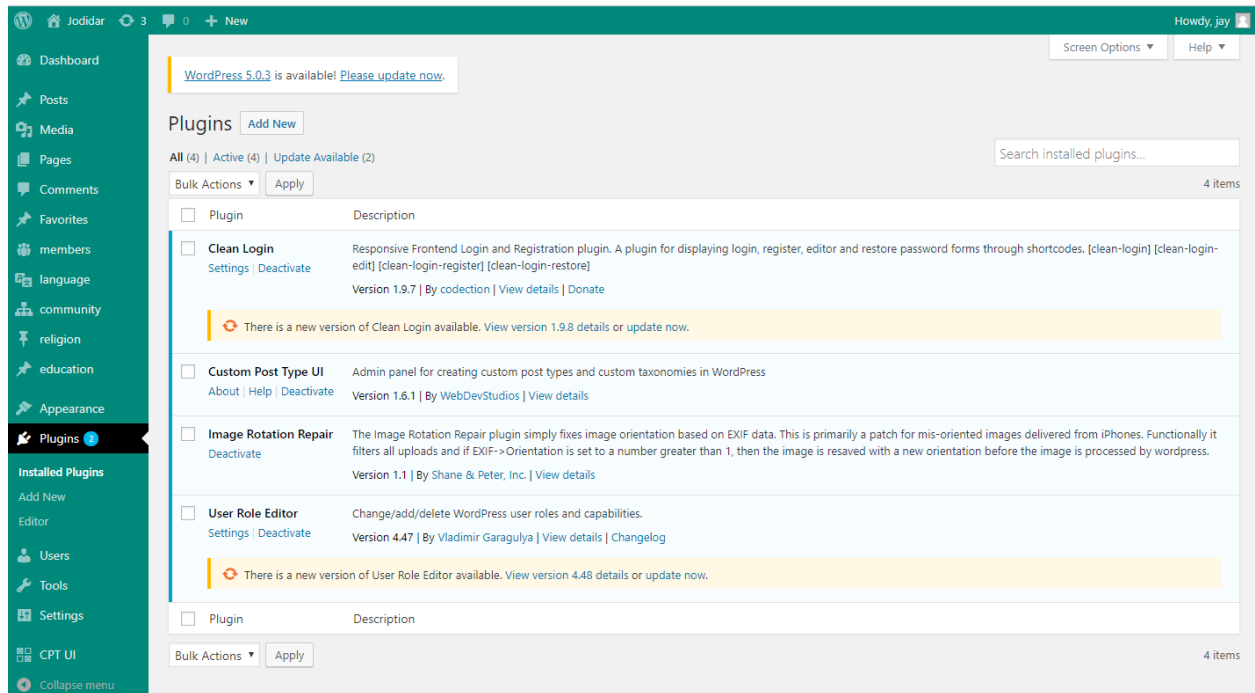
Themes

Customize

Widgets

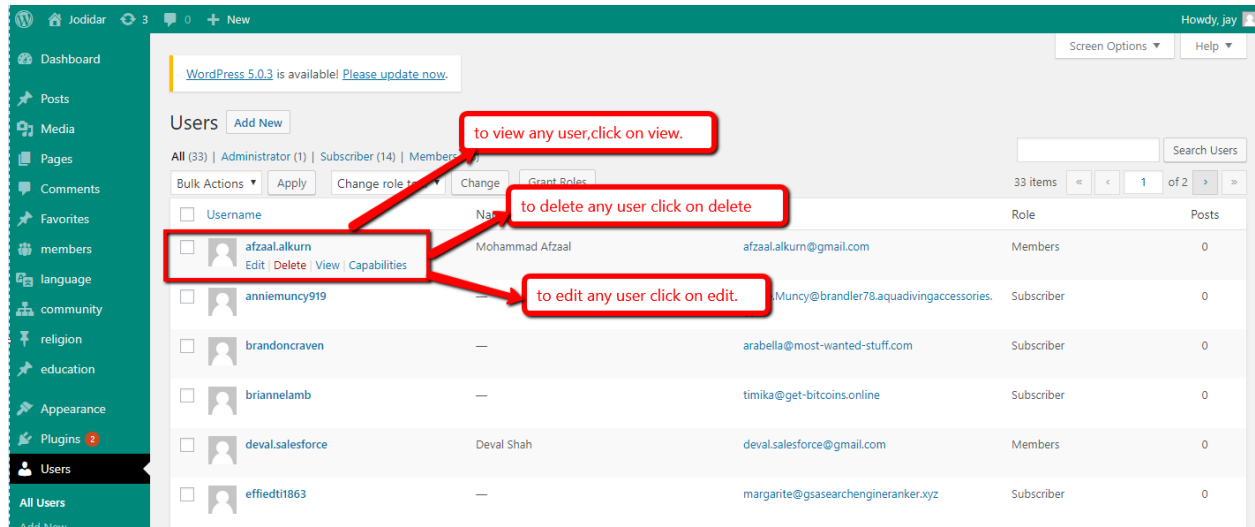
## k) Plug-in

It is default functionality of word press and it is for developers only, don't change anything from it.



