24 AB BFSI 104

UG PROGRAM (4 YEARS HONOURS) WITH SINGLE MAJOR AT THE END OF FIRST SEMESTER PRINCIPAL OF MANAGEMENT

(MINOR PAPER)

(w.e.f. Admitted Batch 2024 - 25)

Time: 3 Hours Maximum: 70 Marks

SECTION - A

I. Answer any 5 of the questions:

 $5 \times 4 = 20 M$

- 1. Administration
- 2. Process of Management
- 3. Types of Planning
- 4. MBO
- 5. Types of organization
- 6. Process of Selection
- 7. Barriers in communication
- 8. Importance of Controlling

SECTION-B

II. Answer all the questions:

 $5 \times 10 = 50 M$

- 9. a) Explain differences between Management Vs Administration
 - (or)
 - b) What are the Functions of Management?
- 10. a) Discuss the Process of Planning

(or)

- b) Explain the steps involved in Decision Making Process
- 11. a) Define Organization and Explain Principles of Organization

(or)

- b) Distinguish between Centralization and Decentralization.
- 12. a) Explain the Process of Recruitment and Selection.

(or)

- b) Define Motivation. Explain Maslow's theory of motivation.
- 13. a) Define Controlling. What are the Requirements of Effective Controlling system

(or)

b) What are the Techniques of Managerial Control?