I. Answer all of the following: 3 X 10 M= 30M

1. (a) Define human resource management. Explain its characteristics?

      Or

  (b) What are the roles and responsibilities of HR manager.?

2(a). Define human resource planning. Explain its features?

      Or

  (b). Explain selection process?

3(a).What are the methods of training ?

      Or

  (b) Write about evolution of training effectiveness?

II. Answer FOUR of the following: 4 X 5 M= 20M

4.Objectives of HRM?

5. Importance of training?

6 .Methods of job Analysis?

7. Placement.

8. Organizing HR department..

9. Job descriptions.