

Performance Appraisal Shrawan 2075

Employee Name

Sagar Man Shrestha

Department Ecommerce

Designation Associate Project Manager

Final Summary			
Evaluation Criteria	Weight	Score	Final Rating
1. Project Health	40%	19.05	0.76
2. Work Evaluation	25%	13.75	0.55
3. Administrative Evaluation	10%	8.75	0.35
4. Knowledge and Skills Evaluation	25%	18.34	0.73
Total	100%	59.89	2.40

Details	
1. Project Health	
<i>Project Name</i>	Score
Airfitness Website	22.80
Unifiednet	15.30
Grand Total	19.05
2. Work Evaluation	
<i>Particular</i>	Score
Work efficiency	2.50
Work productivity	11.25
Grand Total	13.75
3. Administrative Evaluation	
<i>Particular</i>	Score
Leave	3.75
Punctuality	5.00
Grand Total	8.75
4. Knowledge and Skills Evaluation	
<i>Particular</i>	Score
Technical skill	3.58
Communication skills	3.83
Task Management skills	3.91
Analytical and Problem Solving skills	3.75
Attitude and Behaviour	3.28
Grand Total	18.34