

To,  
The Chairman,  
Howrah District Primary School Council,  
18, Nityadhan Mukherjee Road, Howrah- 711101.

(Through the Proper Channel)

Sub. : Prayer to get the benefit of 'A' Category Scale of Pay

Sir,

With due respect & humble submission, I, \_\_\_\_\_  
\_\_\_\_\_, H.T. / T.I.C. / A.T. of \_\_\_\_\_  
\_\_\_\_\_ School under Amta West Circle of Howrah District Primary School  
Council, West Bengal, would like to draw your kind attention that I have completed two years  
D.El.Ed. / 1-year P.T.T.I. with 1 year Bridge Course (Regular / O.D.L.) Training in the Session  
of \_\_\_\_\_. Now, I am eligible for A' Category Scale of Pay as a  
trained teacher.

In this regard, I, therefore earnestly request you to take necessary steps. All the  
relevant documents are attached herewith this prayer.

Hopefully looking forward to your prompt intervention.

With thanks,

Yours Truly,

Date :