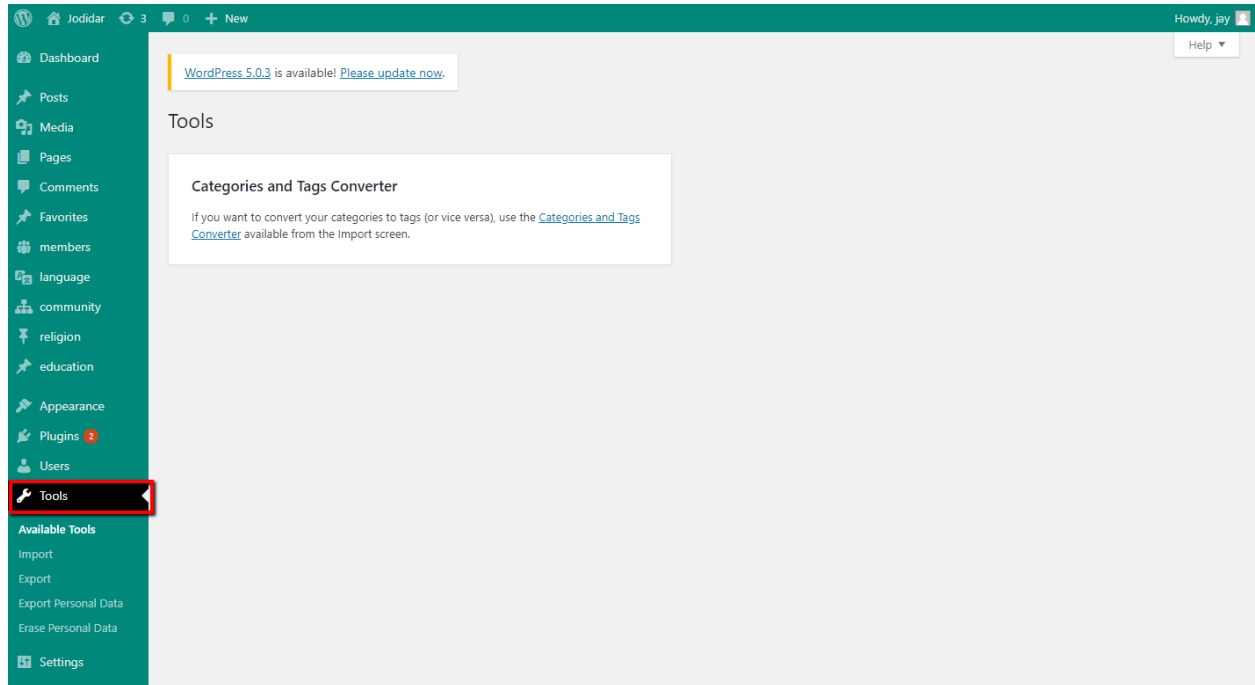
## L) Users

All registered users are listed here; admin can view, edit and delete any user from it.



