

Project Name	SpecItem Database
Online team meeting	https://fau.zoom.us/j/66249135424?pwd=aUpvTE9yT3BpQ3hLSkNnWjlxNERpZz09
Production system (if any)	...
Test system (if any)	...
GitHub repository	https://github.com/amosproj/amos2022ws04-specitem-database
GitHub feature board	https://github.com/users/lnrd96/projects/1/views/1
GitHub impediments backlog	https://github.com/users/julianrosenberger/projects/1
Team T-shirt (white)	https://www.shirtinator.de/t-shirts/gestalten/t-shirt-bedrucken#/load/share/f380b679-5089-4b5d-b5c8-83d2e3239fba
Team T-shirt (black)	https://www.shirtinator.de/t-shirts/gestalten/t-shirt-bedrucken#/load/share/a0cb99d2-b874-4e52-a7c3-38f83ff33c04
Additional materials	...

Last Name	First Name	GitHub User Name	Email Address
Kotsev	Georgi	gogokotsev00	g.kotsev@campus.tu-berlin.de
Nguyen	Kevin Ky Anh	kevinnguyen20	k.nguyen.2@campus.tu-berlin.de
Vu	Duc Thai	thaivd1309	v_ducthai@win.tu-berlin.de
Rosenberger	Julian	julianrosenberger	julian.rosenberger@fau.de
Niezgódka	Dawid	dawidniezgodka	d.niezgodka@campus.tu-berlin.de
Malliaros	Nikolaos	nikomall34	niko.malliaros@fau.de
Fischer	Leonard	lnrd96	leonard.fischer@fau.de
Wittig	Tobias	twittig	t.wittig@campus.tu-berlin.de
Eren	Kubilay	kubieren	kubi00358@gmail.com

#	Meeting Day	Product Owner	Software Developer	Release Manager	Scrum Master	Comment
1	2022-10-19	Leonard Fischer, Niko Malliaros	Everyone else	N/A	Julian Rosenberger	
2	2022-10-26	Leonard Fischer, Niko Malliaros	Everyone else	Duc Thai Vu	Julian Rosenberger	
3	2022-11-02	Leonard Fischer, Niko Malliaros	Everyone else	Tobias Benjamin Wittig	Julian Rosenberger	
4	2022-11-09	Leonard Fischer, Niko Malliaros	Everyone else	Kubilay Eren	Julian Rosenberger	
5	2022-11-16	Leonard Fischer, Niko Malliaros	Everyone else	Georgi Kotsev	Julian Rosenberger	
6	2022-11-23	Leonard Fischer, Niko Malliaros	Everyone else		Julian Rosenberger	
7	2022-11-30	Leonard Fischer, Niko Malliaros	Everyone else		Julian Rosenberger	Mid-term due
8	2022-12-07	Leonard Fischer, Niko Malliaros	Everyone else		Julian Rosenberger	
9	2022-12-14	Leonard Fischer, Niko Malliaros	Everyone else		Julian Rosenberger	
10	2023-01-11	Leonard Fischer, Niko Malliaros	Everyone else		Julian Rosenberger	
11	2023-01-18	Leonard Fischer, Niko Malliaros	Everyone else		Julian Rosenberger	
12	2023-01-25	Leonard Fischer, Niko Malliaros	Everyone else		Julian Rosenberger	
13	2023-02-01	Leonard Fischer, Niko Malliaros	Everyone else		Julian Rosenberger	
14	2023-02-08	Leonard Fischer, Niko Malliaros	Everyone else		Julian Rosenberger	Demo day!
15	2023-02-15	Leonard Fischer, Niko Malliaros	Everyone else		Julian Rosenberger	Retrospective

Goals	Valuable product that the company could make use of - the product being the result of a collaborative effort
	No one is left behind
Meeting norms	Focus and concentration
	Meetings are mandatory, if unavailable excuse early
	Be on time at 12:15 on Wednesdays
	Turn camera on (at least) while talking (except for technical issues)
Working norms	Criticism and reviews should be given in the team meetings
	Weekly contribution (a possible exception like holidays, private matters, etc.)
	Working at a durable steady pace, minimize the unspecified work
	Features are voluntary picked up by SDs, not assigned
	If SD cannot complete task within deadline, he must let others know ASAP (in Discord)
Coordination norms	Product Owners lead the Team Meetings and keep Team on track, Product owners prioritize the work load (tickets)
	Assign each task to a specific person; make sure they know what has to be done; PO make sure people are on track
	Work division in Team Meeting
Communication norms	Openness
	Discord - different channels for separate matters; try to forewarn about the absence so that work can be divided
	E-mail is used for communication with industry partner (cc: amos-team4@group.riehle.org)
	Make use of Stand-up-Emails :-)
	No Interrupting
Consideration norms	if disagreements appear, handle by public voting discuss together
Cont. improvement norms	Commitment
	the teams progress will be tracked through weekly updates during the meetings
	When someone is inactive, reach to him, if this does not solve the problem, have discussion with the team and decide how to proceed
	Feedback
	Reflect together on how to improve: Retrospective Phase in Team Meeting :)
Rewards	We celebrate each others successes and value outstanding commitment
Sanctions	Violating the group norms should be fined by making the member apologise to each of his teammates publicly
Signatures:	Leonard Fischer, Tobias Wittig, Kevin Nguyen, Kubilay Eren, Georgi Kotsev, Nikolaos Malliaros, Julian Rosenberger, Dawid Niezgódka

Product Vision	Project Mission
The reason of existence of the envisioned product (beyond this project).	The mission of this particular project (in the context of the product vision).

Term	Definition

Sprint	Theme	Goal	Feature Name	Est. Size	Est. Remaining	Real Size	Real Remaining
Release							
	Total			0	0		
Sprints							
1				0	0	0	0
2				0	0	0	0
3				0	0	0	0
...					0		0
Features							
1							
2							
3							

Sprint	Theme	Goal	Feature Name	Est. Size	Est. Remaining	Real Size	Real Remaining
Release							
	Total			0	0		
Sprints							
1				0	0	0	0
2				0	0	0	0
3				0	0	0	0
...					0		0
Features							
1							
2							
3							

#	Feature Definition of Done	Sprint Release Definition of Done	Project Release Definition of Done

Type	Link / reference

[illegible]

Last Name	First Name	Value					
#REF!	#REF!	5					
#REF!	#REF!	5		5.00	OK		
Kotsev	Georgi						
Nguyen	Kevin Ky Anh						
Vu	Duc Thai			0	No size		
Rosenberger	Julian			1	Trivial size		
Niezgódka	Dawid			2	Small size		
Malliaros	Nikolaos			3	Medium size		
Fischer	Leonard			5	Large size		
				8	Very large size		
				13	Too large (size)		