

Go to the following Website https://wwwapps.emnrd.nm.gov/ECMD/NSMDSubmissions				
Check the box and click "Apply"				
Fill in the submission form as follows:				
Page 1				
Check the correct boxes				
System Inspection Approval Date				
Page 2				
Enter your info:				
-Address				
-City				
-Zip Code				
-County				
**Upload provided Property Tax Bill				
Permit Number:				
Date Permit Issued:				
Permit Issuer:				
**Upload provided Building Code Inspection report				
Page 3				
Enter your info:				
-How do you plan to file your taxes?				
-First Name				
-Middle Initial				
-Last Name				
-Phone Number				
-Alternate Phone				
-E-mail Address				
-Confirm E-mail				
-Installation Address				
Page 4				
Check "Contractor Installed"				
Firm Name:				
City:				
State:				

Phone:				
Email:				
License Number:				
License Class:				
**Upload provided "Statement of Understanding"				
Contractor Representative				
Name:				
Address:				
Phone:				
Email:				
Page 5	*round numbers up or down as prompted			
**Upload provided Design				
System Size DC kW:				
Inverter Manufacturer::				
Inverter Size kW:				
Inverter Total AC kW:				
Mount:				
Interconnect Utility:				
Module Tilt Degrees:				
Azimuth Angle Degrees:				
Module Manufacturer:				
Module Model Number:				
Module Quantity:				
Module Unit List \$:				
Storage?				
Battery Kilowatts:				
Battery Kilowatt Hours:				
Battery Model Number:				
Battery Quantity:				
Battery Unit List \$:				
Page 6				
Solar System Costs:				
Contractor Labor Costs:				
**Upload provided "Contractor Invoice"				
Other Costs:				
**Upload provided "Invoice for the Other Costs"				
Total System Cost:				