**Draft email to be sent to invited stakeholders**

Dear [name of stakeholder as listed in the PA’s directory]

[Name of PA] [from organization of PA if there is one listed in the directory] has invited you to participate in the following decision:

[Short title for this decision from Decision Problem page]

Please click on [*DecisionMaker*](http://amritha.pythonanywhere.com/) and log in to contribute:

Ideas for Solution Options by [date entered by PA]

Suggestions for Screening Criteria by [date entered by PA]

Suggestions for Evaluation Criteria by [date entered by PA]

Importance Scores for the Evaluation Criteria by [date entered by PA].

If this is the first time you will be using *DecisionMaker*, please register using this email address:

[email address listed by PA]

You may want to visit the “About” page in *DecisionMaker* and some of the Resources & Guidance pages to learn more about the decision-making framework in which you will be participating.

Thank you for contributing to this decision process.

[Name of PA]