

Performance Appraisal Shrawan 2075

Employee Name

Santosh Chhetri

Department Wordpress A

Designation Quality Analyst

Final Summary			
Evaluation Criteria	Weight	Score	Final Rating
1. Project Health	40%	20.00	0.80
2. Work Evaluation	25%	13.75	0.55
3. Administrative Evaluation	10%	8.75	0.35
4. Knowledge and Skills Evaluation	25%	19.03	0.76
Total	100%	61.53	2.46

Details	
1. Project Health	
<i>Project Name</i>	Score
efinance home loans	15.13
Konference	24.88
Grand Total	20.00
2. Work Evaluation	
<i>Particular</i>	Score
Work efficiency	2.50
Work productivity	11.25
Grand Total	13.75
3. Administrative Evaluation	
<i>Particular</i>	Score
Leave	3.75
Punctuality	5.00
Grand Total	8.75
4. Knowledge and Skills Evaluation	
<i>Particular</i>	Score
Technical skill	3.56
Communication skills	3.75
Task Management skills	4.06
Analytical and Problem Solving skills	3.75
Attitude and Behaviour	3.91
Grand Total	19.03