

The Guide to KKR Investor Reporting

May 2020

Disclosure

This presentation is furnished upon request on a confidential basis exclusively to the named recipient to this presentation (the “Recipient”) and is not for redistribution or public use. The data and information presented are for informational purposes only. The information contained herein should be treated in a confidential manner and may not be transmitted, reproduced or used in whole or in part for any other purpose, nor may it be disclosed without the prior written consent of Kohlberg Kravis Roberts & Co. L.P. (together with its affiliates, “KKR”). By accepting this material, the Recipient agrees not to distribute or provide this information to any other person.

The information in this presentation is only as current as of the date indicated, and may be superseded by subsequent market events or for other reasons. Nothing contained herein constitutes investment, legal, tax or other advice nor is it to be relied on in making an investment or other decision. This presentation should not be viewed as a current or past recommendation or a solicitation of an offer to buy or sell any securities or to adopt any investment strategy.

The information in this presentation may contain projections or other forward-looking statements regarding future events, targets or expectations and is only current as of the date indicated. There is no assurance that such events or targets will be achieved, and may be significantly different from that shown here. The information in this presentation, including statements concerning financial market trends, is based on current market conditions, which will fluctuate and may be superseded by subsequent market events or for other reasons.

KKR Credit currently conducts its activities through the following advisory entities: KKR Credit Advisors (US) LLC, which is authorized and regulated by the SEC, KKR Credit Advisors (Ireland) Unlimited Company, which is authorized and regulated by the Central Bank of Ireland, and KKR Credit Advisors (EMEA) LLP, which is authorized and regulated by the Financial Conduct Authority. Employees of KKR Credit Advisors (US) LLC, and KKR Capital Markets LLC located in the United States are dual employees of Kohlberg Kravis Roberts & Co. L.P.

Welcome to KKR's Investor Reporting Guide

Investor reporting is a process through which financial, legal and organizational status is communicated to investors from KKR through the Investor Portal. As complexity in product offerings continues to grow, our hope is that this Guide will yield a robust understanding of the reporting that is available to investors in private equity funds, real asset funds, Credit funds, SMAs, and certain co-investment vehicles.

Frequently Asked Questions ("FAQ") concerning reporting appear on the next page, with detailed explanations on the following pages.

Please note some reports are not applicable to all funds

Fund Level Reporting

Monthly	Quarterly	Annually	Ad Hoc
Credit Monthly Snapshot	Standard Equity Investments by Fund	Privacy Notice	LP Updates
Credit Month in Review	Investment Portfolio Summary	Form ADV Filings	Organizational Documents
	Valuations – Fund Level	Audited Financial Statements	LPAC Materials
	Quarterly Letters & Presentations		Regulatory Disclosures
	Unused Capital Commitments		Valuation Policies
	Transparency Reports		Transaction Summaries
	Capital Account Statements		
	Unaudited Financial Statements		
	Deal Summaries (One- Pagers)	Portfolio Company	
	Portfolio Company-Issued Reports		

Investor Level Reporting

Monthly	Quarterly	Annually	Ad Hoc
Performance Reports	Capital Account Statements: ITD, YTD, QTD*	Tax Documents	Capital Call Notices
SMA Reports	Unused Capital Commitments	Audited Financial Statements	Distribution Notices
	Valuations – Investor Level		Capital Call & Distribution ILPA Templates **
	Unaudited Financial Statements		Management Fee Notices
	ILPA Fee Templates **		
	Cash Flow by Deal Date		
	Portfolio Summary		

* "ITD" = Inception to Date

"YTD" = Year to Date

"QTD" = Quarter to Date

** ILPA = Institutional Limited Partners Association

***Please note KKR provides ILPA reporting for most funds with inception dates from 2016 and onwards*

Frequently Asked Questions

KKR

FAQs: Where Can I Find...

