

Performance Appraisal Shrawan 2075

Employee Name

Rusum Shrestha

Department Wordpress B

Designation Senior Designer

Final Summary			
Evaluation Criteria	Weight	Score	Final Rating
1. Project Health	40%	25.89	1.04
2. Work Evaluation	25%	22.50	0.90
3. Administrative Evaluation	10%	10.00	0.40
4. Knowledge and Skills Evaluation	25%	20.07	0.80
Total	100%	78.46	3.14

Details	
1. Project Health	
<i>Project Name</i>	Score
Proconel	29.64
Evergy	22.14
Grand Total	25.89
2. Work Evaluation	
<i>Particular</i>	Score
Work efficiency	7.50
Work productivity	15.00
Grand Total	22.50
3. Administrative Evaluation	
<i>Particular</i>	Score
Leave	5.00
Punctuality	5.00
Grand Total	10.00
4. Knowledge and Skills Evaluation	
<i>Particular</i>	Score
Technical skill	3.43
Communication skills	3.98
Task Management skills	4.06
Analytical and Problem Solving skills	4.22
Attitude and Behaviour	4.38
Grand Total	20.07