AMOS Contract

Project: AMOS Group 5
Financial Product Portfolio Quick-Check

Members: Alexander Werner,
Andreas Ronellenfitsch,
Ines Vogel,
Ivan Antonio Butron Sossa,
Lily Hügerich,
Maximilian Bartels,
Maximilian Rodiek,
Tobias Bernhard

October 27, 2021

The following is our team contract for the project AMOS Group 5, Financial Product Portfolio Quick-Check.

1 Goals

Our team goals are to fullfil the product requirements and produce a practical open source software product. Whilst we aim to have a well organised and respectful team development process with a shared commitment to our group goals.

2 Norms

The following are our group agreed upon norms for our collaboration.

2.1 Meeting

- The group meetings are mandatory.

- The group meetings will be Thursdays at 12:30.

- If a member is to be late or miss a group meeting, the member has to notify the group in Slack prior. If possible one hour before the start of the meeting.

- Members will do their best to be on time.

- Members will turn on their camera if possible.

- Members will come prepared.

2.2 Working

- Members will receive tasks by the latest the end of every group meeting.

- Members will only take on tasks they feel able to finish within given time frame.

- Members can decide on a per task basis how many members will work on the task.

2.3 Coordination

- The current product owners will lead the group meetings.

- Either the current product owners or a group agreed upon member will be responsible to keep group meetings on track.

- Assignments are allocated by preference (when possible).

2.4 Communication

- Members will communicate on Slack outside of group meetings.

- Members will respond to direct questions within 24 hours, unless previously stated that they will be unreachable in that time frame.

- Any discussion should be visible to anyone that the discussion pertains to.

- Members will communicate potential illnesses over Slack.

2.5 Consideration

- Side conversations are only allowed in designated Slack channels.

- If consensus cannot be reached, decisions will be made by majority rule.

2.6 Continuous Improvement

- Progress will be tracked by open and closed tickets.

- Members will manually review each others code.

- Members will develop test metrics.

- Any member can start a discussion on tasks they were assigned if deemed necessary.

- Members will give constructive criticism.

- Members will give no personal critiques.

- Members will not respond defensively if they receive constructive criticism.

2.7 Rewards

Achievements can be marked and rewarded with:

- Food items (i.e. Cake)

- Drink items (i.e. Beer)

2.8 Sanctions

Sanctions can be put on a group member if that group member does not follow the agreed upon contract. Sanctions will be determined by the rest of the group on a case by case basis.

Possible sanctions are:

- Last choice on task assignments.

- Additional documentation responsibilities.

- Responsible to bring reward items.

3 Member Signatures

- Alexander Werner
- Andreas Ronellenfitsch
- Ines Vogel
- Ivan Antonio Butron Sossa
- Lily Hügerich
- Maximilian Bartels
- Maximilian Rodiek
- Tobias Bernhard