

# Marcus Donald People/

Marcus Donald People Limited - Crystal Gate House 28-30 Worship Street, London, EC2A 2AH  
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## TIME SHEET

Contractor name: <i>Andy Bolton</i>	Job title: <i>Programmer</i>
Week ending: <i>24/06/12</i>	Reporting to: <i>Doreen Kevin</i>
Client name:	Work address:
Limited Company name:	

Please keep a copy of this timesheet for your records

Day	Date	Start time am/pm	Finish time am/pm (to the nearest 15 hr)	(Less) breaks	Hours/days worked	Normal hrs/days (if applicable)	Over time hrs/days (if applicable)
Monday	18 June	18:00	20:00		2		
Tuesday							
Wednesday	20/06	19:00	20:00		1		
Thursday	21/06	18:00	22:00		4.5		
Friday							
Saturday							
Sunday							

Total:	7 hrs		
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### CLIENT DECLARATION:

The above times stated are an accurate record of hours/days worked by the Contractor whose performance over these hours/days has been satisfactory and you are hereby authorised to invoice our organisation at the agreed rate, to receive payment in line with all the clause and parts of Marcus Donald People Ltd terms and conditions.

Authorised Signature: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_

Company: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_