

Mobile Time Accounting

User Manual

AMOS Project 5

May 26, 2015

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1 Introduction

Goal of this document is a common understanding of Mobile Time Accounting. This userguide will give you a short introduction into all the functionalities provided by the Mobile Time Accounting App, which is available on multiple platforms, counting Android, iOS and Windows phone. The app is licensed under the GNU Affero General Public License (<http://www.gnu.org/licenses/agpl.txt>)

Android	min. 4.0 (Ice Cream Sandwich), SDK-Version 14
iOS	min. 8.3
Windows Phone	min. 8.1
HTML	any browser with HTML5 implementation

Table 1.1: Available platforms

The Mobile Time Accounting App helps employees record their time worked to keep track of it without greater efforts. Centered on showing the accumulated working hours of one day and week, it helps to get an overview of their working time and overtime hours. With all employees using it, employers have a budget friendly and efficient time tracking tool for time accounting in their company. The three major principals of our development are ease of use, independence of the user's location and around the clock reachability.

2 Startup

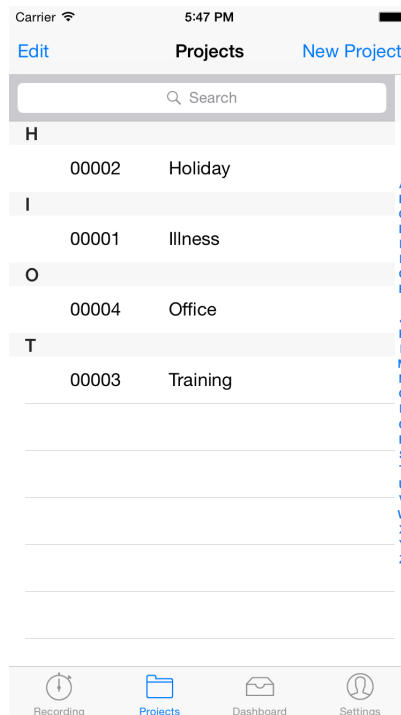
The menu navigation is lay-outed consistent in all apps. The individual design varies from app to app. By the implementation of the native apps (Android, iOS, Windows Phone), it was ensured that the design is adapted to the specific platform. The app is divided into the following four menu tabs:

- Recording: This tab shows detailed information about the selected project and also allows time recording for it.
- Projects: This screen shows a list with all currently active projects of the user. This includes the default projects for Vacation, Illness etc.
- Dashboard: The dashboard shows a quick overview over the current statistics like how many vacation days are left and so on. (The dashboard is under development and will not be available during mid term release.)
- Settings: The settings for the user profile for example can be adjusted in this menu.

3 Projects

In the Project tab the created projects are displayed. There are four default projects (Illness, Training, Holiday and Office) in the list that can't be deleted. You can add your own projects by filling the mandatory fields like project-ID and project name. Furthermore, you can add an optional final date to your project. If you select one of the projects in the list you will be forwarded to the recording tab for further information about the project and the ability of time recording.

Figure 3.1: Projects tab.

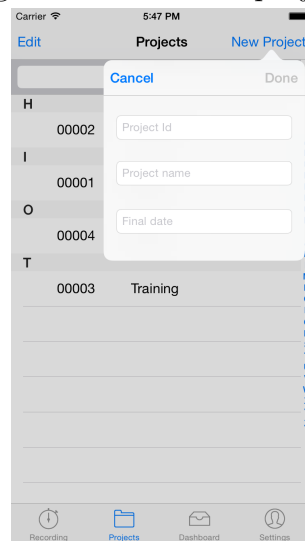


3.1 Add New Projects

To add a new project to the projects list the user has to click on the 'New Project' button and has to fill in the mandatory fields. As soon as all mandatory fields are filled in the user can confirm and the new project will be added to the list.

