

Team A - Project Equifood

Assigned Roles

Amrita Sidhu - Project / Scrum Manager
Abhieek Bist - Tech Lead
Griffin Wilchuk - Client Liaison
Jake Daongam - QA Leader

Team Agreement

- Actively listen to teammates while they are speaking
- Keep phones off unless necessary
- Be on time, end on time, follow the agenda
- Each team member should approve changes to the Sprint / Backlog
- Support each other
- The entire team must come to a unanimous decision to make any future changes
- If behind schedule, remove lowest priority work items first
- If ahead of schedule, add work items from the backlog by priority
- Lead by example
- Griffin will take notes during all meetings and email them to the team within 1 day.
- Don't be afraid to say "I don't know"
- Bring up any questions or issues early
- If unavailable for SCRUM, communicate status
- Communicate individual schedule
- If you miss a meeting or event then you agree to support decisions made in your absence

NOTE: Team agreement rules may be modified if necessary.

