

A Web Page

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# OptiScheduler

First name:

Last name:

Email address:

Password:

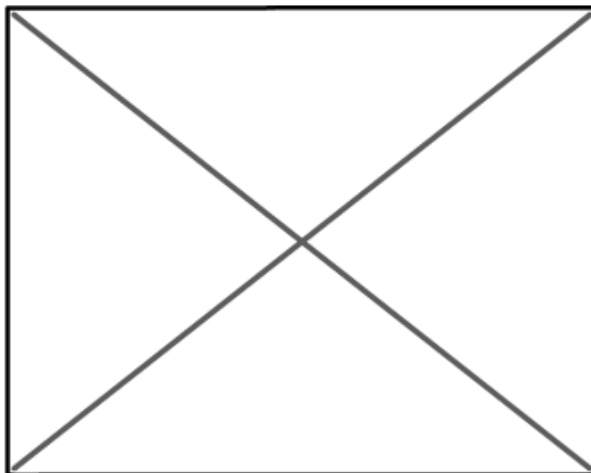
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A Web Page

<http://optischeduler.herokuapp.com>

# OptiScheduler

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**OptiScheduler**[Create an Event](#)[My Events](#)[Log Out](#)

# Ethan's Event Windows

[Add a New Event Window](#)**Anjali Visits Houston**

Scheduled

[View Details](#)**OptiCo.  
Tuesday, Nov. 12**

Invite Pending

[View Details](#)**Meet with Amy  
Friday, Nov. 15**

Scheduled

[View Details](#)**Jorge's Weekend  
Plans**

Invite Pending

[View Details](#)**OptiCo. EOY 1-on-1s**

Invite Pending

[View Details](#)**Conference  
Scheduling**

Invite Pending

[View Details](#)**Conference  
Room 3**

Scheduled

[View Details](#)**Conference  
Room 5**

Scheduled

[View Details](#)



# OptiScheduler

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## Create a New Event

### Event Window Details

Event Window Name:

Event Window Description:

This description will be visible to every person you invite to schedule an event during your event window

RSVP by date:



### Set Event Availabilities

Event Date



Event Slots

Select all hours blocks you are available for meeting

#### Early Morning

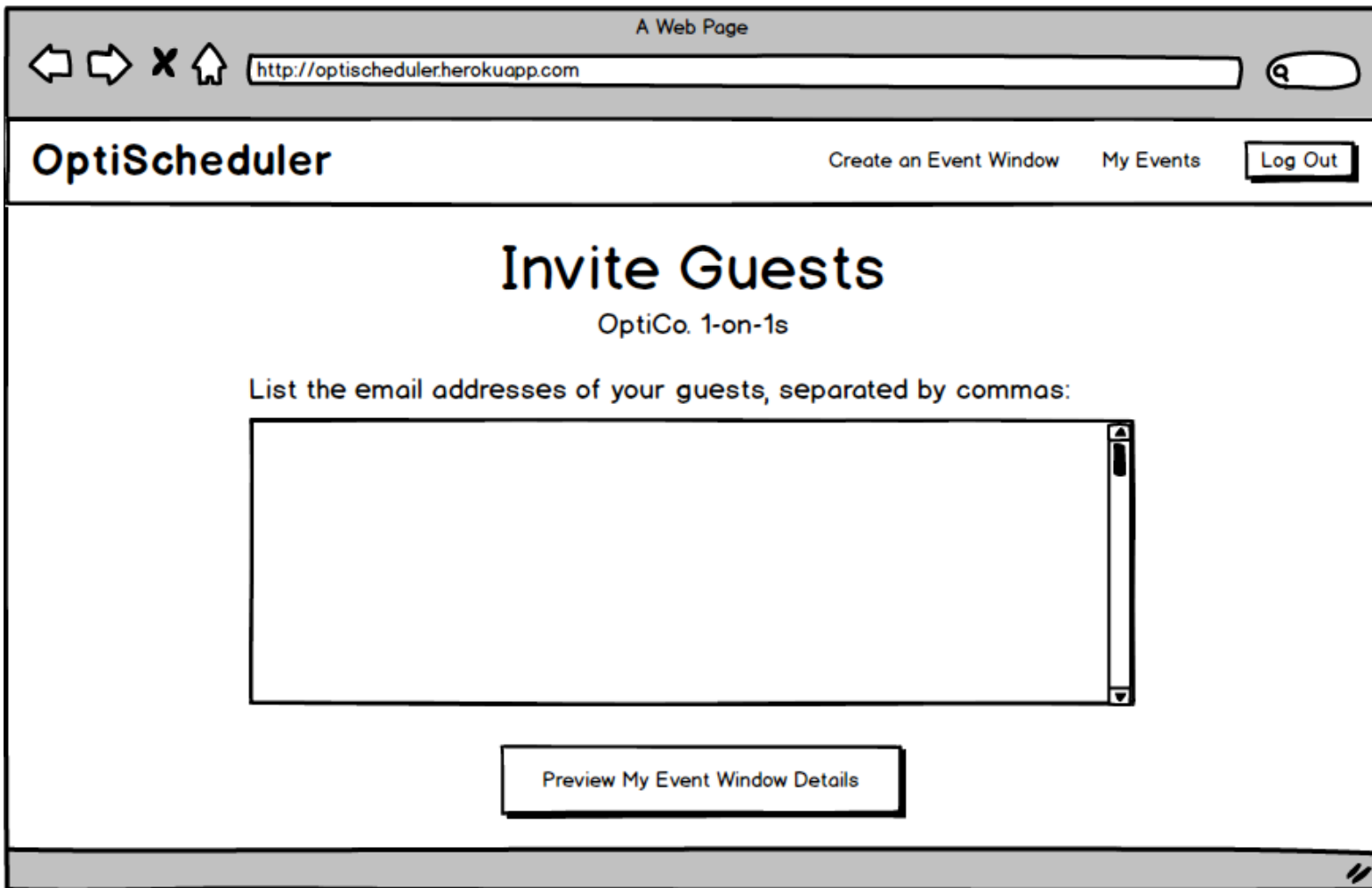
- ☐ 12:00-1:00am
- ☐ 1:00-2:00am
- ☐ 2:00-3:00am
- ☐ 3:00-4:00am
- ☐ 4:00-5:00am
- ☐ 5:00-6:00am
- ☐ 6:00-7:00am
- ☐ 7:00-8:00am

