Template

# Brainstorm & idea prioritization

Use this template in your own brainstorming sessions so your team can unleash their imagination and start shaping concepts even if you're not sitting in the same room.

- **10 minutes** to prepare
- **1 hour** to collaborate
- **2-8 people** recommended

## Before you collaborate

A little bit of preparation goes a long way with this session. Here's what you need to do to get going.

10 minutes

- **Team gathering**
  Define who should participate in the session and send an invite. Share relevant information or pre-work ahead.
- **Set the goal**
  Think about the problem you'll be focusing on solving in the brainstorming session.
- **Learn how to use the facilitation tools**
  Use the Facilitation Superpowers to run a happy and productive session.

Open article →

## 1 Define your problem statement

The Negative consequences of harassment can be long lasting and severe.

5 minutes

### Key rules of brainstorming

To run an smooth and productive session

- Stay in topic.
- Encourage wild ideas.
- Defer judgment.
- Listen to others.
- Go for volume.
- If possible, be visual.

## 2 Brainstorm

Write down any ideas that come to mind that address your problem statement.

10 minutes

**TIP**
You can select a sticky note and hit the pencil [switch to sketch] icon to start drawing!

Person 1

Person 2

Person 3

Person 4

Person 5

Person 6

Person 7

Person 8

## 3 Group ideas

Gender roles have pressured men into joining in when others are sexually harassing women. Gender roles have made women targets for sexual harassment.A lots of the time, sexual harassment isn't stopped because The harasser is important to a persons life. as a boss.Raising awareness among men could be more important than women complaining.

**TIP**
Add customizable tags to sticky notes to make it easier to find, browse, organize, and categorize important ideas as themes within your mural.

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this article was about how society pressure womens administer role as a part of the workforce, women are pressure to touch with their feeling, while men are pressurd to not feeling.

## 4 Prioritize

Your team should all be on the same page about what's important moving forward. Place your ideas on this grid to determine which ideas are important and which are feasible.

20 minutes

**TIP**
Participants can use their cursors to point at where sticky notes should go on the grid. The facilitator can confirm the spot by using the laser pointer holding the **H key** on the keyboard.

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Where are we now on the quality gain curve?
Lately, best ever, ever, best ever, best ever
Capital is necessary for a large or small business
Lately, best ever, best ever, best ever
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