

Upgrade Education

Purchase Order

BILLED FROM:	UPGRADE EDUCATION INDIRA NAGAR GATE NO:2, BANDA, UTTARPRADESH - 210001	DATE:		07 Apr 2022	
		NATURE OF JOB:		CORPORATE TRAINING	
		MODULE NAME:		Ops Training	
		TRAINING START DATES:		12th April	
BILLED TO:	Anand B	TRAINING TIMINGS:		9.00AM TO 6.00PM	
		Purchase Order no: US/21-22/12231 Term for delivery: As per Annexure			
SNo.	Description	Duration	Rate Per day (INR)	No. of Participants	Total Amount (INR)
1	Trainer Charges for Training on Basic Training Mode Of Delivery: online	12 --	3333	20+ approx.	40,000
Total					40,000.00

Amount (In Words):Forty thousand rupees only

NOTE:

This Contract for the provision of training services is entered into between "Upgrade Education" located at Indira Nagar Banda Uttar Pradesh India, and the above-mentioned Contract Trainer.

TERMS & CONDITIONS:

- The PO is for Base amount, all taxes to be billed extra as applicable.
- Invoice should be submitted after completion of the training and payment will be release in 30 days from the date of receipt of invoice.
- TDS as applicable will be deducted

* **Kindly note - Any change in the duration will be taken care and revised PO will be shared.**

ANNEXURE:

Adwaith Infotech has agreed to appoint the freelance trainer on the following terms and conditions:

1. That the trainer understands that the payment to the trainer is subject to satisfactory feedback from the client.
2. Our clients expect a very high-Quality delivery from us, and we believe in providing the same to them. Our acceptable overall feedback is above 4.0 on a five-point scale. If the feedback is below 4.00, then you will get 70% of the fee. If the training is called OFF, on the 1st or 2nd day by the customer due to negative feedback, then you will not be paid the amount as the customer does not pay us.
3. 100% payment will be released, only after the completion of teaching the entire syllabus as provided in the schedule.
4. The payment will be made after training completion and within 30 business working days (subject to if there is no discrepancy in the invoice provided) from the date of receiving the hard copy of the invoice at our Office at Banda. However, Invoice Softcopy to be sent to educatioupgrade@googlemail.com
5. For all Training completed, Invoices should be submitted within 30 days. In case if the Invoices are not submitted within this period, the payment of that period would be suspended.
6. Based on feedback from participants, Upgrade Solutions reserves the rights to terminate all or any part of this offer letter at any time by written notice to Trainer/ vendor.
7. The trainer must pertinently note that they should have no direct communication with the clients under any Circumstances. Any type of communication between the two shall be directly monitored and approved by Upgrade Solutions.
8. In case it is discovered that the trainer was in any way responsible for the bouncing of the batch, trainer shall not be entitled for any payment whatsoever. In case the training will be cancelled for any reason whatsoever, then this PO stands cancel on immediate basis.
9. The trainer further understands that in case any breach is committed by the trainer, exposes us to any loss of business, goodwill, or credibility, We shall be entitled to recover the loss/damage from the trainer along with the legal cost of recovering the damages/loss from the trainer.