

# How to Subscribe to TerraStar Service Notifications

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#### **Rev A**

# **How to Subscribe to TerraStar Service Notifications**

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### **Background**

TerraStar recently launched an "RSS Feed" service for disseminating notifications for TerraStar services. A user can subscribe to the "RSS Feed" in multiple ways to receive the real-time updates on TerraStar service outages.

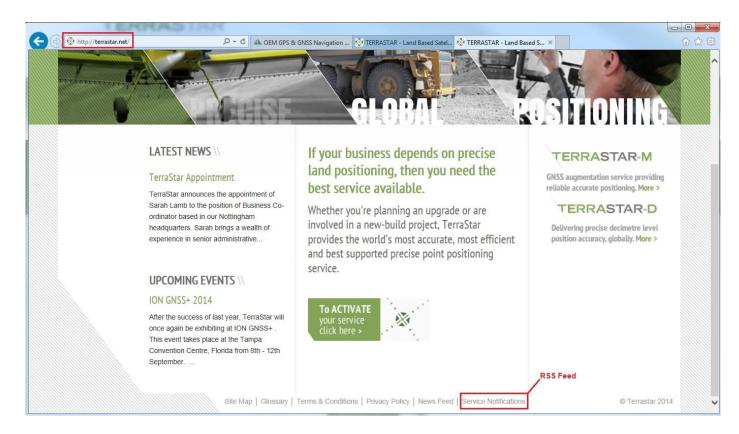
#### What is an RSS Feed?

RSS or "Rich Site Summary" feeds provide frequently updated content published via a website. When you subscribe, your browser automatically checks the website and downloads new content so you can see what is new since you last visited the feed.

To learn more about RSS feeds, please Click Here

#### Where to find the TerraStar-D Service Notification RSS Feed

- Visit <a href="http://www.terrastar.net/">http://www.terrastar.net/</a> in an internet browser (i.e. Internet Explorer, Chrome, Firefox).
   The TerraStar RSS Feed link is located on the bottom of the homepage, as shown by "Service Notifications" in the figure below.
- The TerraStar Service Notification RSS Feed will also be linked on the NovAtel CORRECT webpage (http://www.novatel.com/products/novatel-correct/novatel-correct-ppp/).



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## How to subscribe to TerraStar D Outage RSS Feed

There are multiple ways to obtain the real-time information via an RSS feed. The following sections summarize two of the methods most commonly used:

- 1. Receive notifications via internet browser
- 2. Receive notifications via Microsoft Outlook

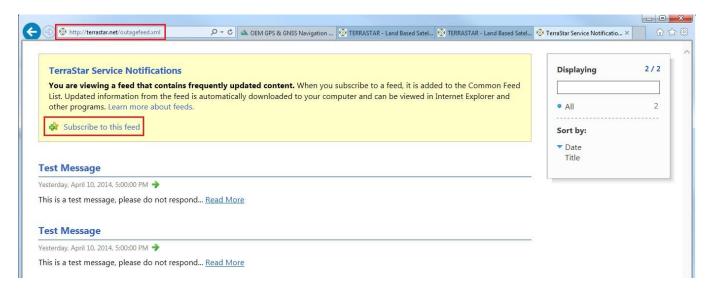
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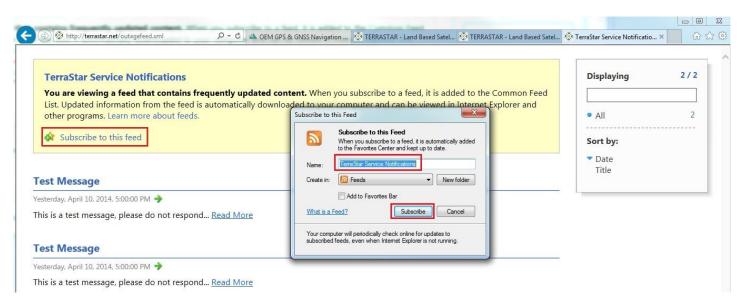
#### **Internet Browser**

The following steps are based on Microsoft Internet Explorer 11. While the following steps are generic, please ensure that the browser specific steps are followed when using other internet browsers (i.e. Firefox, Chrome or Safari).

- 1. Click on the "Service Notifications" link on the TerraStar website. This will lead to the subscription window, as shown in the figure below.
- 2. Click on "Subscribe to this feed" to bookmark the feed.



