

# ONLINE FOOD STORE GUIDE

## PROFILE CONFIGURATION AND NAVIGATION

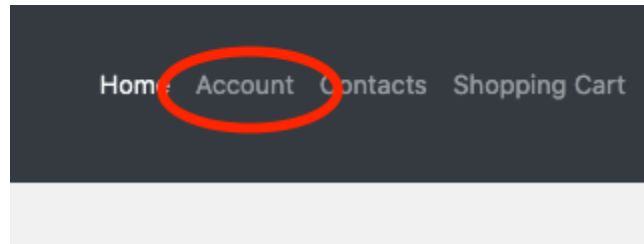
If you have any questions or issues with any of these instructions, please contact [organicfoodstore@gmail.com](mailto:organicfoodstore@gmail.com)

### TABLE OF CONTENTS

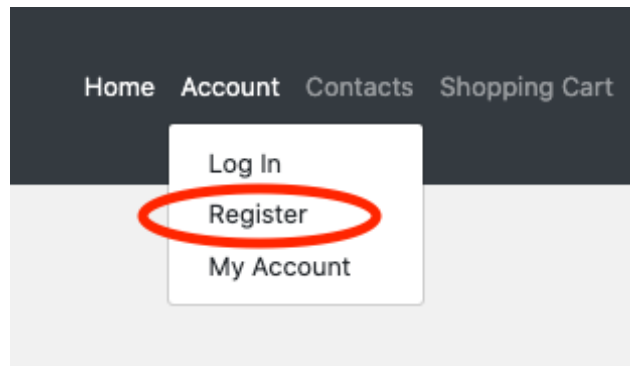
|   |           |
|---|-----------|
| <b>REGISTERING AN ACCOUNT</b>                 | <b>1</b>  |
| <b>LOGGING IN TO YOUR ACCOUNT</b>             | <b>3</b>  |
| <b>SETTING UP CREDIT CARD INFORMATION</b>     | <b>5</b>  |
| <b>SEARCHING FOR ITEMS</b>                    | <b>7</b>  |
| <b>ADDING AND REMOVING ITEMS IN YOUR CART</b> | <b>8</b>  |
| <b>CHECKOUT CART</b>                          | <b>10</b> |
| <b>CHECK ORDERS</b>                           | <b>11</b> |
| <b>LOGGING OUT</b>                            | <b>12</b> |

## REGISTERING AN ACCOUNT

1. On the top right of the page, click on "**Account**" at the navigation bar.



2. Click on "**Register**" at the drop down menu.



3. Add your email, password, first name, last name, address, city, state, and zip code into each text box accordingly

### Register

Email

johnndoe@gmail.com

Password:

.....

