

+351 936 241 813

anafamaia@gmail.com

@anafamaia

(filipa's Town | Portfolio

## **Digital Skills**



















# Languages

Portuguese



English

Spanish

### Certifications

### **IEFP**

CCP 2024

## **Chunking Up**

PNL Basic 2023

### **SheCodes**

Introduction to Coding 2022

### **Hobbies**

Swimming

Crafting

**Building with Lego** 

Volunteer work

With a strong foundation in account management and customer service, I transitioned into digital product design, where I blend creativity with business understanding. I have experience in UX research, prototyping and interaction design, and I'm driven to create innovative experiences that make a real difference in people's lives.

## **Work Experience**

## **Founders Founders**

Digital Product Designer (Internship) Nov 2024 - Present

· Responsible for restructuring the Founders Founders website, managing the entire process from ideation to prototyping and development, ensuring alignment with user needs and business goals.

#### **Freelancer**

Design Thinking Workshop Facilitator 2024 - Present

 Planned and facilitated collaborative workshops focused on creative problem-solving and developing practical solutions.

### Hilti Portugal

Account Manager Jan 2023 - Nov 2023

Managed and expanded the current client portfolio.

Customer Service Representative Sep 2022 - Dec 2022

• Provided customer service via our in-app live chat, phone and email.

Voice of Customer Trainee Jun 2022 - Aug 2022

Resolved issues and helped implement improvements.

## Metalogalva

Technical Designer 2019 - 2022

· Designed metal structures in 2D and 3D.

### SONAE MC

Administrative Assistant Nov 2018 - Dec 2018

- Updated the database for the new management system;
- Trained doctors on the functionalities of the new system.

#### NOS

Call Center Operator 2015 - 2018

- · Retained clients and renegotiated contracts;
- Took responsibility for the team in the absence of the supervisor.

## **Education Background**

#### **FLAG**

FLAGProfessional Digital Product UX/UI Design Jul 2024 - Present

# **CESAE Digital**

UI/UX Development Jul 2024 - Present

# **Porto Executive Academy**

Postgraduate degree in Business Creation and Development 2021

## Instituto Superior de Contabilidade e Administração do Porto

Bachelor's degree in Management Assistance and Translation

2015 - 2018