

Performance Appraisal Shrawan 2075

Employee Name

Smriti Chaudhary

Department Wordpress

Designation Associate Business Analyst

Final Summary			
Evaluation Criteria	Weight	Score	Final Rating
1. Project Health	40%	23.51	0.94
2. Work Evaluation	25%	13.75	0.55
3. Administrative Evaluation	10%	8.75	0.35
4. Knowledge and Skills Evaluation	25%	19.79	0.79
Total	100%	65.80	2.63

Details	
1. Project Health	
<i>Project Name</i>	<i>Score</i>
Evergy	22.14
Konference	24.88
Grand Total	23.51
2. Work Evaluation	
<i>Particular</i>	<i>Score</i>
Work efficiency	2.50
Work productivity	11.25
Grand Total	13.75
3. Administrative Evaluation	
<i>Particular</i>	<i>Score</i>
Leave	3.75
Punctuality	5.00
Grand Total	8.75
4. Knowledge and Skills Evaluation	
<i>Particular</i>	<i>Score</i>
Technical skill	4.09
Communication skills	4.06
Task Management skills	3.75
Analytical and Problem Solving skills	3.52
Attitude and Behaviour	4.38
Grand Total	19.79