

# MATHEKA KENNEDY MUTIE

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## PERSONAL PROFILE

I am a highly dedicated professional, currently pursuing Bachelor of Science in Actuarial Science. I am self-driven, ambitious, innovative, a fast learner, and pride myself as a true team player with good interpersonal skills. I possess a great desire and drive to prosper in all work that I venture into. I desire to work in a highly competitive and dynamic organization specializing in providing quality standard to enable me gain exposure in shaping me to face current needs.

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## SKILLS

**Information technology skills:** Good in different programming languages (R, Python). I am also well equipped with knowledge on advanced excel.

**Communication Skills:** Excellent communicator who effectively conveys information both verbally and in writing. I am also a keen listener and gives prompt feedback

**Planning and organizing:** Refined planning and organizational skills that balance work, team support and ad-hoc responsibilities in a timely and professional manner.

**Time management:** Ability to prioritize work and manage time effectively.

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## EDUCATION

2020 – date Kisii University

Bachelor of science in Actuarial Science

2016 – 2019 Maumba Secondary School

Kenya Certificate of Secondary Education (K.C.S.E)

2007 – 2015 Mbiuni Primary School

Kenya Certificate

of Primary Education (K.C.P.E)

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## ADDITIONAL INFORMATION

### Positions of leadership

Games secretary in both primary and Secondary school

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### Interests and hobbies

Travelling, Socializing, Community Work

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## REFEREES

KELVIN MUSEMBI KITUKU

Laboratory Research Division

Ministry of Transport and Roads, State Department of Roads

Phone Number: 0723907746

FESTUS MWENDWA MUTUA

Position: Relationship officer, Cooperative Bank

Phone Number: 0716847345