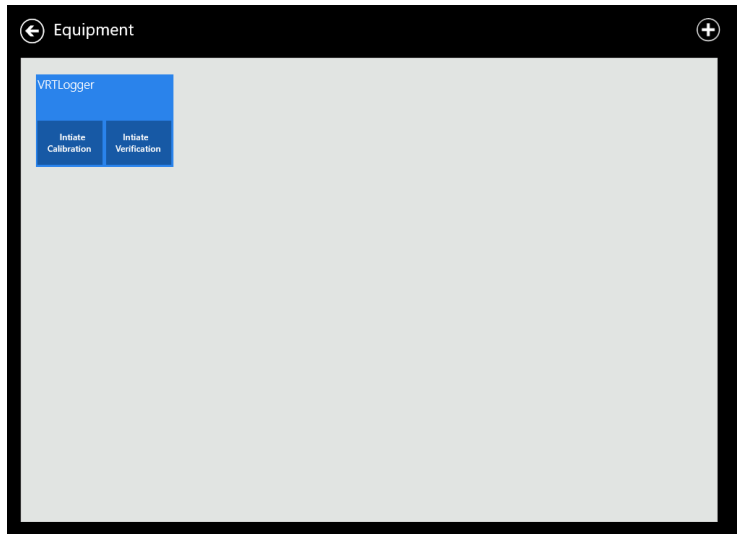# Chapter 5.   **Defining Equipment**

Figure 39: Equipment Screen

The ValProbe RT software supports organization of Kaye Validation Equipment. Accessed via the Main Menu, the Equipment hub displays Kaye equipment such as Base Stations, Loggers, IRTD etc. as single tiles. The following functionality is provided:

A database of all used Kaye Equipment identified by serial number, calibration information, and an optional picture.

Calibration reminders are set by the calibration reminder setting inside the system's preferences and the calibration due date.

Search study files by the location that certain Kaye equipment were used. To search, enter the Kaye equipment serial ID and automatically retrieved serial numbers saved within the study files. For temperature baths, no serial number is retrieved.

5.1. Adding New Equipment

To add a new piece of Kaye equipment to your ValProbe RT system, press the **Plus (+)** icon on Equipment Hub screen. The New Equipment screen automatically opens.

Figure 40: New Equipment Screen

Enter details for each new piece of equipment separately. Use the textboxes and drop-down menus to enter the following:

- Equipment ID as a unique identifier
- Model number
- Asset name
- Equipment type
- Manufacturing Cal Date
- User Cal Date
- Calibration due date
- Last verification date

An image of the equipment can be uploaded from a bmp, jpeg, or taken directly through the built-in camera.

Press **Save** to save the entry and return to the Equipment Hub or **Cancel** to reset all entries.

5.2. Checking Details for Existing Equipment

To review the details for equipment added into the software, press the tile for that item on the Equipment Hub screen. The Equipment Details screen opens.
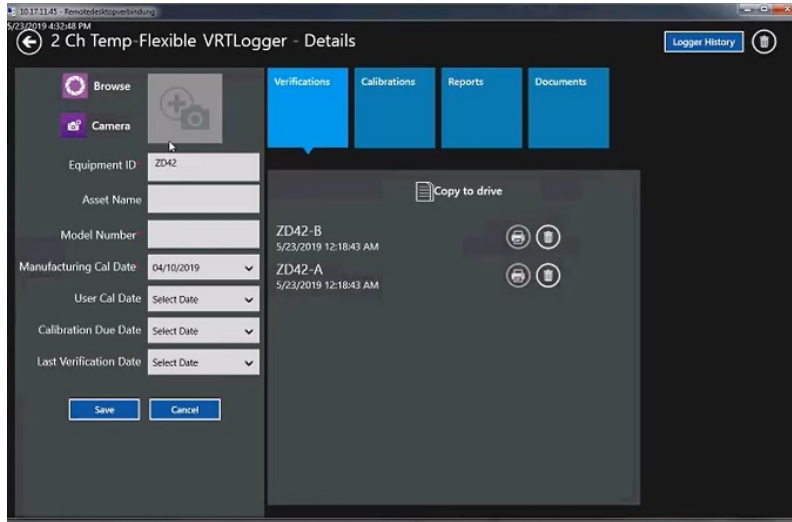

Figure 41: Equipment Details Screen

On the left side of the screen, any equipment details are listed. To edit or add any parameters, use the textboxes and drop-down menus:

- Equipment ID as a unique identifier
- Asset name
- Model number
- Manufacturing Cal Date
- User Cal Date
- Calibration due date
- Last verification date

The middle of the screen displays study files associated with this equipment.

In the funnel view, accessible from the equipment screen, select the tile of the equipment to filter a list of available studies.

5.3.   Calibration Reminder

The calibration date listed in the calibration reminder ensures that the operator does not miss calibration due dates.

To use the calibration reminder, you must activate and set the calibration reminder timeframe in the Policies, see page 47. When the equipment calibration due date is within the calibration warning message timeframe, the software reminds the operator when:

- Inside the Equipment tile on the Main screen: a number corresponding to the number of equipment due for calibration displays.

- Opening Equipment: the tiles for any equipment due for calibration are enlarged in light blue and display the calibration due date directly within the tile.

- When equipment is recalibrated: the user is required to manually update the calibration data and due date.