First Name

John

Last Name

Doe

Address

1 Washington Sq

City

San Jose

State

CA

Zip

95192

☐ I agree with Terms and Conditions

Register

4. Click on "**I agree with Terms and Conditions**"

☐ I agree with Terms and Conditions

Register

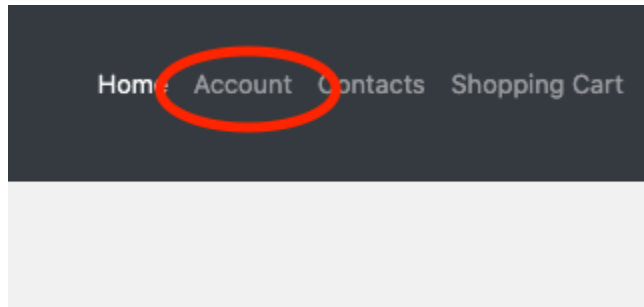
5. Click **"Register"**

☒ I agree with Terms and Conditions

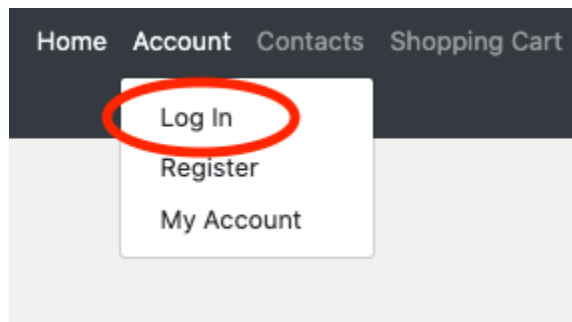
Register

## LOGGING IN TO YOUR ACCOUNT

1. On the top right of the page, click on “**Account**” at the navigation bar.

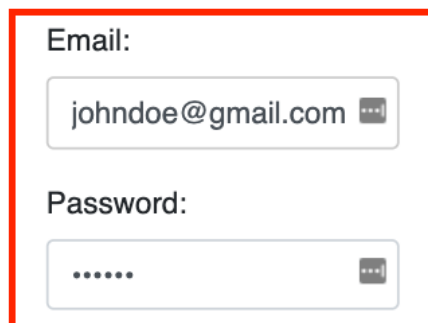


2. Click on “**Login**” at the drop down menu.



3. Input your email address and password.

### Log In

A screenshot of the 'Log In' form. The form is white with a red border. It contains two input fields: 'Email:' and 'Password:'. The 'Email:' field contains the text 'johndoe@gmail.com' and has a small icon to its right. The 'Password:' field contains six dots and has a small icon to its right.

4. Click the checkbox “**I am not a robot.**”

☐ I'm not a robot

Log In

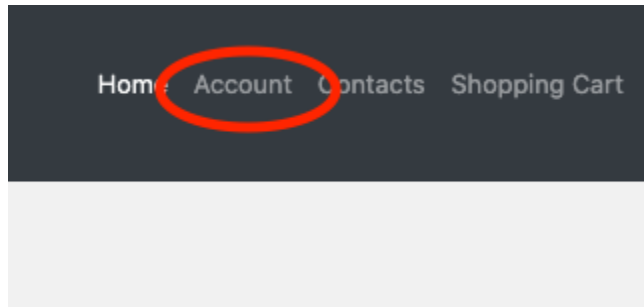
5. Click "**Login**"

☒ I'm not a robot

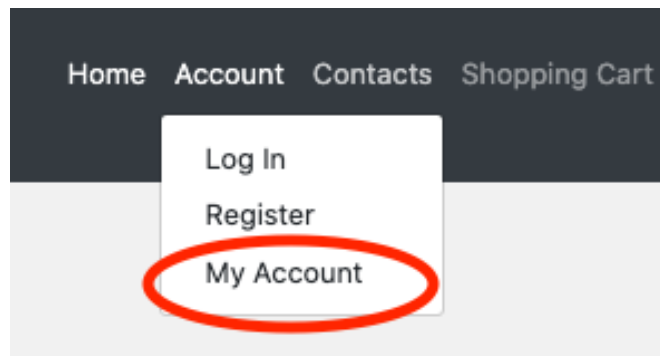
Log In

## SETTING UP CREDIT CARD INFORMATION

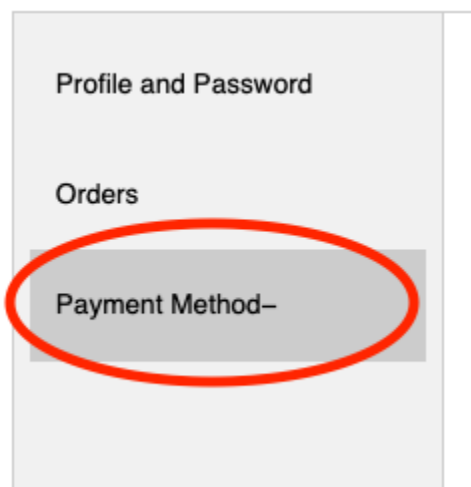
1. On the top right of the page, click on “Account” at the navigation bar.



