

PRACTICAL 5. Design a complete Google Form survey and analyze responses. a) Create a Google Form titled “Student Attendance.

Report”.

# STUDENT ATTENDENCE

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## "Student Attendance Report"

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b) Include the following question types:

a. 5 MCQs

Q1. How often do you attend your classes in a week? \*

- ☐ Every Day
- ☐ 4 - 5 Days
- ☐ 2 - 3 Days
- ☐ Rarely



Q2. What is your main reason for missing classes? \*

- ☐ Health Issues
- ☐ Family Reasons
- ☐ Lack Of Interests in Some Subject
- ☐ Others

Q3. What time of the day do you find it easiest to attend classes? \*

☐ Morning

☐ Afternoon

☐ Evening

☐ Other: \_\_\_\_\_



Q4. What motivates you the most to attend classes regularly? \*

☐ Interesting lectures

☐ for Attendance

☐ Parental Pressure

☐ Interaction With Friends

b. 1 Rating scale (1–5)

Q5. How satisfied are you with your college's attendance policy? \*

1

2

3

4

5



c. 1 Short answer

Q6.What improvement would you suggest for attendance management? \*

Short answer text

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d. 1 Checkbox question

Q7. What factors affect your attendance the most? \*

☐ Subject Interest

☐ Class Timing

☐ Health issues

☐ Workload

c) Customize the theme (header image + color).



## STUDENT ATTENDENCE

d) Share the form link with 5 friends and collect responses.

# 5 responses

e) Generate charts from responses and take screenshots of the analysis page.

Q1. How often do you attend your classes in a week?

5 responses

