

Performance Appraisal Shrawan 2075

Employee Name

Prajwol Ratna Bajracharya

Department Wordpress

Designation Project Manager

Final Summary			
Evaluation Criteria	Weight	Score	Final Rating
1. Project Health	40%	22.47	0.90
2. Work Evaluation	25%	6.25	0.25
3. Administrative Evaluation	10%	7.50	0.30
4. Knowledge and Skills Evaluation	25%	21.83	0.87
Total	100%	58.05	2.32

Details	
1. Project Health	
Project Name	Score
Proconel	29.64
Airfitness Website	22.80
Evergy	22.14
Unifiednet	15.30
Grand Total	22.47
2. Work Evaluation	
Particular	Score
Work efficiency	2.50
Work productivity	3.75
Grand Total	6.25
3. Administrative Evaluation	
Particular	Score
Leave	2.50
Punctuality	5.00
Grand Total	7.50
4. Knowledge and Skills Evaluation	
Particular	Score
Technical skill	4.10
Communication skills	4.69
Task Management skills	4.22
Analytical and Problem Solving skills	3.98
Attitude and Behaviour	4.84
Grand Total	21.83