2. Click on “**My Account**” at the drop down menu.



3. On the left hand side of the navigation bar, click “**Payment Method**”.



4. Click “Edit” at the bottom of the page.



Credit or debit card

Cardholder's Name

Card Number

First Name Last name

Card Number

Month

Year

Security Code

MM

YY

CVC

Edit

5. Input your credit card information and click “**Save Changes**”

## Payment Method



Credit or debit card

Cardholder's Name

Card Number

John Doe

4111 1111 1111 1111

Month

Year

Security Code

12

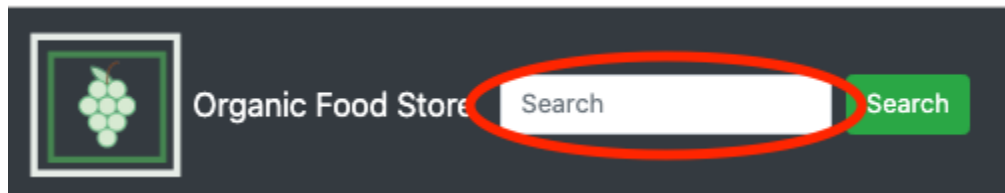
32

451

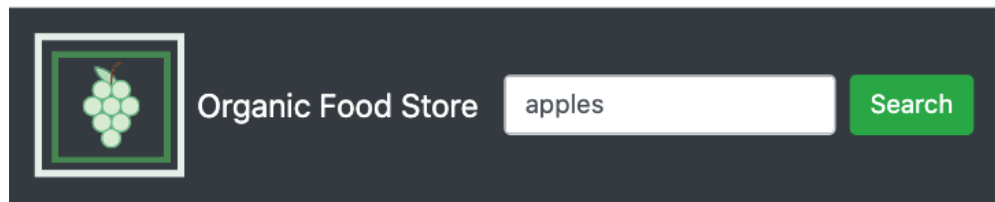
Save Changes

## SEARCHING FOR ITEMS

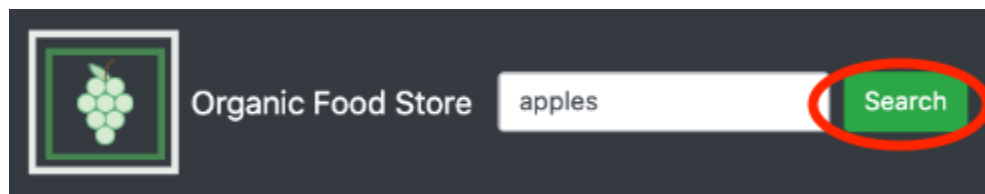
1. On the top left of the page, click on the search bar.



2. Type in the item you would like buy



3. Click "Search"



4. Click on the item you are interested in

### Search Results For "apples"

#### Categories

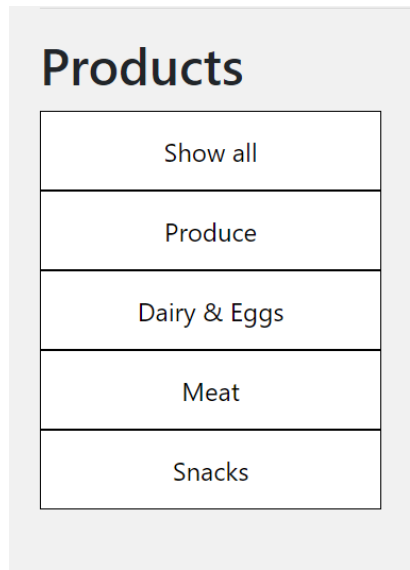
|              |
|--------------|
| Show all     |
| Produce      |
| Dairy & Eggs |
| Meat         |
| Snacks       |



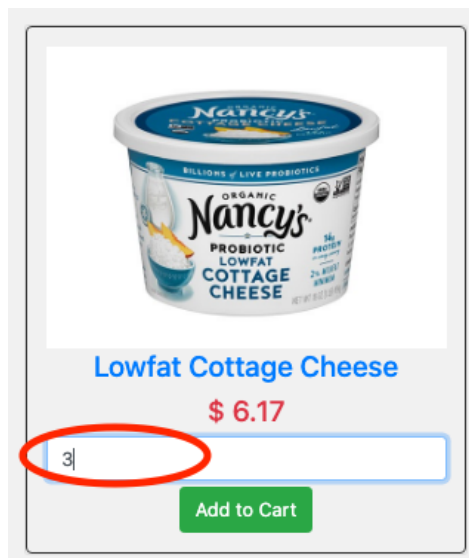


## ADDING AND REMOVING ITEMS IN YOUR CART

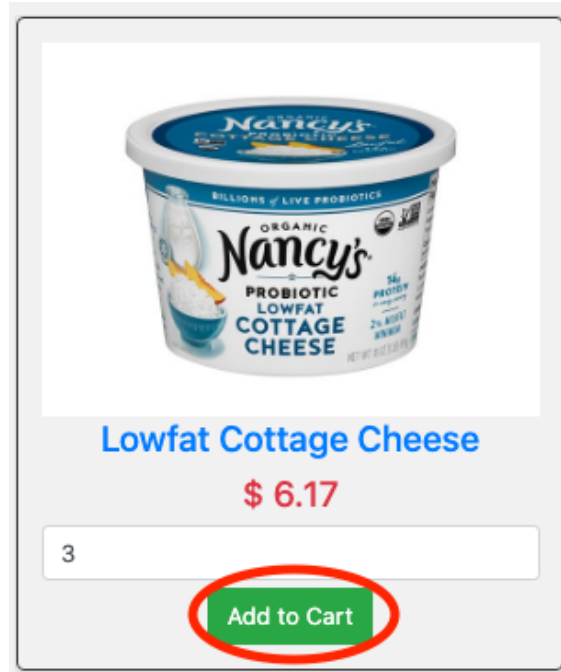
1. Go to the Home page
  - a. Click on the logo
  - b. Click on the Home button in the navigation bar on top of the page
2. Pick the product category you are interested in



