## Service Definition Document

### Issuance of Farmer's Certificate

Revenue Department KAAC(Revenue Department-KAAC- Revenue Department-KAAC)

#### Government of ASSAM

#### Defined By:

Service Definer Name - RTPS Helpdesk and SD

Designation - DPS

- Revenue Department KAAC (Revenue Department-KAAC- Revenue

Department

Department-KAAC )

Contact Person - NIC

Mobile No - 8638746953

Email Id — pronabdasbaba5@gmail.com

Approved By:

Department Admin

-RTPS Helpdesk State NIC

Name

Designation

Department	- Revenue Department KAAC(Revenue Department-KAAC- Revenue
	Department-KAAC )
Contact No	Service Details - 999999999
Email Id	- rtps.helpdesk1@gmail.com
The Service Name	in English is :Issuance of Farmer's Certificate (RTPS-FCERT)
Description: Issuar	nce of Farmer's Certificate
This service falls u	nder group and can be applied from India & abroad by Registered applicants.
This service belong	gs to the State project
This service is inte	nded for Citizens.
User can access th	e service on the department's website through the below link:
https://rtps.assa	m.gov.in/serviceLink.html? serviceToken= GWd2Rdp1UP
Alternatively, the	service can be accessed through http://serviceonline.gov.in
The type of this Se	ervice is Regulatory.
Application does n	ot follow FIFO model for application processing.
This service has no	e End date.
	Coverage
☐ This service is app	licable for both rural & urban areas with same coverage.
П	oan areas with same coverage , the first government unit that will accept the
application for this	s service is Revenue Department KAAC(Karbi Anglong (AC)).

### Definer's Address

This service has been defined by NIC located at Dispur, Guwahati, KAMRUP METRO, ASSAM (781001) and can be reached at 8638746953 and pronabdasbaba5@gmail.com
Beneficiary Profile
This Service can be availed by Individual.

### Submission

This application be submitted through Kiosk, Online.

This Service can be applied by following type(s) of Kiosk: CSC Kiosk ,

The Applicant has to provide the following Documents (Enclosures/Annexure) with the application:

Type of Enclosure(s)	Original / Photocopy	Attestation Required	Documents Recommended
Photocopy of Bank Passbook of Applicant *	Original	Not Required	Copy of Bank Passbook
Aadhaar Card *	Original	Not Required	Aadhaar Card
Certificate of Non-Cadastral Land Area *	Original	Not Required	Certificate of Non-Cadastral Land Area
Land Document *	Original	Not Required	Copy of Land Patta (In case of Patta Holder)
Certificate of Non- digitization/Non- integration of Land Records *	Original	Not Required	Certificate of Non-digitization/Non-integration of Land Records
Agreement Copy (In case of contract farming)	Original	Not Required	Agreement Copy (In case of contract farming)
Upload the Soft Copy of Application Form *	Original	Not Required	Upload the Soft Copy of Application Form

<sup>\*</sup> Mandatory

## Charge(s)

 $\ensuremath{\mathbb{I}}$  The applicant has to make the payment based on the following defined charge templates:

TemplateName •	Applicable At	Mode of	Payment URL	Mode of	Based on	Charge
, <b>p</b>	<b>PP</b>	payment	Туре	Submission	Beneficiary	Amount
Application Charge for Applicant	Application Submission	EGRAS Assam	production	Online	No	500.0
Application Charge for RTPS Kisok	Application Submission	EGRAS Assam	production	Kiosk	No	1000.0
Application Charge for CSC Kisok	Application Submission	EGRAS Assam	production	Kiosk	No	2000.0
Application Charge for eDistrict Kisok	Application Submission	EGRAS Assam	production	Kiosk	No	3000.0

Template Name	Charge Distribution Type	Percentage	Amount (In Rs)
	STATE	100.0	500.0
	KIOSK	100.0	1000.0
	STATE	100.0	2000.0
	STATE	100.0	3000.0

# Deliverable(s)

 $\hfill \Box$  The applicant will receive Output Certificate/Report as the service deliverable(s).

