

AMY PALOMINO

07969 313686

amy.pal@outlook.com

Analytical Skills

- Excel
- Power BI & DAX
- Tableau
- SQL
- Python
- Data Visualisation
- Critical Thinking
- Problem Solving

Soft Skills

- People management
- Training
- Developing others
- Communication
- Empathy
- Curiosity

EDUCATION

Data Analytics Immersion

Career Foundry

December 2021 - Present

Introduction to Data Analytics

Career Foundry

Nov - Dec 2021

BA (Hons) Printed Textile Design

First Class Honours

University for the Creative Arts

2006 - 2009

Art & Design Diploma in Foundation Studies

Distinction

Exeter College

2005 – 2006

DATA ANALYST

SUMMARY

○ A curious and creative individual with a keen eye for detail and forensic approach to solving a problem. Several years of retail management experience has instilled a strong understanding of how critical data is, to making meaningful decisions. Developed a wide range of experiences, from people management and training, to reading a P&L sheet and using data to budget labour, plan and execute sales forecasts and analyse contribution.

- Identified a business need whilst managing the largest retail shop
 - The retail POS database was out of date and inaccurate
 - Reviewed existing database, considering business needs and future plans, redesigned, built and implemented a new database, as well as upgraded the POS software.
 - Developed and installed a new reporting system within Power BI, creating interactive dashboards and educated end users on how to navigate the tool

○ The process of learning whilst implementing a solution to improve business reporting, revealed a strong desire to continue seeking insights from data and ultimately, a career change into Data Analytics.

EMPLOYMENT

Neal's Yard Dairy

London

Reporting, BI Analysis & Retail POS System (part-time Oct 2020 – Present)

- Developing power BI reports and dashboards for the W/S department, providing sale and customer insights and inventory information
- Created and evolve Power BI reports for retail, providing insights into hourly sales, wastage trends, sales and labour costs
- Established and developed forecasting sheets for Retail Managers, providing a decision-making tool to determine sales, cost and labour plans based on forecast departmental contribution
- Implemented a new retail database across 4 sites within project budget
 - Devised a new discount structure, simplifying data model
 - Developed user manuals and delivered training for all users
 - Integrated a retail stock management system, improving stock replenishment and efficiencies between departmental transfers
- Maintaining the retail database to optimise data quality
- Analysing inventory adjustments company-wide to better understand usage and wastage metrics departmentally

INTERESTS

- Gardening
- Cooking
- Drawing
- Data Visualisation
- Learning Spanish

EMPLOYMENT

Neal's Yard Dairy

London

Non-Resale Buying & Contracts (part-time Jul 2021- Aug 2022)

- Responsible for all service and utility contracts
 - Monitoring invoicing and scheduling contractors
 - Locked in 2-year energy contract with suppliers, ensuring stability for the company within a volatile market
- Overseeing the purchasing of non-resale stock.
 - Mentoring the Non-Resale Purchasing Assistant, providing support and development within purchasing role
 - Planning for peak seasonal sales, ensuring there are no bottlenecks in supply and departmental needs are met
 - Analysed packaging scenarios and drove a cost saving initiative to reduce ecommerce packaging costs by 10%

Retail Manager (Oct 2014 - Sep 2020)

- Managed the largest retail site in Borough Market from 2018.
 - Responsibilities included financial planning and reporting, people and stock management, H&S and Quality Assurance compliance.
 - Built and shaped a successful team to achieve record breaking sales figures in December 2019, increasing a single days' take by 15%
- Events and Markets Manager which included organising and leading national and international events.
 - Successfully organised and led a team of 30 staff, to retail at the biennial Slow Food Cheese event in Bra, Italy, beating previous sales records in 2017, by 10%.

Cheese Monger (Jun 2011 – Sep 2014)

- Honed sales skills and craftsmanship required to do an exceptional job.
 - Overhauled the shop replenishment system
 - Led Christmas Markets in Winchester, Oxford and Salisbury, demonstrating the ability to independently plan and execute, lead a team and deliver on sales targets.

'Cuan Law' Trimarine Boat Company

Tortola, British Virgin Islands

Stewardess and Deck Hand (Oct 2009 – Oct 2010)

- Part of a 7-person crew onboard the largest sailing trimaran in the world.
 - Responsibilities included assisting on dives, running trips ashore, organising water activities and assisting the Chef with hospitality for the 20 guests on board.
 - Teamwork was critical, working under high pressure situations.