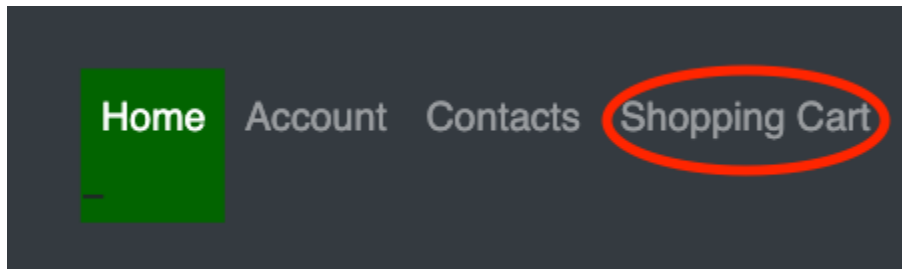
3. Click on the text box to input the amount of items you'd like to purchase for your desired item. *(Note: The default quantity is 1 unless you specify differently)*



4. Click "Add to Cart"



1. To remove items from your cart, click on “Shopping Cart” on the top right of the navigation bar.



2. Under the Action column, click “Remove” on the items you want to remove.

### Shopping Cart

| Item Name      | Quantity | Price   | Total    | Action |
|----------------|----------|---------|----------|--------|
| Conestoga Eggs | 12       | \$ 5.99 | \$ 71.88 | Remove |
| Total          |          |         | \$ 71.88 |        |

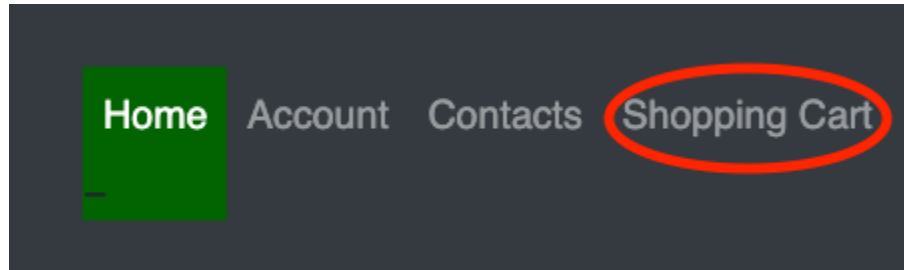
3. Your refreshed cart will no longer contain your previous item removed.

### Shopping Cart

| Item Name | Quantity | Price | Total   | Action |
|-----------|----------|-------|---------|--------|
| Total     |          |       | \$ 0.00 |        |

# CHECKOUT CART

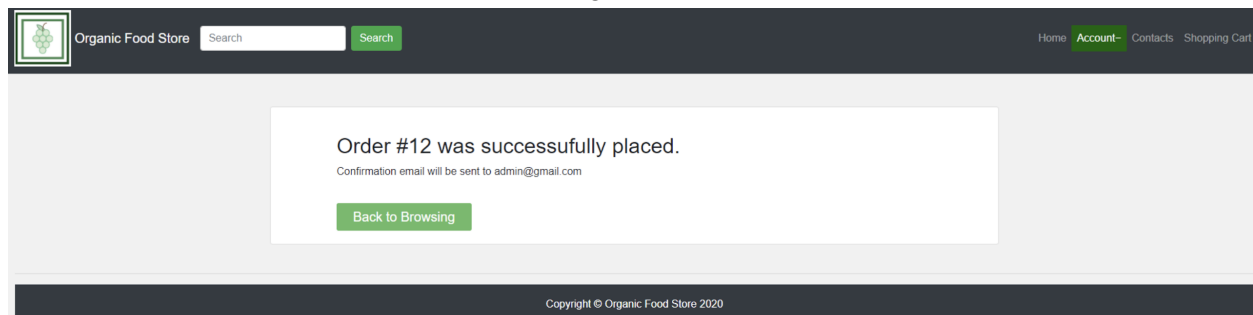
1. On the top left of the navigation bar, click on “Shopping Cart”