2D Bar Code (QR Code) will be provided on certificate(s).	
The certificate(s) will be delivered through Online.	

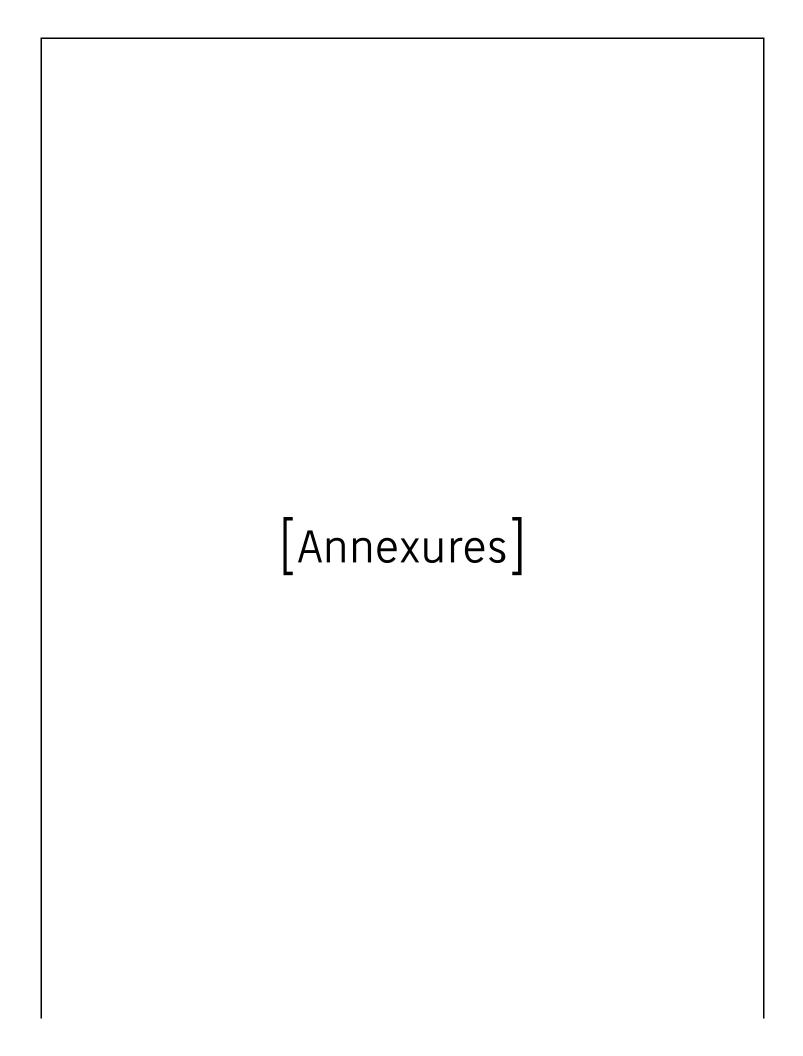
Process Flow				
S.No	From	То		
1	Application Submission	Application Forwarded to KAAC		
2	Application Forwarded to KAAC	Response from KAAC		
3	Response from KAAC	IDG-1		
4	IDG-1	Response from KAAC		
	IDG-1	Revert Back to Applicant		
5	Revert Back to Applicant	Applicant Response Forwarded to KAAC		
6	Applicant Response Forwarded to KAAC	Response from KAAC		

# User Task Mapping

User Task Mapping Not Available.

