

# ADAM FARLEY

Rosenberg, TX 77471

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## PROFESSIONAL SUMMARY

Emerging Software Engineering Professional with 8 years of experience in the Oil & Gas and Customer Service industries, including 6 years of dedicated professional expertise. Proficient in the MERN stack, version control with Git and GitHub, and skilled in building and deploying applications through object-oriented programming. Seeking to leverage prior work experience and the robust technical skills acquired to drive impactful contributions in the technology sector. Fluent in HTML, CSS, JavaScript, Document Object Model (DOM), Node.js, Express.js, React, Redux, TypeScript, and MongoDB.

## TECHNICAL SKILL

- IT Support: Linux, troubleshooting, networking, operating systems, system administration, Google Drive, Zoom, and SharePoint
- Project Management: Trello (Kanban) and Jira for agile project management.
- Front-End Development: HTML5, CSS3, Bootstrap, JavaScript, Document Object Model (DOM), React, Redux, and TypeScript
- Back-End Development: Node.js, Express.js, and MongoDB for server-side development
- Data Analysis & Business Intelligence: Microsoft Excel, Power BI, SQL, and SAP for data analysis and reporting
- Programming Languages: Basic proficiency in SQL

## EXTRA CURRICULAR | CERTIFICATIONS | BADGES

### GE Aerospace Explore Digital Technology virtual experience program on Forage - November 2024

- Completed a Vue.js UI development simulation for the Frontend Development Team, demonstrating proficiency in Vue SFC Playground.
- Applied Vue.js skills by adding features like headings, images, and dynamic variable displays. Implemented a compute button for efficient user interactions.
- Drafted clear technical requirements for a feature, suggesting optimal order times for plane parts.
- Explored strategies to align technical specifications with business requirements, ensuring effective solutions.

### Google Career Certificates, Coursera.org

- Google Operating Systems and You: Becoming a Power User (Credential ID 2X8B2KSPL5V9)
- System Administration and IT Infrastructure Services (Credential ID BX8BTHY2SD6Q)
- The Bits and Bytes of Computer Networking (Credential ID 32K3BQW2SDTM)
- Technical Support Fundamentals (Credential ID MHDZWQYWT9C9)

## EDUCATION

**Per Scholas** (National)  
*Software Engineering*

January 2025

**Howard Payne University**, Brownwood, TX 76801  
*Bachelor of Science, Computer Information Systems*

December 2006

## PROFESSIONAL EXPERIENCE

**SLB (formerly Schlumberger)** – Midland, TX; Sugar Land, TX  
*Human Resources Recruiting Coordinator*

March 2012 – June 2024  
June 2022 – June 2024

- Tracked hiring data and compiled key performance metrics, ensuring accuracy, compliance, and timely reporting to support strategic decision-making.
- Led logistical coordination for new hires, including pre-employment testing, safety training, and travel arrangements, ensuring smooth communication with stakeholders.

- Streamlined the NEST enrollment process by designing and implementing efficient workflows, improving team productivity and enhancing training.

*Human Resources Recruiting Coordinator*

August 2018 – June 2020

- Managed and tracked new hire data, ensuring accurate documentation and completion of pre-employment checklists.
- Coordinated logistics for interviews, including background checks, meetings, and travel, focusing on seamless communication.

*Operations Support Technician and Accounts Receivable Auditor*

April 2016 – August 2018

- Conducted Sarbanes-Oxley (SOX) compliance audits, using advanced Excel skills to track and reconcile financial data
- Designed a material reconciliation tool, integrating logistics and engineering data to ensure reporting accuracy

*Logistics Control Tower – Services Administrator*

September 2015 – March 2016

- Orchestrated logistics operations for three North American divisions, ensuring efficient service and equipment flow
- Played a key role in digital service consolidation, minimizing operational disruptions through cost analysis and documentation

*Distribution Coordinator*

June 2014 – August 2015

- Managed logistics for bulk material movements, optimizing inventory tracking systems to drive cost savings.
- Collaborated with vendors and internal teams to identify and implement low-cost material sourcing solutions.

*Logistics Sand Specialist/Logistics Coordinator*

March 2012 – June 2014

- Led logistics operations across three North American divisions, ensuring efficient flow of services and equipment.
- Contributed to the digital consolidation of operations, reducing disruptions through effective system use for cost analysis.

**Equiliem Staffing Agency, Sugar Land, TX**

December 2021 – June 2022

**Human Resources Recruiting Coordinator**

- Coordinated pre-employment activities, optimizing data management systems to enhance recruitment efficiency.
- Designed and organized onboarding materials, strengthening HR team effectiveness and ensuring smooth new hire transitions.

**Randstad Professionals US LLC, Rosenberg, TX**

July 2021 – December 2021

*Human Resources Recruiting Coordinator*

- Supported the Ford Motor Group's recruitment process by managing onboarding data and generating offer letters for over 200 candidates using BrassRing ATS.