

Performance Appraisal Shrawan 2075

Employee Name

Raju Shrestha

Department Ecommerce

Designation Quality Analyst

| Final Summary | | | |
|------------------------------------|--------|-------|--------------|
| Evaluation Criteria | Weight | Score | Final Rating |
| 1. Project Health | 40% | 15.16 | 0.61 |
| 2. Work Evaluation | 25% | 8.75 | 0.35 |
| 3. Administrative Evaluation | 10% | 10.00 | 0.40 |
| 4. Knowledge and Skills Evaluation | 25% | 22.30 | 0.89 |
| Total | 100% | 56.21 | 2.25 |

| Details | |
|---------------------------------------|--------------|
| 1. Project Health | |
| <i>Project Name</i> | Score |
| Castel and things | 15.16 |
| Grand Total | 15.16 |
| 2. Work Evaluation | |
| <i>Particular</i> | Score |
| Work efficiency | 5.00 |
| Work productivity | 3.75 |
| Grand Total | 8.75 |
| 3. Administrative Evaluation | |
| <i>Particular</i> | Score |
| Leave | 5.00 |
| Punctuality | 5.00 |
| Grand Total | 10.00 |
| 4. Knowledge and Skills Evaluation | |
| <i>Particular</i> | Score |
| Technical skill | 3.86 |
| Communication skills | 4.77 |
| Task Management skills | 4.45 |
| Analytical and Problem Solving skills | 4.45 |
| Attitude and Behaviour | 4.77 |
| Grand Total | 22.30 |