Please note some reports are not applicable to all funds

Question	Source	Level	Portal Location	Page #
Details on Contributions and Distributions?	Cash Flows <i>(Private Funds Only)</i>	LP Level	Cash Flows → Download List	29
	Capital Calls and Distribution Notices <i>(Including ILPA Templates if applicable)</i>	LP Level	Statements & Documents → Capital Calls/Distributions	24-26
	Capital Account Statements	LP Level and Fund Level	Documents → Reporting → Capital Account Statements	21
	Financial Statements - Quarterly and Annual	LP Level and Fund Level	Documents → Reporting → Financial Statements	15
Details on Fees and Expenses?	ILPA Fee Templates <i>(Only for most 2016 and onward funds)</i>	LP Level	Documents → Reporting → ILPA Reporting Template	23
	Transparency Reports	Fund Level	Documents → Reporting → Transparency Report	8
	Capital Account Statements	LP Level and Fund Level	Documents → Reporting → Capital Account Statements	21
Total NAV?	Portfolio Summary – Investor Level	LP Level	Documents → Reporting → Valuations – Investor Level	30
	ILPA Fee Templates <i>(Only for most 2016 and onward funds)</i>	LP Level	Documents → Reporting → ILPA Reporting Template	23
	Quarterly Presentations and Letters	Fund Level	Documents → Reporting → Quarterly Letters and Presentations	10
	Capital Account Statements	LP Level and Fund Level	Documents → Reporting → Capital Account Statements	21
	Financial Statements - Quarterly and Annual	LP Level and Fund Level	Documents → Reporting → Financial Statements	15
Carry Paid and Accrued Carry?	ILPA Fee Templates <i>(Only for most 2016 and onward funds)</i>	LP Level	Documents → Reporting → ILPA Reporting Template	23
	Capital Account Statements	LP Level and Fund Level	Documents → Reporting → Capital Account Statements	21
	Financial Statements - Quarterly and Annual	LP Level and Fund Level	Documents → Reporting → Financial Statements	15

 LP Level Reporting
  Fund Level Reporting
  LP / Fund Level Reporting

FAQs: Where Can I Find...(Continued)

Please note some reports are not applicable to all funds

Question	Source	Level	Portal Location	Page #
Remaining/Unused Commitment?	Unused Capital Commitments	LP Level and Fund Level	Documents → Reporting → Unused Capital Commitment	22
Gross and Net Fund Performance?	Valuations (Private Funds Only)	Fund Level	Documents → Reporting → Valuations- Fund Level (Pre and Post)	9
	Quarterly Presentations and Letters	Fund Level	Documents → Reporting → Quarterly Letters and Presentations	10
Deal Performance Metrics?	Cash Flows (Private Funds Only)	LP Level	Cash Flows → Download List	29
	Valuations (Private Funds Only)	Fund Level	Documents → Reporting → Valuations- Fund Level (Pre and Post)	9
	Quarterly Presentations and Letters	Fund Level	Documents → Reporting → Quarterly Letters and Presentations	10
	Transaction Summaries	Fund Level	Documents → Portfolio Company Documents → Transaction Summary	19
	Quarterly Deal Summaries ("One-Pagers") (Private Funds Only)	Fund Level/ Portfolio Company	Documents → Portfolio Company Documents → Quarterly Deal Summary	11
	Financial Statements - Annual	Fund Level	Documents → Reporting → Financial Statements	15
LP Level and Fund Level Original Cost and Remaining Cost?	Portfolio Summary – Investor Level	LP Level	Documents → Reporting → Valuations- Investor Level	30
	Financial Statements - Quarterly and Annual	Fund Level	Documents → Reporting → Financial Statements	15
	Valuations (Private Funds Only)	Fund Level	Documents → Reporting → Valuations- Fund Level (Pre and Post)	9



LP Level Reporting



Fund Level Reporting



LP / Fund Level Reporting

Fund Level Reporting

KKR

Transparency Reports

Overview

- Transparency Reports are designed to provide detail on portfolio investments, fees, revenue, subscription Credit facilities, litigation and other topics of importance

Frequency

- Quarterly
- Reports are generally posted within 90 calendar days (Private Funds) and 90-180 calendar days (Credit Funds) after the end of each quarter for each Fiscal Year

Location on Portal

- Select **Documents** on the top menu bar, then **Reporting**, then filter **Document Subtype** by **Transparency Report**

Content

- Portfolio Investments (detailed by Fund)
- Transaction, Monitoring & Other Fees
- Subscription Credit Facility
- Syndication Fee Revenue
- Capital Markets Fee Revenue
- Capstone Fee Revenue
- RPM Fee Revenue
- Litigation Review
- Claw-back Liability Review
- Related Separate Account Reporting
- IRR Calculations (Private Funds Only)

Standard Equity Investments by Fund

(Pre and Post Profit Participation)

