

AMR ALI AL-DAKROURY

ACCOUNTANT

+0201115417306

+0201008779806

amralialdakroury@gmail.com

Saudi Arabia - Riyadh

OBJECTIVE

As an accomplished accountant with years of experience in the field, my objective is to secure a challenging position with a reputable organization that will utilize my skills and expertise. I am confident in my ability to demonstrate exceptional attention to detail, strong analytical skills, and proficiency with accounting software and tools. My goal is to contribute to the success of the organization, while continuously learning and growing professionally.

PERSONAL SKILLS :

.COMMUNICATION

Strong written and verbal communication skills, including the ability to provide constructive feedback and collaborate effectively with writers, editors, and other stakeholders.

.LEADERSHIP

Ability to manage multiple projects simultaneously and meet tight deadlines, while maintaining the highest standards of quality.

.STAFF MANAGEMENT

Set goals and expectations to work on

Provide training and development, promote engagement and loyalty, involve employees in the team.

.FLEXIBILITY

Ability to work in different environments and adapt quickly.

.TIME MANAGEMENT

Effectively organize time and control the tasks and priorities that must be completed.

EXPERIENCE:

2023-2024

Accountant , JOHN KAMEL ALBERT office -chartered accountant, auditor
and tax expert :

Implementing accounting systems and processes
Preparing monthly financial reports
Controlling the master data of the general ledger
Ensuring compliance with the state revenue service
Managing budgets

Undertaking financial audits Providing financial advice Collaborating with clients, individuals, or businesses Analyzing risk Advising on tax planning.

2024 -Until now

Accountant at AL MASAR AL SARIE International Shipping Company
(Saudi Arabia)

EDUCATION:

May 2023

Bachelor of Commerce and Business Administration
Accounting and economics.
Degree: good

TECHNICAL SKILLS :

.PROFICIENCY IN ACCOUNTING SOFTWARE

Knowledge of popular accounting software such as QuickBooks, Xero, and SAP can help accountants manage financial data, prepare financial statements, and analyze data with ease.

.UNDERSTANDING OF FINANCIAL STATEMENTS

Understanding the different financial statements such as balance sheets, income statements, and cash flow statements is crucial for maintaining accurate financial records and analyzing financial performance.

.ATTENTION TO DETAIL

A meticulous approach to record-keeping ensures that financial statements are free from errors, which is critical for making informed decisions and ensuring compliance with regulatory requirements.

.ANALYTICAL SKILLS

Accountants need to be able to analyze large amounts of financial data and identify trends, outliers, and areas of concern.

.EXPERTISE IN EXCEL

As an accountant, Excel spreadsheets are essential tools for organizing, analyzing, and modeling financial data. Mastery of Excel allows you to create financial models, automate routine tasks, and manipulate data. Therefore, it's essential to have the ability to work with Excel effectively.

.TAX PREPARATION

Submission of tax returns including continuous VAT calculation and tax collection .
Uploading and preparing the electronic invoice on the electronic invoice portal

LANGUAGES :

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- ENGLISH: Good .
 - FRENCH: Medium.
 - ARABIC: Native

PREFERRED IDENTITIES:

Aviation, sports, food.

PERSONAL DATA:

Nationality	: Egyptian.
Date of birth	: 11 th of March 2001.
Military services	: Totally Exempted
Marital Status	: Single