

Resume Search FAQ

The resume search engine on ClearanceJobs combines speed and flexibility with embedded intelligence, which makes finding the best security-cleared candidates a snap.

Speed

Search our candidate resume database faster, increasing your productivity and enhancing your ClearanceJobs experience.

Flexibility

Refine your resume search results from thousands of candidates to more targeted results.

Intelligence

With NEAR and ONEAR Boolean operators, multiple forms of keywords are incorporated into resume searches.

Can I use parenthesis to group keywords?

Yes. Parenthesis group keywords together, such as (“java” or “j2ee”) and software.

When entering keywords for my resume search, do I need to capitalize proper nouns?

No. The keywords box is case insensitive.

Can I search on partial words?

Yes. Insert an asterisk at the end of the partial keywords. For example, “peoplesoft” and sap* and eng*.

The ClearanceJobs resume search engine lets you quickly and easily refine your resume search results. The Refine Results tab hides by default, but opens when you need it, which frees valuable screen real estate.

Operator	Definition
AND	Must match both sides of the operator
OR	Must match either side of the operator
NOT	Does not match
NEAR	This is for an unordered closeness match. For example “oracle” NEAR/8 “9i” searches for the keyword “oracle” within 8 words of the keyword “9i”
ONEAR	This is for an unordered closeness match. For example “oracle” ONEAR/8 “9i” searches for the keyword “oracle” within 8 words before the keyword “9i”



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Current Search

The Current Search area displays the criteria selected for the on-screen resume search results. Click Undo to remove a keyword or other criteria from the search. Resumes will refresh automatically.

Refine Results Tab

Click the Refine Results tab on the resume search results page to open available refinement options.

Resume Age

Click the Resume Age dropdown list to sort by age of resume.

Other Refinements

Focus your resume search results by major criteria including city, state, degree earned, minimum clearance, polygraph, and more.

Tip: For best results, begin with a broad resume search then use the Refine Results tab to condense your search.

Current Search

Keyword

- Undo oracle
- Undo database

Refine Results

Resume Age:

All ▼

- + Candidate Status
- Career Level
 - Student (undergrad/grad) (17)
 - Entry (<2 yrs experience) (89)
 - Early (2+ yrs experience) (414)
 - Mid (5+ yrs experience) (1647)
 - Senior (10+ yrs experience) (3025)
 - Mgmt (Mgr/Dir of Staff) (554)
 - Exec (SVP, EVP, VP) (51)
 - Sr Exec (President, CEO) (14)
- + City
- + Degree Earned
- + Desired Location
- + Desired Salary
- + Employment Type
- + Job Category
- + Minimum Clearance
- + Polygraph
- + State
- + Willing To Relocate



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