MUNEEZA

Data Analyst Intern

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PROFESSIONAL SUMMARY

Entry-level Data Analyst Intern with 6 months of hands-on training and project experience across SQL, Python, Excel, Power BI, and Tableau. Former enterprise sales leader (2019–2025) skilled in KPI tracking, dashboarding, EDA, and turning business metrics into actionable insights.

PROFESSIONAL EXPERIENCE

2023 — 2025

Classplus (Bunch Microtechnology Pvt. Ltd.)
Enterprise Team Lead
- Led enterprise analytics and pipeline tracking.
- Designed KPI dashboards for senior leadership.
- Performed EDA on churn and closure ratios.
- Presented insights to stakeholders and mentored teams.

2021 — 2022

Classplus (Bunch Microtechnology Pvt. Ltd.)
Growth Manager
- Built Excel dashboards to monitor revenue growth and productivity.
- Prepared weekly KPI reports for leadership.
- Cleaned CRM datasets for quarterly reviews.
- Optimized sales processes using data insights.

2019 — 2021

Classplus (Bunch Microtechnology Pvt. Ltd.)
Pre-Sales Executive
- Analyzed daily leads and conversion metrics in Excel.
- Maintained prospect datasets and reporting trackers.
- Generated insights on high-performing regions.
- Trained new hires and supported onboarding.

EDUCATION

2016 — 2019

Bachelor of Arts – Philosophy & Political Science
Zakir Husain Delhi College
6.4 CGPA

2015 — 2016

Intermediate
Sarvodaya Kanya Vidyalaya
73.4%

2013 — 2014

High School
Sarvodaya Kanya Vidyalaya
6.8 CGPA

TECHNICAL SKILLS

SQL
Joins, Subqueries, CTES, Window Functions

Python
Pandas, NumPy, Matplotlib, EDA, Automation

Excel
Pivot Tables, Power Query, Dashboards, XLOOKUP

BI
Power BI (DAX, Modeling), Tableau

Analytics
Data Cleaning, KPI Reporting, Trend Analysis, Business Insights

LANGUAGES

English

Hindi

Urdu

DATA ANALYTICS PROJECTS

Retail, Medical & Hospital Emergency Dashboard
(Excel)
Cleaned datasets, created KPIs, and analyzed emergency-load patterns.

Blinkit, Credit Risk & Amazon Analysis
(Power BI)
Modeled multi-source data and built executive dashboards with DAX.

IPL, Superstore & COVID-19 Dashboards
(Tableau)
Visualized seasonality, trends, and performance metrics.

Employee, Salary & Northwind Analysis
(SQL)
Wrote joins, CTEs, and aggregations to extract insights.

Cricket Database Case Study
(SQL)
Evaluated player and match metrics for performance indicators.

EDA & Automation
(Python)
Profiled datasets, automated cleaning pipelines, and modularized analysis.

DATA ANALYTICS CERTIFICATION & TRAINING

- Completed intensive DA curriculum (SQL, Python, Excel, Power BI, Tableau).
- Delivered 10+ analytics projects on EDA and automation.
- Practiced full analytics lifecycle and storytelling.
- Built GitHub-ready SQL/Python notebooks.

ACHIEVEMENTS

- Achieved 100%+ quarterly targets using performance dashboards.
- Awarded multiple sales excellence badges (Jumbo Combo, Hard Hitter, Rockstar Rookie).
- Recognized with 3 leadership certificates as Enterprise Team Lead.
- Received Gold, Silver & Bronze medals for top performance.