CSC/SDS 109: Communicating with Data

Fall 2024

# Posting to Tableau Public

Start by going to <https://public.tableau.com/>. Sign into your Tableau account. If you do not have an account, make one and sign in. Go to My Profile under the icon on the top right:

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You should see a page similar to this, but for your account:

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Next, go to Tableau Desktop and open the story or dashboard you want to post. On the top right, click the network icon to post your story:

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If you have never posted to Tableau Public before you will be asked to connect to a server. Copy and paste the URL to your profile into the dialogue box and hit “Connect”.

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When you try to post your file, you will get a warning that a data extract is required. Click “Ok” to make an extract:

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Save the default settings. Save the extract in your Datasources folder (it should be the default):

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Then, in the next prompt name your Workbook and click save:

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Now, you should see your story posed on Tableau Public. Here is an example I did: <https://public.tableau.com/app/profile/ab.mosca/viz/myStoryExample/Story1?publish=yes>