

AP Payments

Remaining work

- Create the button for the AP Payment files to be sent to Kyriba on demand. -1 day
- QA of button and moving of process to a new server - 14 days
- Set up virtual machine for the process to run and set up credentials for users -2.5 days
- End to end testing with Accounting team and banks - 14 days

Internal release: February 2
Bank testing complete: February 17

Accounting Entry Automation

Two pronged approach:

- Pull data from Kyriba that is manually entered on the web app. Entries will be in Draft status. Insert Journal Entries to Intacct in draft status*.
*This triggers the already established Intacct approval process.
- Kyriba reads transactions that appear on bank statements and make JE in Intacct for any transactions that do not yet exist in Intacct.
 - Bank statements are already being ingested at Kyriba; this was implemented by Elire.

Known Unknowns

How do we determine if a transaction on the statement already exists in Intacct?
How do we pull down data entered manually on the Kyriba web app?
What data do we need from Kyriba to make accurate JE's in Intacct?

Risks

Since we have minimal experience working with Kyriba data, this might be better implemented in two pieces and turn the whole project into a 4 phase project.

Timeline

Given risks and unknowns, a conservative estimate would be 10 weeks with increased resources; 12+ without

Bank Statement and GL Recon

Compare entries in Intacct to entries on the bank statements inside Kyriba: do the transactions balance?
Export of Intacct entries for a given time frame in .csv, uploaded to Kyriba via SFTP.
Good news: we now have experience sending data to Kyriba, so this will be similar to Phase 1.

Timeline

6 weeks for programming and testing