Overview

- Detail Fund remaining value; and ITD amount invested and amount realized (by Fund and by Investment)
- Pre-KKR Profit Participation report includes both GP and LP interest and is shown gross of performance and management fees
- Post-KKR Profit Participation report excludes the GP interest and is shown net of performance and management fees
- Not available for Co-Investment Vehicles

Frequency

- Quarterly

Location on Portal

- Select **Documents** on the top menu bar, then **Reporting**, then filter **Document Subtype** by **Valuations – Fund level**

Content

On a portfolio company basis, this report includes:

- Amount Invested
- Amount Realized
- Remaining Cost (on a Pre Profit Participation Basis)
- Remaining Value
- Total Value
- Current Net Gain/(Loss)

Quarterly Letters and Presentations

Overview

- Quarterly letters and presentations provide a fund summary of strategic and tactical performance during the quarter

Frequency

- Quarterly

Location on Portal

- Select **Documents** on the top menu bar, then **Reporting**, then filter **Document Subtype** by **Quarterly Letters & Presentation**

Content

- Strategy Overview
- Market Commentary
- Pie chart of remaining value by Fund and by Industry
- Capital Deployment
- Realizations
- Summary of Capital Account Statement
- Performance Review
- Investment Activity
- Portfolio Company Multiples
- Fund Team and Fundraising Update
- Fund and Investment Performance (for year end quarter)
- Case Studies

Quarterly Deal Summaries

(Also known as “One-Pagers”)

Not applicable to Credit Funds

Overview

- One page tear sheets providing a high-level overview of active, Private-side portfolio companies
- Provide color on recent developments related to the portfolio company or its industry that may have impact on enterprise value

Frequency

- Quarterly

Location on Portal

- Select **Documents** on the top menu bar, then **Portfolio Company Documents**, then filter **Document Subtype** by **Quarterly Deal Summary**

Content

- Summary: Key high-level information about the business
- Business Description: Company overview and background, product offerings, etc.
- Financial Overview: Fiscal year data, debt maturity analysis, etc.
- Recent Updates and Initiatives: Outline of value-add initiatives, management team updates, key revenue and workforce metrics/updates
- Market Outlook and Valuation: industry information, market interest in product offerings, trends, etc.
- Current and Prior quarter multiple (in USD and local currency if applicable)

Overview

- Materials prepared by portfolio companies and made available to co-investors on the Portal

Frequency

- Ad Hoc

Location on Portal

- Select **Documents** on the top menu bar, then **Portfolio Company Documents**, then filter **Document Subtype** by **Portfolio Company Issued Financials and Reports**

Content

- Financial Statements (monthly for co-investments and yearly for PE)
- Quarterly Investor Updates
- Annual Reports
- Presentations outlining key company strategies and market outlook

Historical Investor Reports

(Q4 2017 Only)

Not applicable to Credit Funds

Overview

- In Q1 2018, Private-side reporting shifted from the LP level to the fund level with a schedule by investor ID

Frequency

- Pre-2018

Location on Portal

- Select **Documents** on the top menu bar, then **Reporting**, then filter **Document Subtype** by **Historical Investor Reports**

Content

- **Historical Documents Include:**
 - Statement of Changes (YTD & QTD)
 - Investor specific beginning & ending Investment balances by fund
 - Summary Valuations Report
 - Investment portfolio summary by Fund/Company
 - Remaining Commitment Report
 - Investment schedule by Fund/Deal/Date
 - Remaining commitment balance
 - Remaining Value in Equity Report
 - Remaining Cost Basis
 - Amount Unrealized
 - Unrealized Gain/(Loss)

Regulatory Disclosures

Overview

- Regulatory Disclosures are policies and/or supplements to disclose policies, personnel changes, service offerings, information security, and the like

Frequency

- Annually

Location on Portal

- Select **Documents** on the top menu bar, then **Regulatory & Legal**, then filter **Document Subtype** by **Regulatory Disclosures**

Content

- **Form ADV Part 2A/2B:** Required submission to the SEC describing types of advisory services offered, fee schedule, disciplinary information, conflicts of interest, and key advisory personnel and background
- **Part 2A:** Disclosure items to be included in the investment adviser's brochure. Investment advisers are required to deliver a summary of material brochure changes to the investor on a yearly basis
- **Part 2B:** "Brochure supplement", includes information about the specific individuals acting on behalf of the investment adviser, who actually provide the investment advice and interact with the investor
- **Privacy Notices:** Disclose the personal information collected about each investor, how and why the information is shared (including after the investor is no longer associated with KKR) and how that information is protected
- **KKR Valuation Policies:** Detail how KKR establishes fair values of the portfolio investments of funds

