Project Name	...
Online team meeting	https://fau.zoom-x.de/j/61530257866?pwd=WUxZTWhpeHk2alBZTXJYYUFFNTVvZz09
Production system (if any)	...
Test system (if any)	...
GitHub repository	https://github.com/amosproj/amos2023ws01-ticket-chat-ai
GitHub feature board	https://github.com/orgs/amosproj/projects/25
GitHub impediments backlog	https://github.com/orgs/amosproj/projects/32
Team T-shirt (white)	...
Team T-shirt (black)	... (choosen by the team)
Additional materials	...
Team email list	oss-amos-proj1@lists.fau.de

Last Name	First Name	GitHub User Name	Email Address
Murtaza	Sajjad	sajjadmurtaza	sajjad.murtaza@campus.tu-berlin.de
Hoxhallari	Irild	irhox	irild.hoxhallari@campus.tu-berlin.de
Konopka	Garvin	garvinkon	garvin.konopka@fu-berlin.de
Weber	Fabian	WebFa98	weberf98@zedat.fu-berlin.de
Hirschbeck	Anna	AnnaH3003	anna.hirschbeck@fau.de
Gnagniko	Koffi Tino	Gnagniko	tino.gnagniko@gmail.com
Wegner	Thorben	thogebati	thorben.wegner@fau.de
Härtl	Marco Martin	M-HRL	marco.haertl@fau.de
Miltner	Jan	JMiltner97	jan.miltner@fau.de

#	Meeting Day	Product Owner	Software Developer	Release Manager	Scrum Master	Comment
1	2022-10-18	Anna	Everyone else	N/A	Jan Miltner	
2	2022-10-25	Thorben	Everyone else	Marco Martin Härtl	Jan Miltner	
3	2022-11-01	Anna	Everyone else	Koffi Tino Gnagniko	Jan Miltner	
4	2022-11-08	Thorben	Everyone else	Marco Martin Härtl	Jan Miltner	
5	2022-11-15	Anna	Everyone else	Koffi Tino Gnagniko	Jan Miltner	**Build process review**
6	2022-11-22	Thorben	Everyone else	Marco Martin Härtl	Jan Miltner	
7	2022-11-29	Anna	Everyone else	Koffi Tino Gnagniko	Jan Miltner	
8	2022-12-06	Thorben	Everyone else	Marco Martin Härtl	Jan Miltner	**Mid-project review**
9	2022-12-13	Anna	Everyone else	Koffi Tino Gnagniko	Jan Miltner	
10	2023-01-10	Thorben	Everyone else	Marco Martin Härtl	Jan Miltner	
11	2023-01-17	Anna	Everyone else	Koffi Tino Gnagniko	Jan Miltner	
12	2023-01-24	Thorben	Everyone else	Marco Martin Härtl	Jan Miltner	
13	2023-01-31	Anna	Everyone else	Koffi Tino Gnagniko	Jan Miltner	
14	2023-02-07	Thorben	Everyone else	Marco Martin Härtl	Jan Miltner	Demo day!
15	2023-02-14	Anna	Everyone else	Koffi Tino Gnagniko	Jan Miltner	Retrospective

Goals	Be respectful to each other. Be nice and try not to be too harsh to your teammembers
	Make the teammeetings fun for every participant
	Help each other
	Be productive and work efficient
	Deliver good working software that helps our customer
Meeting norms	Everybody has to show up
	Don't waste your teammates time. Let your team members know, if you should be late.
	Everyone comes prepared to the meetings
	Everyone is motivated and contributes actively
	If possible show your face, even if it's just for a short time
	Fokus on the meeting
Working norms	Decisions are made democratically
	We support each other
	Work on features on individual branches
	Use best practices when coding
	Release code should always be commented
Coordination norms	Everyone is responsible for his/her assigned tasks and has to deliver. If problems arise, tell the team in time
	Every developer can pick backlog items for each sprint. Try to respect others' wishes
	POs moderate the meeting, but everyone can always state his/her opinion
	If certain topics should be addressed in meetings, let t he POs know in advance
Communication norms	The main communication channel is discord
	Respect everyone's opinion
	Respond to messages at least on the next day
	All public messages are written in English
	In case of illness inform the team about the implications on your work
Consideration norms	POs can always stop discussions when they deem them irrelevant or too specific for the whole team meeting
	The scrum master intervenes whenever a discussion gets out of hand
Cont. improvement norms	Try to improve the quality by giving constructive feedback
	Respect that every developer has his/her own way of doing things
	Try to find the underlying reason if the sprint plan fails and take respective measures
Rewards	Play online game together
Sanctions	We always try to solve problems immediatly as a team. If that does not work out we will sanction specific behavior or a member after a democratic discussion
Signatures	
Scrum Master	Jan Miltner
Product owner	Anna Hirschbeck
Product owner	Thorben Wegner
Software developer	Marco Martin Härtl
Software developer	Irild Hoxhallari
Software developer	Garvin Konopka
Software developer	Sajjad Murtaza
Software developer	Koffi Tino Gnagniko
Software developer	Fabian Weber

Product Vision	Project Mission
The reason of existence of the envisioned product (beyond this project).	The mission of this particular project (in the context of the product vision).

Term	Definition

Sprint #	Sprint goal
1	None
2	None
3	None
4	Write your sprint goal here
5	
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11	
12	
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14	
15	

Sprint	Goal	Feature Name	Est. Size	Est. Remaining	Real Size	Real Remaining
Release						
Total			0	0		
Sprints						
1			0	0	0	0
2			0	0	0	0
3			0	0	0	0
...				0		0
Features						
1						
2						
3						

Sprint	Goal	Feature Name	Est. Size	Est. Remaining	Real Size	Real Remaining
Release						
Total			0	0		
Sprints						
1			0	0	0	0
2			0	0	0	0
3			0	0	0	0
...				0		0
Features						
1						
2						
3						

#	Feature Definition of Done	Sprint Release Definition of Done	Project Release Definition of Done

Type	Link / reference

#	Context	Name	Version	License	Comment

Last Name	First Name	Value					
#REF!	#REF!	5		**5.00**	**OK**		
#REF!	#REF!	5					
Murtaza	Sajjad						
Hoxhallari	Irild						
Konopka	Garvin			0	No size		
Weber	Fabian			1	Trivial size		
Hirschbeck	Anna			2	Small size		
Wegner	Thorben			3	Medium size		
Härtl	Marco Martin			5	Large size		
				8	Very large size		
				13	Too large (size)		