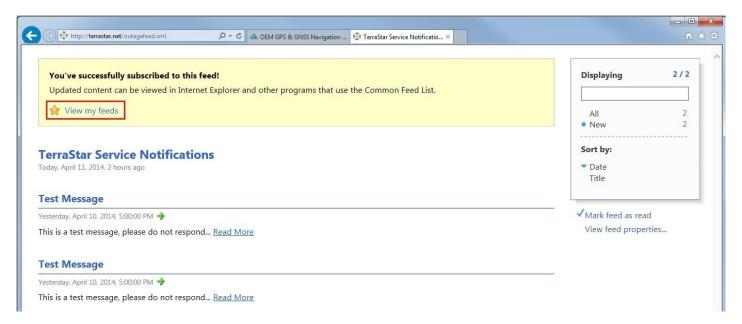
- 3. If desired, update the "RSS Feed Name" (default is "TerraStar Service Notifications").
- 4. Select a specific folder to have the RSS feed messages stored, as needed.
- 5. Click "Subscribe" to add the feed.



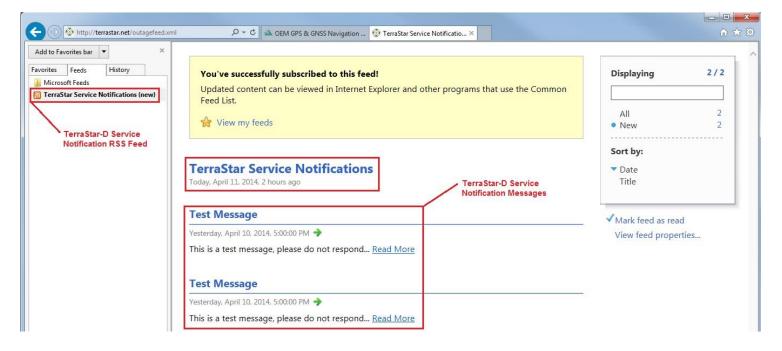
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- 6. After successfully completing the previous step, a notification will be displayed as shown below.
- 7. To verify the feed, click "View my feeds".



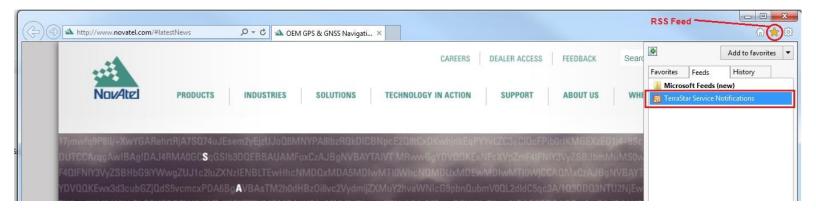
8. Clicking "View my feeds" will show the feed name on the left and the notification messages on the right, as shown in the figure below.



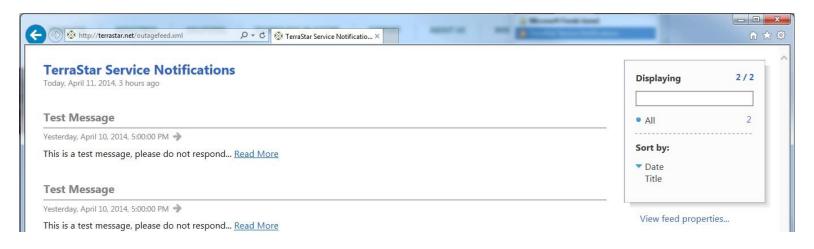
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9. To access the RSS Feed within the browser, click the "Favorites, Feeds and History Button" as shown below:



10. Clicking the "TerraStar Service Notifications" RSS feed shows the messages and latest update as shown below:



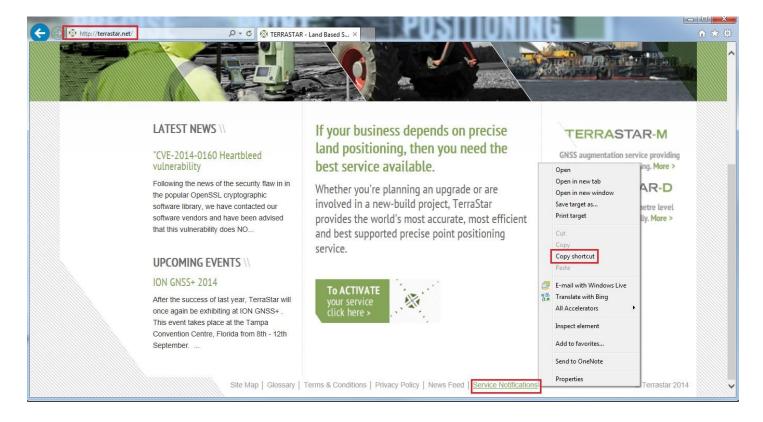
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#### **Microsoft Outlook**

The steps described below will add the TerraStar RSS feed to Microsoft Outlook.