#### Midday

- ☐ 8:00-9:00am
- ☐ 9:00-10:00am
- ☐ 10:00-11:00am
- ☐ 11:00am-12:00pm
- ☐ 12:00-1:00pm
- ☐ 1:00-2:00pm
- ☐ 2:00-3:00pm
- ☐ 3:00-4:00pm

#### Evening

- ☐ 4:00-5:00pm
- ☐ 5:00-6:00pm
- ☐ 6:00-7:00pm
- ☐ 7:00-8:00pm
- ☐ 8:00-9:00pm
- ☐ 9:00-10:00pm
- ☐ 10:00-11:00pm
- ☐ 11:00pm-12:00am



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# Event Window Confirmation

OptiCo. 1-on-1s

**Event Window Name:** OptiCo. 1-on-1s

**Event Window Description:**

It's that time of the year again! I will be meeting with everyone one-on-one to discuss your progress toward the quarterly goals and set new benchmarks for the coming year. I look forward to looking back on the progress each of you have made toward achieving our company's mission.

**Event RSVP Deadline:**

Tuesday, December 3, 2019

**Event Date:** Monday, December 9, 2019

**Event Slots:**

☐ 9-10am☐ 1-2pm☐ 4-5pm☐ 10-11am☐ 3-4pm

Create My Event Window & Send Invitations!

[Edit Event Window](#)

Invitation Email







# OptiScheduler

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## OptiCo. EOY 1-on-1s

### Pending Event Window Details

**Event Window Name:** OptiCo. 1-on-1s

**Event Window Date:** Monday, December 9, 2019

**Event Window Times:** 9-10am, 10-11am, 1-2pm, 3-4pm, 4-5pm

**Event Window Description:**

It's that time of the year again! I will be meeting with everyone one-on-one to discuss your progress toward the quarterly goals and set new benchmarks for the coming year. I look forward to looking back on the progress each of you have made toward achieving our company's mission.

**RSVPed Invitees:**

lbernstein2@optico.com,  
klient3@optico.com,  
bmcintyre@optico.com,  
tshonti@optico.com

**Awaiting RSVPs:**

oduerte@optico.com

**Event RSVP Deadline:** Tuesday, December 3, 2019

[< Back to My Event Windows](#)

## Schedule Slot Email



## Schedule Slot Email





# OptiScheduler

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## OptiCo. EOY 1-on-1s

### Pending Event Window Details

#### OptiCo. 1-on-1s

Monday, December 9, 2019

It's that time of the year again! I will be meeting with everyone one-on-one to discuss your progress toward the quarterly goals and set new benchmarks for the coming year. I look forward to looking back on the progress each of you have made toward achieving our company's mission.

#### Scheduled Meetings:

Linda Bernstein	lbernstein2@optico.com	9-10am
Kory Lent	klent3@optico.com	10-11am
Takari Shonti	tshonti@optico.com	3-4pm

#### Unable to schedule:

Boris McIntyre	bmcintyre@optico.com
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[< Back to My Event Windows](#)