Team: alicezhu-fortiz-orthrus

Goals

- What are the goals of the team?
  - Meet all deadlines with welldone work
  - Equally divide all work and everyone should contribute their part
  - Communicate and collaborate effectively
  - Have fun
- What kind of obstacles might you encounter in reaching your goals?
  - We all have different schedules and sometimes it can be hard to get together and discuss work; one person might be much ahead than others or much behind
  - However, we will set internal deadlines for ourselves and everyone should meet those
  - We will use class time effectively to get everyone up to date on the project
- What happens if all of you decide you want to get an A grade, but because of time constraints, one person decides that a B will be acceptable?
  - That is not acceptable; everyone should do roughly equally the amount of work and put in his or her best effort
- **Is it acceptable for one or two team members to do more work than the others in order to get the team an A?**
  - **No. As we have agreed on in the previous point, everyone should contribute about the same amount and put in their best effort.**

Meeting Norms

- **How will you use the in-class time?**
  - **We will use in-class time effectively; first meeting up to discuss what we have worked on the night before. Then assign future work**
- How often do you think the team will need to meet outside of class? How long do you anticipate meetings will be?
  - Our plan is to assign different tasks during class and communicate via iMessage. However, if emergency issues arise where we need to meet up we all live on dorm row so it won't be hard
  - We will also try to meet up the night before class
- Where and when will outside-class meetings be held?
  - Tuesday, Nov 7 -- warmup deliverables
  - Sun, Nov 12 -- grammar for the complete board file, specs for all your classes and methods, some testing + implementation
  - Thur Nov 16, Fri Nov 17 -- wrap up for project deadline

Work Norms

- How much time per week do you anticipate it will take to make the project successful?
  - As much time as we each put into a pset so around 20 hours per week

- **How will work be divided among team members?**
    - **Each person will be responsible for a class, spec, and tests. The other two teammates will be responsible for code reviewing**
    - **We will discuss what classes and methods we want and will divide that amongst one another equally.**
- **Where will you record who is responsible for which tasks?**
    - **We will use the latin square provided in the handout and keep track of who is responsible for what (detailed below)**

	Parser	ADT	Simulation
Specs	fortiz	orthrus	alicezhu
Tests	orthrus	alicezhu	fortiz
Code	alicezhu	fortiz	orthrus

- How will deadlines be set?
    - We will meet up and merge work the night before class
- What will happen if someone does not follow through on a commitment (e.g., missing a deadline, not showing up to meetings)?
    - The person has to provide quality food for the whole group as compensation
- How will the work be reviewed?
    - Each of us will review everyone else's code and provide feedback (code review) without necessarily changing the code
- What will you do if one or more team members are not doing their share of the work?
    - We will message the under-functioning team member and remind them to do their work
- How will you deal with different work habits of individual team members (e.g., some people like to get assignments done as early as possible; others like to work under the pressure of a deadline)?
    - It's fine as long as you get the work done before our own deadlines (the night before each class) so that if any issues arise we can use the night to fix it

Decision Making

- Do you need consensus (100% approval of all team members) before making a decision?
    - The big picture (specs) - yes
    - Details regarding implementation (rep) or other more trivial things no, as long as it satisfies the spec and works
- What will you do if one of you fixates on a particular idea?
    - We will discuss, and it the idea is reasonable, that is okay.

Signature: Yuqing Zhu, Yanlin Li, Fernando Ortiz