# Additional Configuration(s)

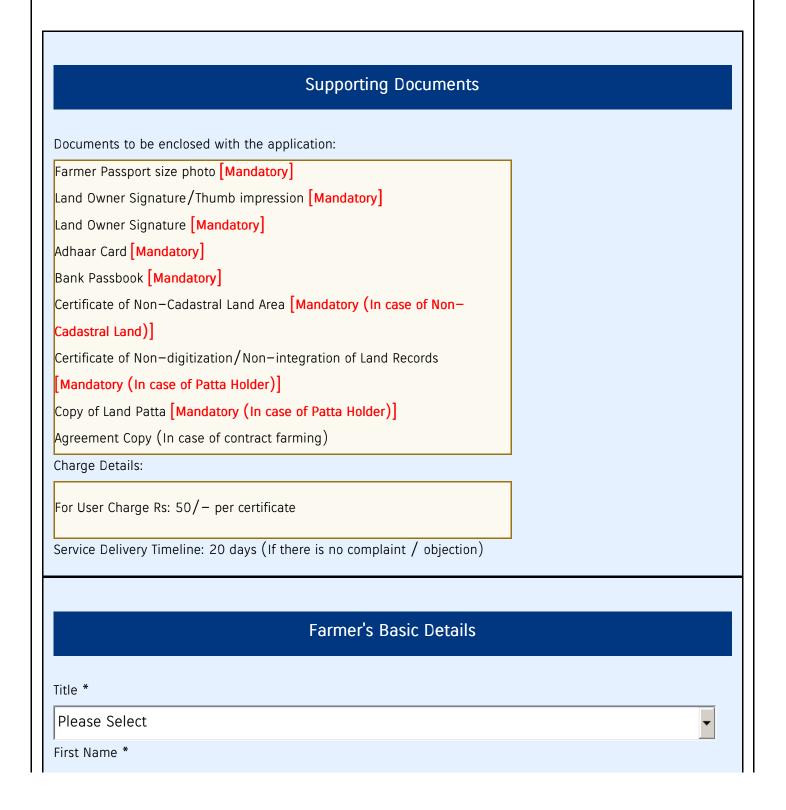
No Additional Configurations Available.



Service Application Form : Application Form Annexure 1

The applicant has to fill the following application form :

## Application Form for Farmer's Certificate



Middle Name	
Last Name *	
Father's Name *	
Mobile Number *	
Adhaar No. *	
E-Mail	
Gender *	
Please Select	•
Caste *	
Please Select	•
District *	
District *	
Please Select	•
	_
Please Select Post Office *	
Please Select	
Please Select Post Office *	
Please Select  Post Office *  Police Station *	
Please Select  Post Office *  Police Station *	
Post Office *  Police Station *	
Please Select  Post Office *  Police Station *  Please Select	
Please Select  Post Office *  Police Station *	
Please Select  Post Office *  Police Station *  Please Select	

Please Select	
Bank Branch *	
FSC Code *	
L	and details
District *	
Please Select	_
Sub-Division *	
Please Select	
Circle *	
Please Select	
Mouza *	
Please Select	
Revenue Village *	
Please Select	_
Patta Type * Please Select	
Dag No. *	
749 1101	
Patta No. *	
Name of Pattadar *	
Octtodor Fother Nems *	
Pattadar Father Name *	

Please Select
Land Category *
Please Select
Cultivated Land (In Bigha Only) *
Production (In Quintals Only) *
Construction *
Crop Variety *
Please Select
Surplus Production *
Cultivator Type *
Please Select
Bigha *
Kotha *
Loosa *
Land Area *
Land Area
Documents to be uploaded
Upload Farmer's Passport Photo *
Choose File No file selected
Upload Farmer's Signature/Thumb Impression *

Land Owner Signature *	Choose File No file selected
	Choose File No file selected
	Submission Location
ADO Circle Office *	Please Select
Details abo	ut Printing and Scanning of Pages
Number of pages to be printed *	
Total printing charge *	
Number of pages to be scanned *	
Total scanning charge *	

I Java script triggered by each field are listed below based on the priorities:

