

# Marcus Donald People/

Marcus Donald People Limited - Crystal Gate House 25-30 Worship Street, London, EC2A 2AH  
T/ +44(0)20 3328 0400 F/ +44(0)20 3328 0377 Email: [accounts@marcusdonald.com](mailto:accounts@marcusdonald.com)

## TIME SHEET

Contractors name: <i>Andy R. Byer</i>	Job title:
Week ending: <i>18/03/12</i>	Reporting to: <i>Deborah Kavanagh</i>
Client name:	Work address:
Limited Company name:	

Please keep a copy of this timesheet for your records

Day	Date	Start time am/pm	Finish time am/pm (to the nearest 15 min)	(Less) breaks	Hours/days worked	Normal hrs/days (if applicable)	Overtime hrs/days (if applicable)
Monday	<i>12/03</i>	<i>18:00</i>	<i>20:00</i>		<i>2</i>		
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							
Sunday							

Total:	<i>2</i>		
--------	----------	--	--

### CLIENT DECLARATION

The above times stated are an accurate record of hours/days worked by the Contractor whose performance over these hours/days has been satisfactory and you are hereby authorised to invoice our organisation at the agreed rate, to receive payment in line with all the clauses and parts of Marcus Donald People Ltd terms and conditions.

Authorized Signature: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_

Company: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_