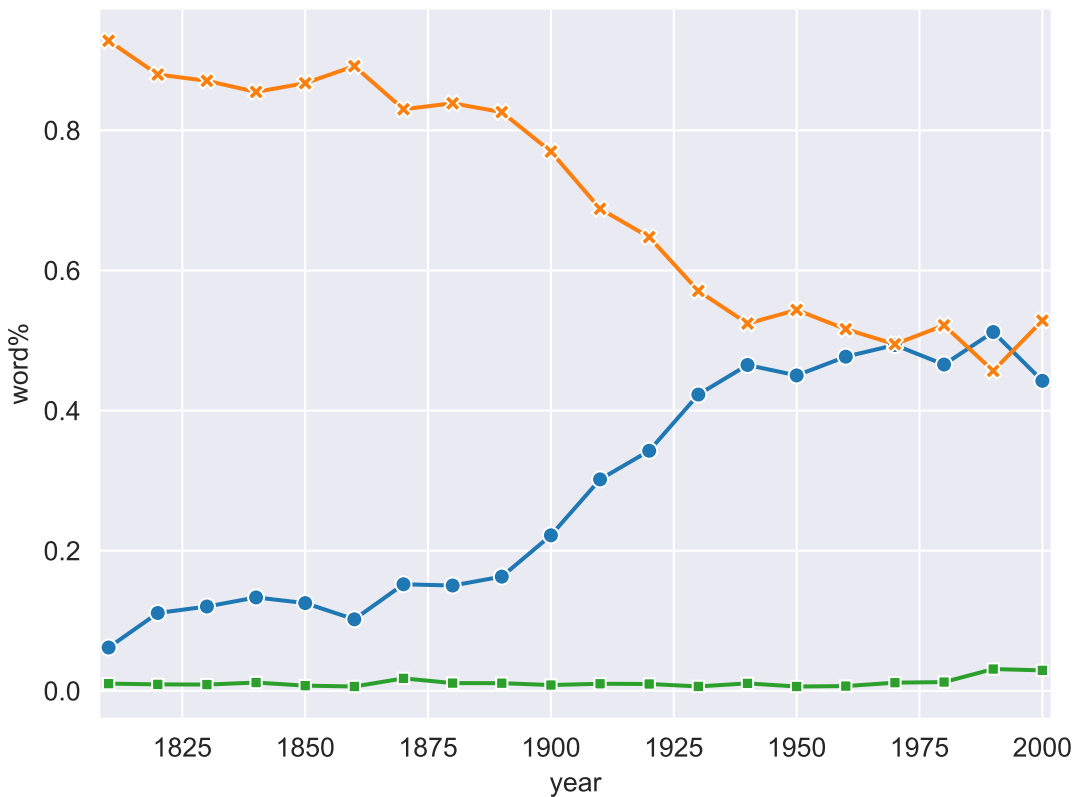administration