- 1. Copy the RSS feed ("Service Notifications") link from the TerraStar homepage using one of these options:
  - Visit <a href="http://www.terrastar.net/">http://www.terrastar.net/</a> and right-click on the "Service Notifications" link then "Copy Shortcut", as shown in the figure below.
  - o Or, copy this link: http://www.terrastar.net/outagefeed.xml



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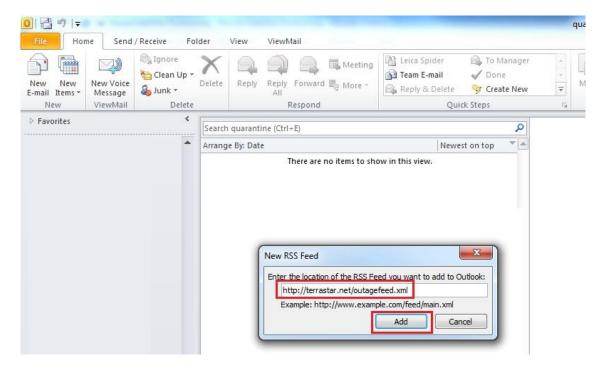
- 2. In Microsoft Outlook, find the RSS Feed Folder as shown below.
- 3. Right-click on "RSS Feeds" and click on "Add a New RSS Feed".



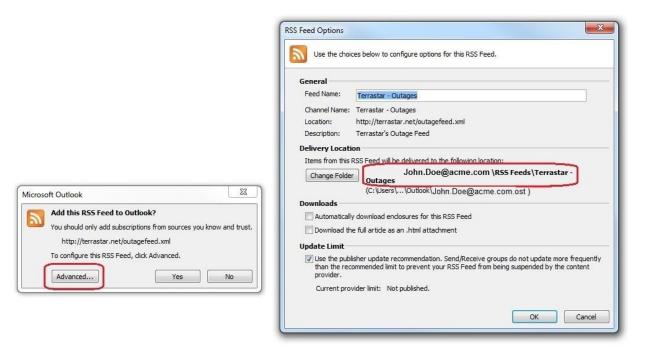
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4. Paste the TerraStar RSS feed link in the "New RSS Feed" dialog box (see figure below).



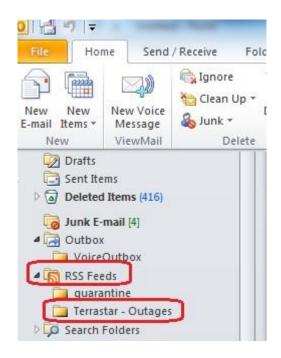
- 5. Click "Add" to open the "Add this Feed to Outlook?" window.
- 6. Click "Advanced" to show options available to customize (content, Outlook folder location, etc).
- 7. Update the options as necessary and click "OK" to close the window.



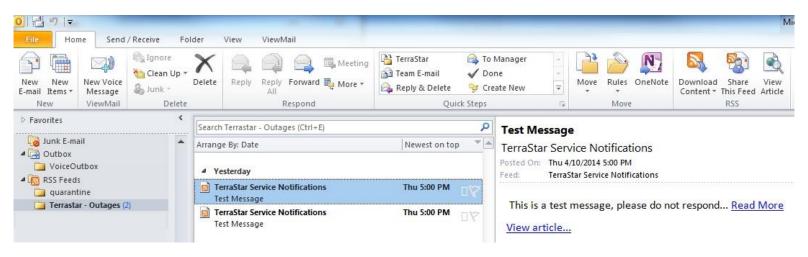
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8. Click "Yes" in "Add this Feed to Outlook?" to add the "TerraStar - Outages" folder within the RSS Feeds.



9. Once configured, Outlook synchronizes with the TerraStar website for RSS feed content updates and downloads the notification messages within the RSS Feed folder.



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