2. Scroll down and confirm your address and payment method. Click “Place Order”

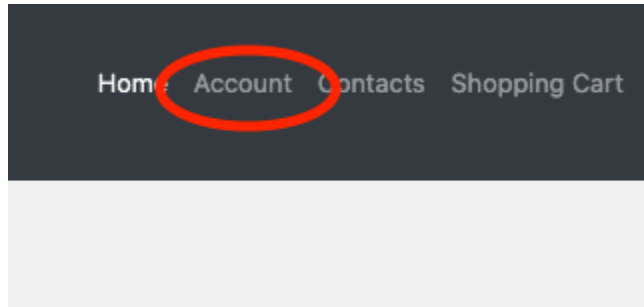
A screenshot of the 'Checkout' page for 'Organic Food Store'. The page is divided into three main sections. The left section contains the 'Billing Address' form with fields for Full Name (Lam Nguyen), Email (admin@gmail.com), Address (admin), City (admin), State (CA), and Zip (95121). The middle section contains the 'Payment Method' form with a 'VISA' logo and fields for Cardholder's Name (ADMIN), Card Number (2132123123123), Expiration (23), and Security Code (212). The right section contains a 'Cart' summary with a total of \$199.00, tax of \$9.95, shipping of \$5.00, and a grand total of \$208.95. A green 'Place Order' button is circled in red at the bottom of the payment method section.

3. You will receive a confirmation message.

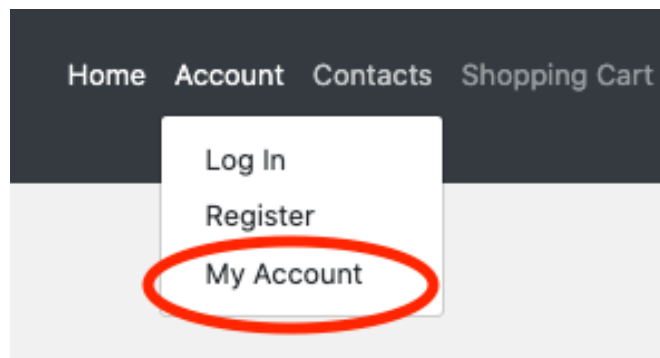


## CHECK ORDERS

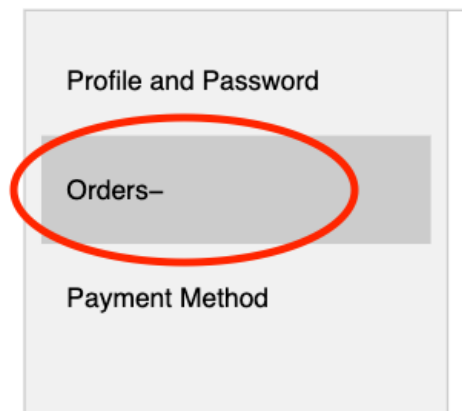
5. On the top right of the page, click on “**Account**” at the navigation bar.