Form

Field

Event

Javascript Function

Function

Description

```
callRestFullService( 'function(){/* { "webServiceId" :
121, "webServiceType": "REST", "callType": 0, "url":
"http://artpskaac.in/village list.php", "testUrl" :
"http://artpskaac.in/village list.php", "requestType"
: 2325, "responseType" : 2325, "locationType" : 999,
"locationId": 1383110, "xsdJsonDef": "",
"inputParameterStructure": 1, "methodType": "GET",
"departmentId": 2100, "stateCode": 18,
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"0", "applicationIdRequired": "0", "esignedDocument"
: "0", "signingRequestData" : "", "isSigning" : "0",
"signingVariable": "", "draftRefNoRequired": null,
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"inOutFlag": "I", "value": null, "objObjarray": 0,
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null, "paramMaxLen": null, "isRequired": false,
"dataValue": "V", "inputHeaderkeyRequired": null,
"inputHeaderkeyValue": null, "usedAs": null,
"hmacValue": null, "sortOrderValue": null,
"attributeId": 133957, "fieldsetflag": "false",
"contantValue": null, "paramDatatypeName": "string",
"labelOuputParam": null, "childNodes": null,
"nodeMandatoryCheck" : null }, { "inputOutputParald"
: null, "paramName" : "records", "paramDataValue" :
null, "paramDatatype": -200, "encrytionType": null,
"inOutFlag": "O", "value": null, "objObjarray": null,
```

```
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                : null, "inputHeaderkeyRequired" : null,
                "inputHeaderkeyValue": null, "usedAs": null,
                "hmacValue": null, "sortOrderValue": null,
                "attributeId" : null, "fieldsetflag" : null, "contantValue"
                : null, "paramDatatypeName" : null,
                "labelOuputParam" : null, "childNodes" : [ {
                "inputOutputParald": 7927, "paramName":
                "village id", "paramDataValue" : null,
                "paramDatatype": 2331, "encrytionType": "None",
                "inOutFlag": "O", "value": "", "objObjarray": 0,
        change "nodeReference" : "village id", "paramDateFormat" : callRestFullService
Mouza
                null, "paramMaxLen": null, "isRequired": false,
                "dataValue": null, "inputHeaderkeyRequired": null,
                "inputHeaderkeyValue": null, "usedAs": null,
                "hmacValue": null, "sortOrderValue": null,
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                "paramName" : "village name", "paramDataValue" :
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                0, "nodeReference": "village name",
                "paramDateFormat" : null, "paramMaxLen" : null,
                "isRequired": false, "dataValue": null,
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                "inputHeaderkeyValue": null, "usedAs": null,
                "hmacValue": null, "sortOrderValue": null,
                "attributeId": null, "fieldsetflag": null, "contantValue"
                : null, "paramDatatypeName" : null,
                "labelOuputParam": null, "childNodes": null,
                "nodeMandatoryCheck": null }, "childNodes": null,
```

```
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"paramDateFormat" : null, "paramMaxLen" : null,
"isRequired": false, "dataValue": null,
"inputHeaderkeyRequired": null,
"inputHeaderkeyValue": null, "usedAs": null,
"hmacValue": null, "sortOrderValue": null,
"attributeId": null, "fieldsetflag": null, "contantValue"
: null, "paramDatatypeName" : null,
"labelOuputParam": null, "childNodes": null,
"nodeMandatoryCheck": null } ],
"nodeMandatoryCheck" : null } ], "inputPld" : null,
"outputPId": null, "regNewFlag": null,
"outputPDateFormatCombo": null,
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null, "requestObjArrayType" : null,
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*/3.toString().slice(14, -3)')
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"http://artpskaac.in/mouza list.php", "requestType"
: 2325, "responseType" : 2325, "locationType" : 999,
"locationId": 1383110, "xsdJsonDef": "",
"inputParameterStructure": 1, "methodType": "GET",
"departmentId": 2100, "stateCode": 18,
"inputMandatoryStatus": "Y", "applFormRequired":
"0", "applicationIdRequired" : "0", "esignedDocument"
: "0", "signingRequestData" : "", "isSigning" : "0",
```

```
"webServiceInputOutputParams" : \ {
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                : 2331, "encrytionType" : "None", "inOutFlag" : "I",
                "value" : null, "objObjarray" : 0, "nodeReference" :
                "circle id", "paramDateFormat" : null, "paramMaxLen"
                : null, "isRequired" : true, "dataValue" : "V",
                "inputHeaderkeyRequired": null,
                "inputHeaderkeyValue": null, "usedAs": null,
                "hmacValue": null, "sortOrderValue": null,
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                "labelOuputParam": null, "childNodes": null,
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                null, "paramDatatype": -200, "encrytionType": null,
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                "nodeReference": "records", "paramDateFormat": null,
                "paramMaxLen" : null, "isRequired" : null, "dataValue"
                : null, "inputHeaderkeyRequired" : null,
                "inputHeaderkeyValue" : null, "usedAs" : null,
                "hmacValue": null, "sortOrderValue": null,
                "attributeId" : null, "fieldsetflag" : null, "contantValue"
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                "labelOuputParam": null, "childNodes": [ {
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Circle
                                                                       callRestFullService
                "nodeReference": "mouza id", "paramDateFormat":
                null, "paramMaxLen": null, "isRequired": true,
                "dataValue": null, "inputHeaderkeyRequired": null,
```

