

# ANANDU VINOD

## OBJECTIVE

A detail-oriented accountant with over three years of experience in managing cash flow, financial reporting, and stock control in the hospitality industry. I am seeking to leverage my financial management skills, accuracy, and knowledge of accounting principles to pursue a career in the banking sector. Eager to contribute to a bank's financial operations and deliver excellent service in a dynamic environment, while continuing to grow professionally in the finance industry

## EXPERIENCE

- Accountant**  
Hotel Amruthu

02/09/2021 - still continuing

  - Manage day-to-day cash transactions and oversee cash flow.
  - Maintain and control stock for hotel operations.
  - Ensure accuracy in financial records and report generation.
- Accountant**  
KBC Green Park Hotel payyanoor

01/02/2021 - 17/11/2021

  - Handled accounting tasks, including billing, invoicing, and managing cash flows.
  - Maintained and managed inventory levels for the hotel.
- Junior Medical Coder**  
Visionary RCM Coimbatore

12/10/2019 - 20/04/2020

  - Coded medical records for proper classification and insurance claims processing.
  - Worked with healthcare providers to ensure accurate documentation.

## EDUCATION

- Bsc. Biotechnology**  
Mar Augusthinose College Ramapuram

2019

65.67%
- Hsc**  
Mahathma Gandhi Higher Secondary School Palai

2016

## CONTACT

📍 INCHIVELIKKAKATHU (H)  
METHIRI P.O  
RAMAPURAM  
KOTTAYAM Dist.  
KERALA  
☎ 6235429914  
@ ananduvinod04@gmail.com

## PERSONAL DETAILS

Date of Birth : 08/08/1998  
Marital Status : Single  
Gender : Male  
Known Languages : Malayalam, English,Hindi,Tamil

## SKILLS

- Basic Computer Knowledge: Proficient in assembling computers, performing basic diagnostics, and troubleshooting common issues.
- MS Office: Strong working knowledge of Microsoft Office, particularly in Excel for data entry, analysis, and basic spreadsheet functions.
- Cash Handling: Experienced in managing cash flow, handling transactions, and maintaining accurate financial records.

75%

**SSLC**

2014

Sreekrishna Vocational Higher Secondary School

84%

## REFERENCE

**Jyothis George - Hotel Amruthu**

General Manager

jyothisgeorge27@gmail.com

+919947204603

**Prem Jose V - Mar Augusthinose College Ramapuram**

Assistant Professor

Premjosev@gmail.com

8097801914

## DECLARATION

I here by declare that the above mentioned information 1 is correct upto my knowledge and I bear. Responsibility for the correctness of sbove mentioned particulars.