

Performance Appraisal Shrawan 2075

Employee Name

Prajan Karmacharya

Department Wordpress A

Designation Associate Team Lead

Final Summary			
Evaluation Criteria	Weight	Score	Final Rating
1. Project Health	40%	21.31	0.85
2. Work Evaluation	25%	12.50	0.50
3. Administrative Evaluation	10%	8.75	0.35
4. Knowledge and Skills Evaluation	25%	20.59	0.82
Total	100%	63.16	2.53

Details	
1. Project Health	
<i>Project Name</i>	<i>Score</i>
Convey Online	23.04
Kids Club	19.59
Grand Total	21.31
2. Work Evaluation	
<i>Particular</i>	<i>Score</i>
Work efficiency	5.00
Work productivity	7.50
Grand Total	12.50
3. Administrative Evaluation	
<i>Particular</i>	<i>Score</i>
Leave	3.75
Punctuality	5.00
Grand Total	8.75
4. Knowledge and Skills Evaluation	
<i>Particular</i>	<i>Score</i>
Technical skill	3.72
Communication skills	4.06
Task Management skills	3.98
Analytical and Problem Solving skills	4.53
Attitude and Behaviour	4.30
Grand Total	20.59