**PROCESS – ONBOARDING DOW EMPLOYEES TO DUPONT OR PHIBRED**

From: Fox, Todd [mailto:TODD.FOX@PIONEER.COM]   
Sent: Wednesday, January 24, 2018 6:58 PM  
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Cc: Madhura Sharma <madhura.sharma@tcs.com>; M Chandrashekhar <m.chandrashekhar@tcs.com>; Lenzarini, Davide <Davide.Lenzarini@pioneer.com>; Yang, Chwen-Chih (DuPont) <Chwen.C.Yang@dupont.com>; Morris, Mike <mike.morris@pioneer.com>  
Subject: RE: [EXTERNAL] Re: Need Phibred accounts for AGPAL (AgCo) Users - 2 more?

For Dow employees, currently there is a special process for getting them access to DuPont applications, getting them user accounts (if they haven't done so already).

1. For each user, you'll need physical location and address, their Dow ID, their Dow Manager. They will also need to indicate a DuPont accountable person.

2. With this information, you'll need to work through Mike Morris (I've included him on cc line).

3. He needs to work each individual through the process for approval.

4. With this approval, we can then request phibred accounts, etc..

5. I apologize if this has already been done.

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