



Anandita Agrawal

Contact

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Github:

<https://github.com/anan230793>

Date of Birth: 23/07/1993

Skill Highlights

- Javascript
- React JS
- Bootstrap
- jQuery
- HTML/CSS
- Core/Advance Java, C

Languages

- English
- Hindi

Hobbies

- Baking
- Drawing
- Crafting

Objective

Highly skilled and results-oriented professional with solid academic preparation holding an engineering degree and extensive experience in operations management. Proven ability to access and manage complex obstacles; viewed as a strong troubleshooter. Successful in intense and demanding environments, providing decisive team leadership and structure with a track record of motivating and developing soldiers. Willing to relocate.

Experience

Office Executive- 07/2015 to 11/2017

Niharika Technologies, Bhopal

- Doing administrative and clerical tasks (such as scanning or printing)
- Preparing and editing letters, reports, memos, and emails
- Running errands to the post office or supply store
- Arranging meetings, appointments, and executive travel
- Managed telephone and email communication systems and maintained office supplies ordering office supplies with accuracy.
- Handled office correspondence and incoming and outgoing mail.

Operational Manager- 12/2017 to 11/2019

ICE Group of Education, Bhopal

- Provided optimal assistance to the General Manager and handled a variety of tasks.
- Successfully identified, diagnosed, and fixed website problems, including broken links, typographical errors, and formatting issues.
- Coordinated mailings, marketing materials, and website content.
- Managed the gallery website and blog.
- Produced compelling content for a variety of channels including editorial spreads, blog posts, facebook, email, and our website.

Education

BE in Electronics & Communication with CGPA of 7.93
(2010- 2014)

Oriental Institute of Science & Technology, Jabalpur

Completed my 12th Standard with 87.4 percentile (2010).

Completed my 10th Standard with 83.6 Percentile (2008).

Gyan Jyoti H.S School, Nainpur

Major Training

INDEYES INFOTECH Pvt.Ltd.

- Introduced to EMBEDDED SYSTEMS.
- Worked in hardware using switching circuits, motors, LED, LCD & 7 segment.
- Worked on TOPVIEW SIMULATOR and PROTEUS software.

Self Learning Projects

1.Portfolio

Link:

Technologies Used: HTML,Bootstrap,CSS.

Description:Utilize HTML, Bootstrap and CSS to design and develop my portfolio.That contains different sections like About me,my resume, my projects details and my contact information. Used Scroll spy to make it single page application.

2.Home Services

Link:

Technologies Used: JSP,Servlet.

Description:Utilize JSP and Servlet to make a web site that provides home services like Home Painting, Home Cleaning, Electrician, Plumbing, Carpentry etc .Utilize HTML, Bootstrap and CSS template to design the website.

3.BMI Calculator

Link: <https://anan230793.github.io/bmicalculator/>

Technologies Used: HTML,CSS,Javascript.

Description: Utilize Javascript to make BMI Calculator and HTML CSS to design the calculator.Body mass index (BMI) is a measure of body fat based on height and weight that applies to adult men and women.

4.Calculator

Link: <https://anan230793.github.io/mycalculator/>

Technologies Used: HTML,CSS,Javascript.

Description: Utilize Javascript to make Simple Calculator and HTML CSS to design the calculator.

5.Alarm Clock

Link: <https://anan230793.github.io/alarmclock/>

Technologies Used: HTML,CSS,Javascript.

Description: Utilize Javascript to make Alarm Clock and HTML CSS to design the Alarm Clock.

6.TODO List

Link: <https://anan230793.github.io/mytodolist/>

Technologies Used: React js,CSS

Description: Utilize React js to make a Todo List and CSS to design the Todo list.

7.Single Page Website

Link: <https://anan230793.github.io/onepageapp/>

Technologies Used: Bootstrap

Description: Utilize bootstrap to make a single page web application.In this i use Scrollspy to automatically update links in a navigation list based on scroll position and Carousel is use for slideshow for cycling through elements.

8.Crud operations in API

Link: _

Technologies Used: React js

Description: Utilize React js to call a API and did CRUD operations(**CREATE, READ, UPDATE, and DELETE**) and with the help of Axios i called API. Axios is a package through which we will call rest Api in react with the help of Axios we can call, get, post, put and delete methods.

Declaration

I hereby declare that all the information provided by me is correct to the best of my knowledge.

Anandita Agrawal