Financial Statements – Quarterly & Annual

Overview

- Present and disclose financial performance according to US GAAP reporting standards
- International Financial Reporting Standards financial statements prepared for the relevant financial statements
- Outline fund activity and operations, value, key notes and events
- Shares at the investor level/GP/LP (*Not applicable to closed-end funds*)
- Annual financial statements are audited
- Quarterly statements are unaudited, and are meant to be estimates based on fund activity, management fees and accruals at the time of publishing
- Produced for Private-Side and Credit-Side funds

Frequency

- Quarterly financials are available within 60 calendar days after the end of each quarter of each Fiscal year and released on earnings day
- Annual audited financials are available in terms of the LPA, generally within 120 calendar days after the end of each Fiscal year

Location on Portal

- Select **Documents** on the top menu bar, then **Reporting**, then filter **Document Subtype** by **Financial Statements**

Content

- Independent Auditor's Report (Annual Only)
- Statement of Assets, Liabilities, & Partners' Equity
- Schedule of Investments
- Statement of Operations
- Statement of Changes in Partners' Equity or Capital
- Statement of Cash Flows
- Notes to Financial Statements (Annual Only)
- Footnote disclosures are not available in the quarterly financials, and only available for the annual audited financials.

LP Updates

Overview

- Issued on an ad-hoc basis upon the announcement of a new deal, a deal exit, key personnel changes or other significant event(s) impacting a deal or fund

Frequency

- Ad hoc

Location on Portal

- LP Updates are sent to investors via email and are not posted to the Portal

Content

- Acquisition Details
- Transaction/Share Price
- Multiples
- Funding Vehicle
- Company Overview
- Products/Services Overview
- For new deals, estimated close date/board seats following capital call/distribution notices detailed on slides 17 and 18
- For exits, estimated returns to LPs

Organizational Documents

Overview

- Organizational Documents including Limited Partnership Agreements (“LPAs”) are produced at a fund-level upon initial fund close and then LPA amendments are produced on an ad-hoc basis as required and approved

Frequency

- Ad hoc

Location on Portal

- Select **Documents** on the top menu bar, then **Regulatory & Legal**, then filter **Document Subtype** by **Organizational Documents**

Content

- Management Agreement
- Amendment to LPA
- Amendment to Default Remedies
- Fund Background Details: Name, Term, etc.
- Investments
- Commitments & Contributions
- Allocations
- Distributions
- Operations
- Books & Records/Accounting/Reporting
- Transfer of Interest
- Termination, Liquidation, Dissolution
- Misc.

Overview

- Produced at the conclusion of LP Advisory Committee Meetings to document investor participation, discussion details and key upcoming events for active funds
- Displays investor names as 'Confidential Investor' if the LP has requested confidentiality

Frequency

- Ad hoc

Location on Portal

- Available for a limited time as specified in email communication
- Select **Documents** on the top menu bar, then **Read Only Document Types**, then filter **Document Subtype** by **Advisory Committee Documents**

Content

- Participating Investors and Contacts
- Meeting Purpose
- Discussion Notes such as key fund transactions, events, etc.

Transaction Summaries

Limited set for Credit investments; dependent on nature of investment

Overview

- Produced at the fund level detailing key information and data pertaining to a transaction
- Produced for Private-Side transactions and Credit transactions

Frequency

- Ad hoc

Location on Portal

- Select **Documents** on the top menu bar, then **Portfolio Company Documents**, then filter **Document Subtype** by **Transaction Summary**

Content

Private Side

- Transaction Overview
- Sources & Uses table
- Business Description
- Management Overview
- Financial Overview
- Industry Overview
- Investment Rationale
- KKR's Role
- Transaction Origination & Sourcing

Credit Side

- Transaction Overview
- Investment Rationale
- KKR's Role
- Transaction Origination & Sourcing
- Terms

LP Level Reporting

KKR

Capital Account Statements

(Also known as Partners Capital Account Statements or Statement of Changes in Partners Capital)

Overview

- Shows the value of an equity investment in a fund at the beginning and end of a given time period
 - Inception-to-Date (“ITD”), Year-to-Date (“YTD”) and Quarter-to-Date (“QTD”)
- Summarizes transaction and other operating activities for the period
- Includes carry paid and accrued carry
- Produced at the fund level with LPs delineated by Investor ID number
- Periodic Equity/NAV roll forward is shown by LP
- Credit funds don’t show dividend income and fees. P&L is broken out by Investment Income, Net Management Fee Expense, Organizational Costs, Investment Interest Expense, Other Expenses, Realized, Change in Unrealized, etc.

