

PRACTICAL 5. Design a complete Google Form survey and analyze responses. a) Create a Google Form titled “Student Attendance.

Report”.

# STUDENT ATTENDENCE

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"Student Attendance Report"

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b) Include the following question types:

a. 5 MCQs

Q1. How often do you attend your classes in a week? \*

Every Day

4 - 5 Days

2 - 3 Days

Rarely

...

Q2. What is your main reason for missing classes? \*

Health Issues

Family Reasons

Lack Of Interests in Some Subject

Others

Q3. What time of the day do you find it easiest to attend classes? \*

- Morning
- Afternoon
- Evening
- Other: .....

...

Q4. What motivates you the most to attend classes regularly? \*

- Interesting lectures
- for Attendance
- Parental Pressure
- Interaction With Friends

b. 1 Rating scale (1–5)

Q5. How satisfied are you with your college's attendance policy? \*



c. 1 Short answer

Q6.What improvement would you suggest for attendance management? \*

Short answer text

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d. 1 Checkbox question

Q7. What factors affect your attendance the most? \*

Subject Interest

Class Timing

Health issues

Workload

c) Customize the theme (header image + color).



## STUDENT ATTENDENCE

d) Share the form link with 5 friends and collect responses.

# 5 responses

e) Generate charts from responses and take screenshots of the analysis page.

Q1. How often do you attend your classes in a week?

5 responses

