

Performance Appraisal Shrawan 2075

Employee Name

Manistha Shrestha

Department ENT- QA

Designation Quality Analyst

Final Summary			
Evaluation Criteria	Weight	Score	Final Rating
1. Project Health	40%	25.89	1.04
2. Work Evaluation	25%	17.50	0.70
3. Administrative Evaluation	10%	10.00	0.40
4. Knowledge and Skills Evaluation	25%	18.18	0.73
Total	100%	71.57	2.86

Details	
1. Project Health	
<i>Project Name</i>	Score
Proconel	29.64
Evergy	22.14
Grand Total	25.89
2. Work Evaluation	
<i>Particular</i>	Score
Work efficiency	2.50
Work productivity	15.00
Grand Total	17.50
3. Administrative Evaluation	
<i>Particular</i>	Score
Leave	5.00
Punctuality	5.00
Grand Total	10.00
4. Knowledge and Skills Evaluation	
<i>Particular</i>	Score
Technical skill	3.26
Communication skills	3.75
Task Management skills	3.83
Analytical and Problem Solving skills	3.44
Attitude and Behaviour	3.91
Grand Total	18.18