Frequency

- Quarterly

Location on Portal

- Select **Documents** on the top menu bar, then **Reporting**, then filter **Document Subtype** by **Capital Account Statements**

Content

For Private, Credit, Real Asset and Co-Investment Vehicles

- | | |
|-----------------------------------|--|
| ▪ Partners’ Equity (Qtr. Start) | ▪ Distributions Gain/Income |
| ▪ Contributions | ▪ Distributions Carried Interest |
| ▪ Net Gain (Loss) | ▪ Net Change in Unrealized Appreciation/(Depreciation) |
| ▪ Management Fee Expense | ▪ Accrued Carried Interest |
| ▪ Fund Expenses | ▪ Transfers of Partnership Interest |
| ▪ Distributions Return of Capital | ▪ Partners’ Equity (Qtr. End) |

Unused Capital Commitment

Overview

- Outlines and reflects the amount of unused committed capital at a given quarterly valuation date for active funds
- Accounts for investments made using lines of Credit

Frequency

- Quarterly

Location on Portal

- Select **Documents** on the top menu bar, then **Reporting**, then filter **Document Subtype** by **Unused Capital Commitment**

Content

- Initial Commitment
- Contributions that Reduce Commitment
- Recycled Capital, which Restores Commitment
- Transfers of Partnership Interests
- Unused Capital Commitments
- Outstanding Line of Credit Balance
- Adjusted Unused Capital Commitment

ILPA Reporting Template – Fee Template

Overview

- Issued at the LP level outlining fees and expenses accrued by LPs participating in a given fund
- QTD, YTD, and ITD fee values are included in each ILPA Fee template
- Templates are published for most funds that began investing in 2016 and onwards
- Not applicable to Co-Investments
- ILPA Reporting standards can be found at <https://ilpa.org/reporting-template/>

Frequency

- Quarterly

Location on Portal

- Select **Documents** on the top menu bar, then **Reporting**, then filter **Document Subtype** by **ILPA Reporting Template**

Content

- Investor Specific Capital Account Statement
- NAV Reconciliation and Summary of Fees, Expenses and Incentive Allocation
- Commitment Reconciliation
- Miscellaneous
- Schedule of Fees, Incentive Allocation & Reimbursements Received by the GP & Related Parties
- Footnotes and Fund Term Definitions
- Reserve Amounts

Capital Call Notices

Overview

- Produced on an as-needed basis to call capital from LPs, either to fund transactions or to request payment of management fees

Frequency

- Ad hoc

Location on Portal

- Select **Documents** on the top menu bar, then **Capital Calls/Distributions**, then filter **Document Subtype** by **Capital Call Notice**

Content

Capital Calls

- References relevant section of Partnership Agreement and most recent data
- Beginning Unused Commitment: Amount of committed capital remaining before the capital call
- Investment Amount: Amount invested in the fund by the Investor
- Total Contributions: Amount payable for that particular capital call
- Ending Unused Commitment: Remaining amount of capital committed by the Investor

Management Fee Notices

- Gross Management Fee
- Transaction and Monitoring Fee Credit
- Net Management Fee

Distribution Notices

Overview

- Produced on an as-needed basis to distribute cash to LPs due to fund activities

Frequency

- Ad hoc

Location on Portal

- Select **Documents** on the top menu bar, then **Capital Calls/Distributions**, then filter **Document Subtype** by **Distribution Notice**

Content

- Explains the nature of the distribution
- Discloses return of capital, capital gains/losses (gross and net of carry), and distribution by LP
- Credit and Real Estate funds normally include multiple deals in one quarterly distribution
- When applicable, an ILPA template will be available (see slide 25 for details)

