

Marcus Donald People 2012 Payroll Dates:

Please see below the payroll dates and the weeks which you will be paid for during each payroll.

Tuesday 24th of January (Week commencing 19th Dec – week ending 20th January)

Tuesday 21st of February (Week commencing 23rd January – week ending 17th February)

Tuesday 27th of March (Week commencing 20th February – week ending 23rd March)

Tuesday 24th of April (Week commencing 26th March – week ending 20th April)

Tuesday 22nd of May (Week commencing 23rd April – week ending 18th May)

Tuesday 26th of June (Week commencing 21st May – week ending 22nd June)

Tuesday 24th of July (Week commencing 25th June – week ending 20th July)

Tuesday 21st of August (Week commencing 23rd July – week ending 17th August)

Tuesday 25th of September (Week commencing 20th August – week ending 21st September)

Tuesday 23rd of October (Week commencing 24th September – week ending 19th October)

Tuesday 27th of November (Week commencing 22nd October – week ending 23rd November)

Tuesday 18th of December (Week commencing 26th November – week ending 14th December)

Time sheets must be authorised by your line manager and accompanied by a correct invoice from your Umbrella or Limited Company.

Please ensure correct timesheets / invoices are submitted by 12pm at the latest on the Monday before the above Payroll dates to ensure prompt payment. Also, ensure that you have submitted a copy of your photo ID and approved your current assignment to avoid any delay in payment.

If you have any queries please do hesitate to contact us at accounts@marcusdonald.com or 020 3328 0400 and speak with your consultant.