

Marcus Donald People/

Marcus Donald People Limited - Crystal Gate House 28-30 Worship Street, London, EC2A 2AH
T: +44(0)20 3328 0400 F: +44(0)20 3328 0377 Email: accounts@marcusdonald.com

TIME SHEET

Contractor name: <u>Andy Blay</u>	Job title:
Week ending: <u>25/03/12</u>	Reporting to: <u>Doreen Kania</u>
Client name:	Work address:
Limited Company name:	

Please keep a copy of this timesheet for your records

Day	Date	Start time am/pm	Finish time am/pm (to the nearest 15 min)	(Less) breaks	Hours/days worked	Normal hrs/days (if applicable)	Over time hrs/days (if applicable)
Monday							
Tuesday	<u>26/03</u>	<u>15:00</u>	<u>16:00</u>		<u>1</u>		
Wednesday	<u>21/3</u>	<u>19:00</u>	<u>21:00</u>		<u>2</u>		
Thursday	<u>22/3</u>	<u>19:00</u>	<u>21:00</u>		<u>2</u>		
Friday							
Saturday							
Sunday							

Total:			
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CLIENT DECLARATION:

The above time stated are an accurate record of hours/days worked by the Contractor whose performance over these hours/days has been satisfactory and you are hereby authorised to invoice our organisation at the agreed rate, to receive payment in line with all the clauses and parts of Marcus Donald People Ltd terms and conditions.

Authorised Signature: _____ PRINT NAME: _____

Company: _____

Position: _____ Date: _____