Software Engineer Resumes

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Skills

- <u>Don't</u> put Windows or other operating systems in your skills
- <u>Don't</u> put Office, Excel, Word
- Group by proficient and familiar with
- What's hot?
  - Java, Spring, Hibernate, JSP
  - Ruby, Rails, Python
  - HTML, CSS, JS, jQuery, node.js
  - Agile Development

Job Experience

- Recent to least recent
- Include technical details of your work: programming language, your individual contribution, metrics, side projects
- Showcase your work using FACTS, not adjectives
- Include all relevant impressive details (awards, side projects)
- Don't lie

Example

- **<u>Don't</u>**
  - Worked with a team of 3 on an e-mail plugin.

- **<u>Do</u>**
  - Implemented in C++ an Outlook e-mail plugin which performs automatic backups. Along with two other team members who wrote the backup storage server, shipped the product to 300,000 customers

Example

- <u>Don't</u>
  - Developed amazing results rapidly
  - I am regularly called in to save projects where others have failed

- <u>Do</u>
  - Increased application performance by **25%** after 3 weeks of work
  - I have stepped in on 3 projects that were running behind schedule and shipped them on-time.

Education

- Put GPA?
  - If it is good then why not

Show Passion for Coding

- Side projects
- Websites you have worked on
- Awards for coding
- Websites like stackoverflow.com

Number of Pages

- 1 page - if undergrad
- 2 pages - if PHD or couple years of job experience
- 3 pages - never

Layout

- **<u>Do</u>** use tables
- **<u>Do</u>** use white space as much as possible
- **<u>Don't</u>** crowd too much
- **<u>Don't</u>** use tiny font

Last advice

- <u>Don't</u> call your resume "resume.docx"
- Send as PDF and Word!