Capital Call and Distribution ILPA Templates

Overview

- Excel spreadsheet produced at the investor level and posted alongside the capital call/distribution notices outlining key values pertaining to the capital call/distribution
- Applicable to Private Side and Credit Side Funds that began investing in 2016 and onwards
- Not applicable to Co-Investments

Frequency

- Ad hoc

Location on Portal

- Select **Documents** on the top menu bar, then **Capital Calls/Distributions**, then filter **Document Subtype** by **Capital Call Notice** or **Distribution Notice**

Content

- Fund Level Cash Flow Information
- LP Level Cash Flow Information
- LP Balances
- Unfunded Commitment
- Cumulative Aggregate Calls/Distributions
- Side Calculations
- Claw-back Questions

Tax Documents

Overview

- Investor level tax documents and statements providing necessary tax information based on residency, tax domicile and investment portfolio
- Schedule K-1s or K-1 equivalents for the previous year are typically available in Q2/Q3

Frequency

- Annually

Location on Portal

- Select **Documents** on the top menu bar, then **Tax Documents**, then filter **Document Subtype** by **FATCA**, **K1s/Tax Filings**, **Portfolio Company Tax Documents** or **Withholding Tax Forms**

Content

- See Next Page

Content

- The K-1 Package posted to the Portal will include the following:
 - Federal Schedule K-1 (Form 1065) or K-1 equivalent/attachment: used to report the income, gains, losses, deductions, credits, etc., from the operation of a partnership. A partnership does not pay tax on its income but “passes through” any profits or losses to its partners on a Schedule K-1. This schedule will also reflect partners equity (tax basis), include any contributions and distributions made to/from the partnership during the year, and disclose other relevant tax information such as effectively connected income (“ECI”), unincorporated business taxable income (“UBTI”), Section 199A/Qualified Business Income and Section 163(j)/Limitation on the Deduction for Business Interest Expense
- If applicable, the K-1 package will also include:
 - Information to complete Federal Form 926 (Return by a US Transferor of Property to a Foreign Corporation)
 - Federal Form 8865 (Return of US Persons with Respect to Certain Foreign Partnerships)
 - Federal Form 1042-S (Foreign Person’s US Source Income Subject to Withholding)
 - Federal Form 8805 (Foreign Partner’s Information Statement of Section 1446 Withholding Tax)
 - Information to complete Form 8621 (Information Return by a Shareholder of a Passive Foreign Investment Company (“PFIC”) or Qualified Electing Fund (“QEF”)) – i.e. PFIC Annual Information Statement
 - State Sourced Income Information (Schedule K-1’s for any state returns filed and/or state apportionment information to determine state sourced income)
 - State withholding documents reporting any state tax withheld

Overview

- Inception to date cash flows can be downloaded from the Portal; produced by Deal or by Date
- Cash flows include capital contributions, distributions, and remaining value for the period selected
- Information is deal-specific
- The summation of all fund cash flow transactions will match Capital Account Statement values for the same fund for the same date range

Frequency

- Quarterly

Location on Portal

- Select **Cash Flows** on the top menu bar, then filter by desired details
- By default, Cash Flows are shown as of the most recent valuation period. To see Cash Flows as of other periods, filter by the **Date** column
- To export Cash Flows, click on the **Download List** button located below the top menu bar

Content

- Date
- Investor Name
- Investment Name
- Fund Name
- Cash Flow Type
- Category
- Security Description
- Amount

Portfolio Summary – Investor level

Overview

- Provides a summary of financial standing at the LP level by Fund
- Excludes funds liquidated prior to 2018
- *Note - This summary cannot be used to calculate multiple of invested capital (“MOIC”) because it does not include capital calls for management fees*

Frequency

- Quarterly

Location on Portal

- Select **Documents** on the top menu bar, then **Reporting**, then filter **Document Subtype** by **Valuations – Investor Level**

Content

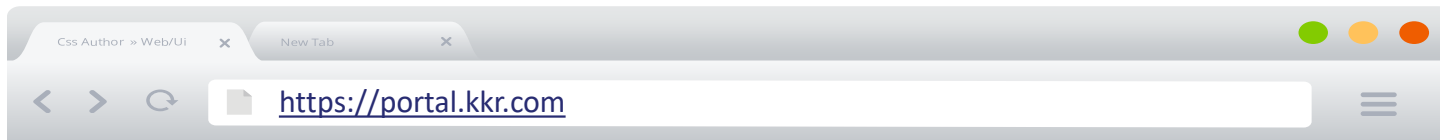
- Amount Invested
- Remaining Cost
- Amount Realized
- Remaining Value
- Total Value
- Current Net Gain/Loss