"signingVariable": "", "draftRefNoRequired": null,

```
"inputHeaderkeyValue" : null, "usedAs" : null,
"hmacValue": null, "sortOrderValue": null,
"attributeId": 133957, "fieldsetflag": "false",
"contantValue": null, "paramDatatypeName": "string",
"paramName" : "mouza name", "paramDataValue" :
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"None", "inOutFlag": "O", "value": "", "objObjarray":
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"hmacValue": null, "sortOrderValue": null,
"attributeId" : null, "fieldsetflag" : null, "contantValue"
: null, "paramDatatypeName" : null,
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"nodeMandatoryCheck" : null }, "childNodes" : null,
"nodeMandatoryCheck" : null }, { "inputOutputParald"
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"objObjarray" : 0, "nodeReference" : "mouza name",
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"isRequired" : false, "dataValue" : null,
"inputHeaderkeyRequired" : null,
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"hmacValue": null, "sortOrderValue": null,
"attributeId" : null, "fieldsetflag" : null, "contantValue"
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"labelOuputParam": null, "childNodes": null,
"nodeMandatoryCheck" : null } ],
"nodeMandatoryCheck" : null } ], "inputPld" : null,
```

```
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                "responseObjArrayType" : null
                */3.toString().slice(14, -3)')
Number
of
        keyup calculateKioskScanningCharge( )
                                                                     calculate {\it Kiosk Scanning Charge}
pages
to be
scanned
Number
of
        keyup calculateKioskPrintingCharge( )
                                                                     calculateKioskPrintingCharge
pages
to be
printed
                                                                     used to populate dependend
District change populateChildOptions()
                                                                     option element in application
                                                                     form
Patta
        change choosePattaType( )
                                                                     choosePattaType
Type
                                                                     Auto calculate sum of land
        keyup sumLandArea( )
Bigha
                                                                     area
                                                                     Auto calculate sum of land
        keyup sumLandArea( )
Kotha
                                                                     area
                                                                     Auto calculate sum of land
        keyup sumLandArea( )
Loosa
                                                                     area
Upload
Farmer's
                checkImageDimension( )
                                                                     checkImageDimension
        click
Passport
Photo
                callRestFullService( 'function(){/* { "webServiceId" :
```

```
120, "webServiceType": "REST", "callType": 0, "url":
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"inOutFlag": "O", "value": "", "objObjarray": 1,
"nodeReference": "police station name",
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```

```
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                : null, "paramDatatypeName" : null,
                "labelOuputParam": null, "childNodes": null,
                "nodeMandatoryCheck" : null } ],
                "nodeMandatoryCheck" : null } ], "inputPld" : null,
                "outputPId": null, "regNewFlag": null,
                "outputPDateFormatCombo": null,
                "responseTypeName": "JSON", "requestTypeName":
                null, "requestObjArrayType": null,
                "responseObjArrayType": null
                */3.toString().slice(14, -3)')
                                                                      callRestFullService
                onLoadCadastralVal()
                                                                      onLoadCadastralVal
                onLoadForm()
Form
        load
                                                                      onLoadForm
                cssforforms()
                                                                      cssforforms
                callRestFullService('function(){/* { "webServiceId" : callRestFullService
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"inOutFlag": "I", "value": null, "objObjarray": 0,
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"paramDatatype": 2331, "encrytionType": "None",
"inOutFlag": "O", "value": "", "objObjarray": 1,
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```