6. Click on “**My Account**” at the drop down menu.

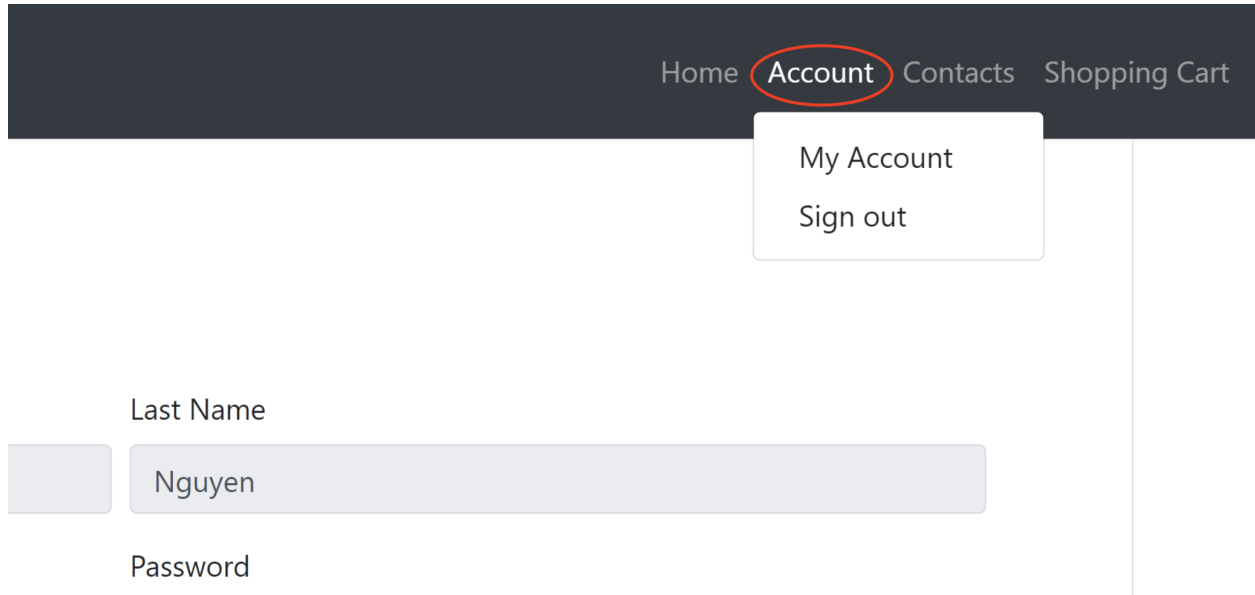


7. On the left hand side of the navigation bar, click “**Orders**”.



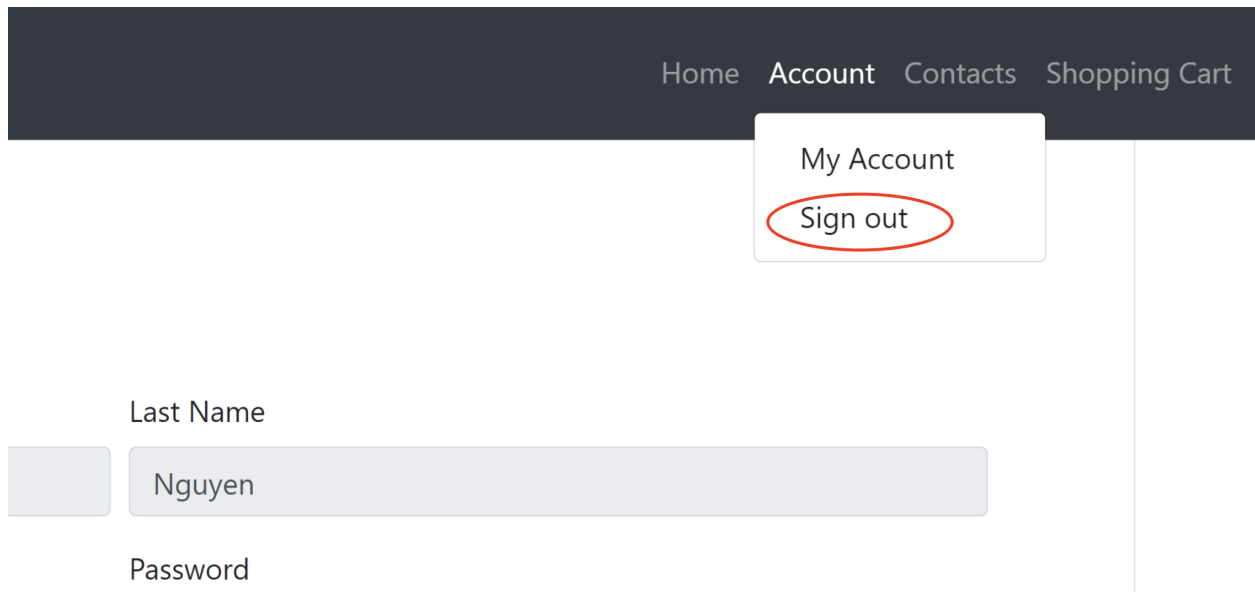
## LOGGING OUT

1. At the top right of the navigation bar, click on “Account”



A screenshot of a web application's login page. At the top, a dark navigation bar contains the links 'Home', 'Account', 'Contacts', and 'Shopping Cart'. The 'Account' link is circled in red. A dropdown menu is open below 'Account', showing 'My Account' and 'Sign out'. Below the navigation bar, there are two input fields: 'Last Name' with the value 'Nguyen' and 'Password' which is empty.

2. Click “Sign out”



A screenshot of the same web application's login page. The 'Account' link in the navigation bar is no longer highlighted. Instead, the 'Sign out' option in the dropdown menu is circled in red. The 'Last Name' field still contains 'Nguyen' and the 'Password' field is empty.