Helpful Resources

KKR

Please Reach Out To Us! We are committed to supporting your reporting needs

For any questions relating to the above material, portal access, document postings, or any other issues, please reach out to client.services@kk.com

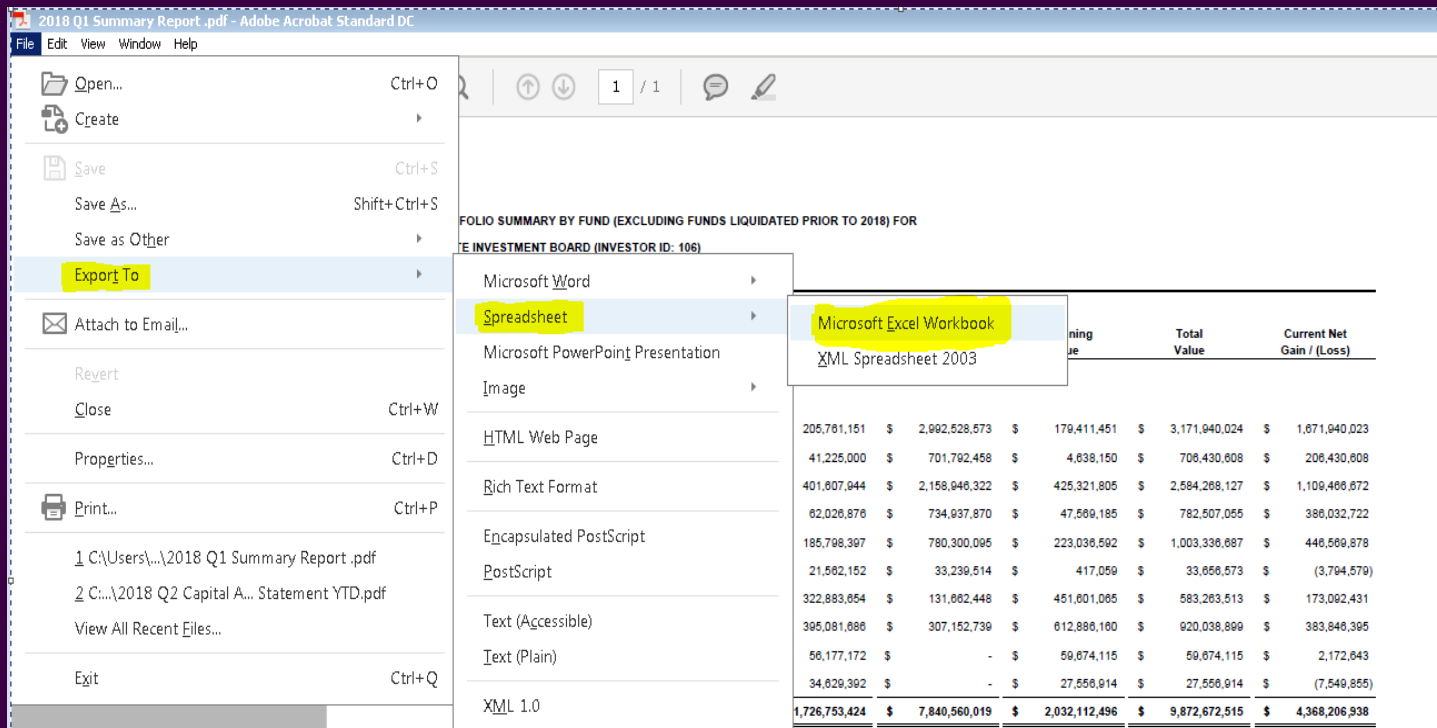


We recommend Chrome as the browser to review Portal documentation



Access to the Portal is granted on a legal entity basis through authorized contacts; please reach out to the [Client Services Team](#) and we will review your access request

Need to convert a PDF document to Excel?



Ensure that you have Adobe Acrobat standard DC or above installed

Open the PDF that you wish to convert and select File → Export to → Spreadsheet → Microsoft Excel Workbook



Need More Help?



E-mail:
ClientService@kk.com



Call:
(212) 401-2613