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"isRequired" : false, "dataValue" : null,
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"encrytionType": "None", "inOutFlag": "0", "value": "",
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"attributeId": null, "fieldsetflag": null, "contantValue"
: null, "paramDatatypeName" : null,
"labelOuputParam" : null, "childNodes" : null,
"nodeMandatoryCheck": null }, "childNodes": null,
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"isRequired" : false, "dataValue" : null,
"inputHeaderkeyRequired" : null,
"inputHeaderkeyValue": null, "usedAs": null,
"hmacValue": null, "sortOrderValue": null,
"attributeId": null, "fieldsetflag": null, "contantValue"
: null, "paramDatatypeName" : null,
```

```
"labelOuputParam": null, "childNodes": null,

"nodeMandatoryCheck": null } ],

"nodeMandatoryCheck": null } ], "inputPld": null,

"outputPld": null, "regNewFlag": null,

"outputPDateFormatCombo": null,

"responseTypeName": "JSON", "requestTypeName":

null, "requestObjArrayType": null,

"responseObjArrayType": null

}*/}.toString().slice(14, -3)')

Check alteast one row is added
```

### Official Form: Revert Back to Applicant

Re-submission of Document		
Passport size photograph *		
Landowner Signature/Thump impression	Choose File No file selected	
	Choose File No file selected	
Aadhaar Card	Additional docum	
Copy of bank passbook with photo sealed and signed	Choose File No file selected	
	Additional docum	
Agreement Copy (In case of contract farming)	Choose File No file selected	
	Choose File No file selected	

### Official Form: Applicant Response Forwarded to KAAC

	Acti	on	
Action *			
C Forward			
Remarks			
Status			

### Official Form : Response from KAAC

Response from KAAC			
Action *			
C Reject			
C Deliver			
C Forward			
Status			
Remarks			

### Official Form : Application Forwarded to KAAC

Post Application to KAAC		
Action *		
Reject		
Forward		
Remarks		
Status		

Note: I hereby declare that I am not capturing any Aadhaar number in this template either by				
dropping a special Aadhaar number field or by converting any other field to capture Aadhaar number				

Certificate(s)		Annexure 6	
☐ Following certificate(s) will be provided to applicant / workflow players:			
Template Name	Template Type	Language	
Certificate Deliver SMS	SMS Template	English	
Reject Email	Email Template	English	
Application Submission Email	Email Template	English	
Application Submission SMS	SMS Template	English	
Reject SMS	SMS Template	English	
Certificate Deliver Email	Email Template	English	
Payment Query SMS	SMS Template	English	
Query Email	Email Template	English	
Click here to download the certificate	Output Certificate	English	
Payment Acknowledgement	Acknowledgement	English	
Query SMS	SMS Template	English	
Application Submission Acknowledgement	Acknowledgement	English	

Certificate – Certificate Deliver SMS

Annexure 6.1

Dear,

Your Application for Issuance of Farmer's Certificate has been rejected due to Please Log on to http://rtps.assam.gov.in/ portal, then goto View Status of Application-> Track application status for more information.

Application Ref No:

This is a system generated mail, please do not reply to it.

Certificate-Reject Email

Dear ,

Your application for Issuance of Farmer's Certificate has been submitted successfully .

Please Log on to <a href="http://rtps.assam.gov.in/">http://rtps.assam.gov.in/</a> portal and goto View Status of Appplication -> Track application status for tracking your application status.

Application Ref No:

This is system generated mail, please do not reply to it.

Certificate-Application Submission Email

Dear Your ARTPS Application for Farmer's Certificate service has been submitted successfully on [date & time] . Your Reference No. is . Please use this Ref. No. for tracking your application & for future communication

Certificate-Application Submission SMS