3 Projects

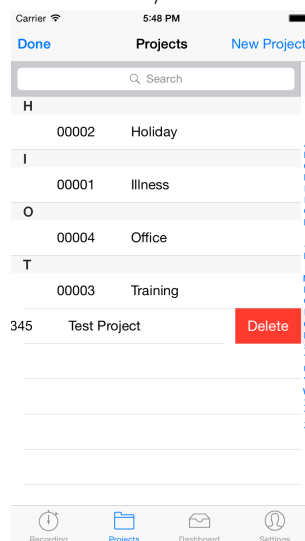
Figure 3.2: Add new project.



3.2 Archive Projects

In order to archive projects that are now longer needed, the user can swipe over the project and click on the appearing button for deletion.

Figure 3.3: Delete/Archive a project.



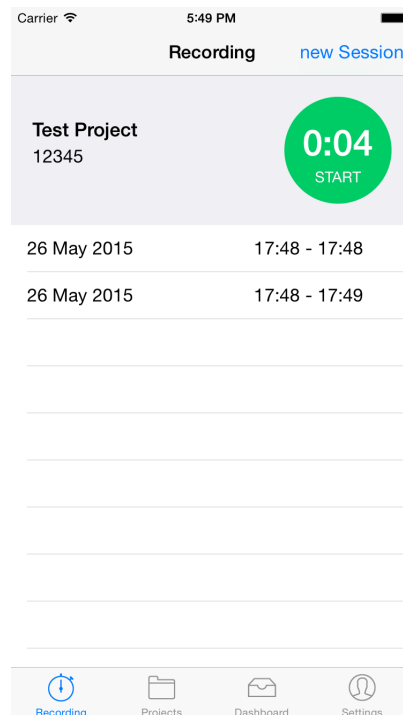
3.3 Select Projects

After a click on a project, the project is selected and the user gets forwarded to the recording tab.

4 Recording

This screen is also the start screen of the app. Here you can add sessions of the past to the selected project. Either you can push a start/stop button to record the actual time you have spent to the given project.

Figure 4.1: Recording for a selected project.



4.1 Record New Session

In order to record a session, the user has to click the green start button. The time will count up until the user stops the recording.

4.2 Add New Session

If a user has to add sessions of the past he can simply click on the 'New Session' button. A new screen will open with date and time pickers. The user can adjust the default

4 Recording

settings as he demands. The app ensures that the start time always has to be before the end time.

Figure 4.2: Adding a new session.

Carrier 5:48 PM

[Cancel](#) **New Session** [Done](#)

Test Project
12345

[Date](#)
May 26, 2015

[From](#)
08:00

[To](#)
16:00

January	23	2012
February	24	2013
March	25	2014
April	26	2015
May	27	2016
June	28	2017
July	29	2018
August	30	2019

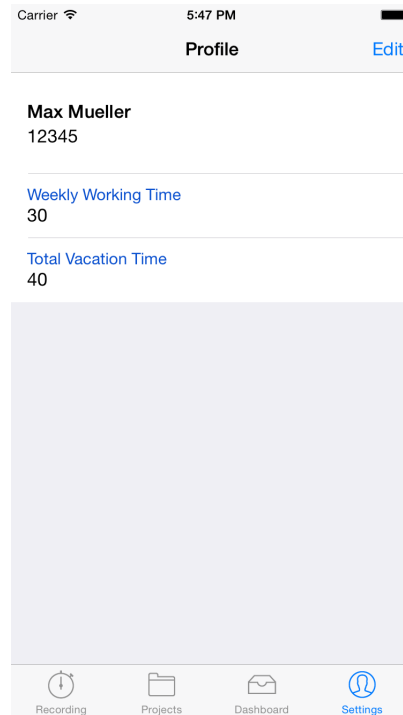
5 Dashboard

[In Progress. The dashboard will be available on the final release day.]

6 Settings

In the settings the user can adjust personal settings and profile information for now.

Figure 6.1: Settings menu.



6.1 Change User Profile

In order to change any information of the profile just click on the 'Edit' Button and change the required fields. The application ensures that only valid values will be entered.