

Performance Appraisal Shrawan 2075

Employee Name

Sudeep Shrestha

Department Wordpress A

Designation Team Lead

Final Summary			
Evaluation Criteria	Weight	Score	Final Rating
1. Project Health	40%	21.59	0.86
2. Work Evaluation	25%	17.50	0.70
3. Administrative Evaluation	10%	7.50	0.30
4. Knowledge and Skills Evaluation	25%	20.22	0.81
Total	100%	66.81	2.67

Details	
1. Project Health	
<i>Project Name</i>	Score
Convey Online	23.04
Konference	24.88
Loss Cause Tool	18.81
SIPEasy	19.64
Grand Total	21.59
2. Work Evaluation	
<i>Particular</i>	Score
Work efficiency	2.50
Work productivity	15.00
Grand Total	17.50
3. Administrative Evaluation	
<i>Particular</i>	Score
Leave	3.75
Punctuality	3.75
Grand Total	7.50
4. Knowledge and Skills Evaluation	
<i>Particular</i>	Score
Technical skill	3.34
Communication skills	3.98
Task Management skills	4.14
Analytical and Problem Solving skills	4.30
Attitude and Behaviour	4.45
Grand Total	20.22