Dear, Your ARTPS application for Farmer's Certificate service has been rejected. Please Log on to https://rtps.assam.gov.in/ portal, then go to View Status of Application and then click Track application status for further details. Your Application Ref No is:

Certificate-Reject SMS

Dear,

Your Application for Issuance of Farmer's Certificate service is processed. Please log on to <a href="http://rtps.assam.gov.in/">http://rtps.assam.gov.in/</a> portal then goto View Sttus of Application-> Track application status to download the certificate. or download by clicking the below link \$tinyUrlRenderer.getTinyUrl( \$attr\_- 2077, 20616, 13907)

Application Ref No:

This is system generated mail, please do not reply to it.

Certificate - Certificate Deliver Email

This is a system generated mail, please do not reply to it.

Certificate-Query Email

Certificate - Click here to download the certificate



XOHARI			
<u>Acknowledgement</u>			
Certificate-Payment Acknowledgement		Annexure 6.10	
	Acknowledgement No: Date:		
	Dear ,		
	Thank You.		
	ARTPS		



## **Application Acknowledgement**

Certificate – Application Submission Acknowledgement

Annexure 6.12

Acknowledgement no: Date:

Dear,

Your application for ISSUANCE OF FARMER'S CERTIFICATE service has been submitted successfully on and your Acknowledgement No. is .Please use this Acknowledgement number for tracking the application and for any future communication related to this application. If the application has been accepted by the Karbi Anglong Autonomus Council(KAAC) the service shall be provided within 20 days (as per ARTPS citizen charter). You may raise an appeal at http://rtps.assam.gov.in/ if the service is not delivered within 20 days (as per ARTPS citizen charter). You can call us at 1800–345–3574, Mon–Sat – 8am to 8pm or write us at rtps–assam@assam.gov.in for any feedback or grievances.

Amount Received: 50.00

Convenience Charge: Rs: 10.00

Payment Ref. No:

\*This is a computer generated receipt and therefore needs no physical signature.

Thank You.

**ARTPS** 

## **Business Rules**

MVEL function triggered by each field is listed below

Trigger

Trigger

Point

Mapped MVEL Function

**Details** 

Point

Form

Application validateKioskCharge(Total scanning charge, Total printing charge, Number of

Submission Form

pages to be scanned, Number of pages to be printed)

Charge

calculateCharge(Number of pages to be scanned, Number of pages to be

Calculation

printed)

Load

makeNonMandatoryEncl(Land Document, Certificate of Non-

digitization/Non-integration of Land Records, Certificate of Non-Cadastral

Annexures

Land Area, Patta Type, Upload the Soft Copy of Application Form)

Validate

switchApplicantAction(Status, Response from KAAC)

Payment

Response

After Task

processApplication(Status, Response from KAAC)

from KAAC

Gateway

IDG-1

removeTask(Status, Revert Back to Applicant, Response from KAAC)

Annexure

sKipPayment(Name of Pattadar)

Submit

Notification(s)				
Following Notification template(s) has been created at different trigger point(s):				
Notification Name	Notification Type	Trigger Point		
Query Email	EMAIL	Task Mapping		
Rejection Email	EMAIL	Task Action		
Rejection SMS	SMS	Task Action		
Certificate Deliver Email	EMAIL	Task Action		
Application submission Email	EMAIL	Application Form Submission		
Query SMS	SMS	Task Mapping		
Application submission SMS	SMS	Application Form Submission		
Payment Query SMS	SMS	Task Mapping		
Certificate Deliver SMS	SMS	Task Action		

## \*\*Declaration\*\*

I hereby declare that the configuration details and associated business logic defined for the service in ServicePlus is correct as per the requirement provided. The Service has been tested by me and I am satisfied with the processes & result(s).

I also certify that the forms/certificate, processes, and publicly shared attributes contained in this service are in compliance with IT and Aadhaar Act.

Also, any legal issues will be handled by — Revenue Department KAAC(Revenue Department—KAAC), ASSAM.