

# Letter of Introduction

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Dear Ms./Mr.,

With a Bachelor degree of English with a Minor in Information Technology from UALR, I want to have the opportunity to join your team to show you how hard working I am. I have over four years of experience in IT Workstation Support and have been very successful in delivering great customer service. I am confident I can offer my skills and experiences you require and would make a valuable addition to your company.

I have had a passion for IT most of my life from playing video games to working with all different kinds of technology. As said in my resume, I have 4 years of experience in IT Workstation Support. I have worked with many different types of computer programs such as: Adobe, Microsoft products, Autodesk, and Windows operating systems. Other work I have done is installed many printers, scanners, and set-ups for clients, and have done lots of troubleshooting as well.

In addition to working in IT Workstation Support, I have also done some coding as well. Some coding I have done is with:

- HTML
- CSS
- Javascript

I wish to provide your company with the skills and experience that I have. With my skills and experiences, I can provide a new and different point of view on your team. I would appreciate the opportunity to work at your company. Thank you for your consideration.

Thank you,

Ana Lupton