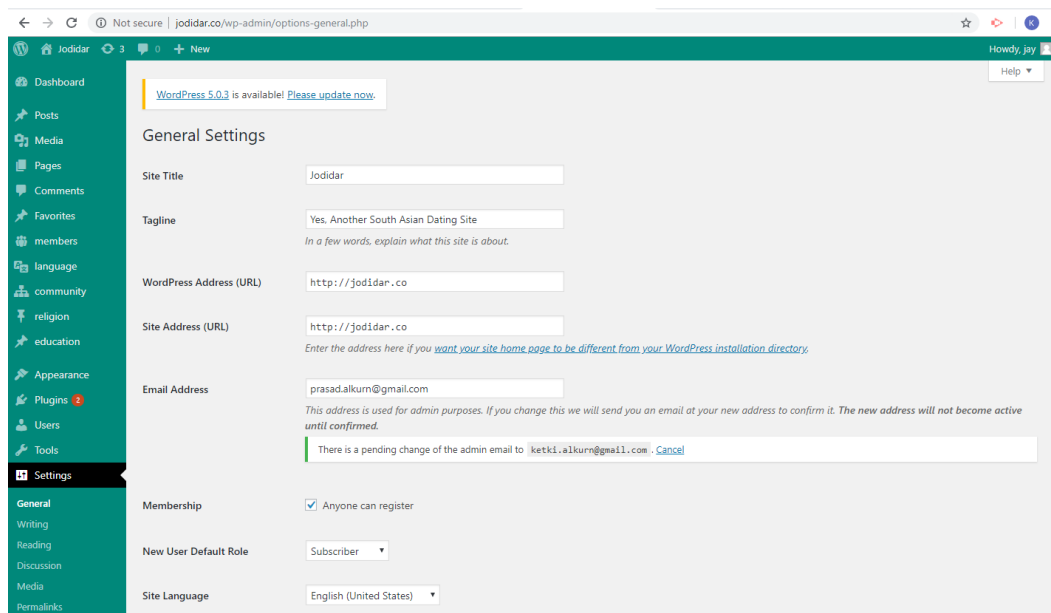
## M) Tools

It is default functionality of word press and it is for developers only, don't change anything from it.



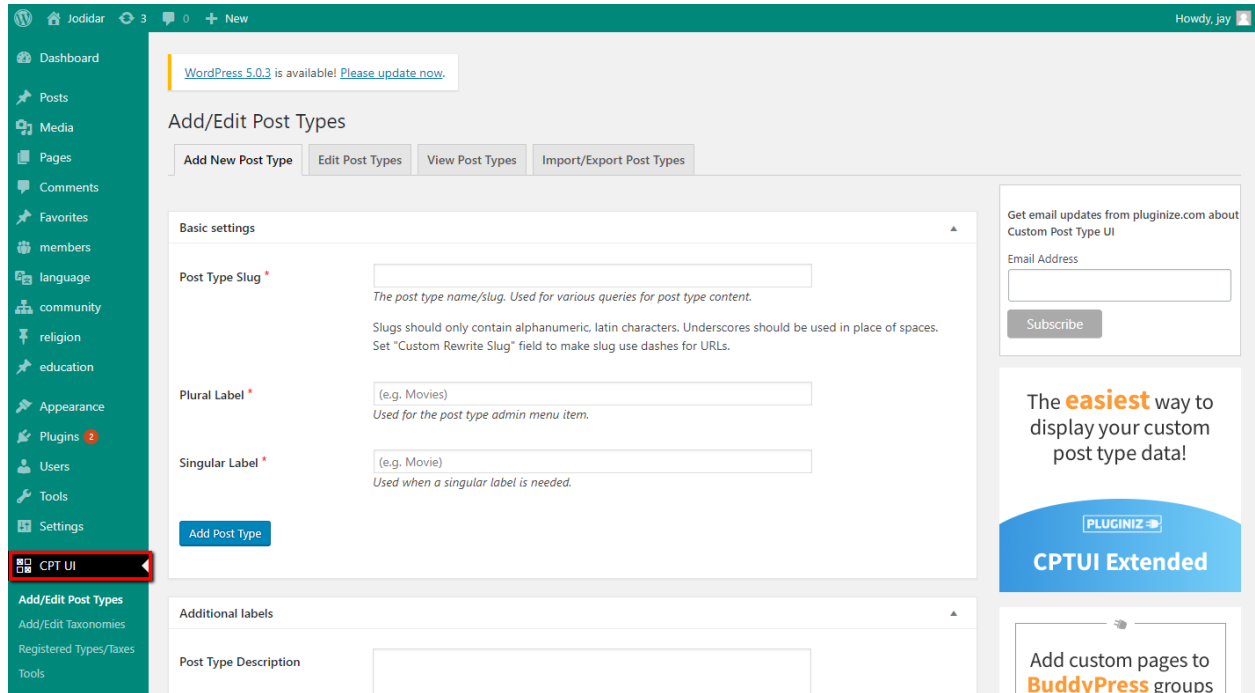
## N) Settings

It is default functionality of word press and it is for developers only, don't change anything from it.



## O) CPT-UI

It is default functionality of word press and it is for developers only, don't change anything from it.



## P) Collapse menu

When user click on it, all menu names gets hide and only its icon are view. as shown in below screenshot. click on it again for normal menus.

