

24 AB SC 102
UG PROGRAM (4 YEARS HONOURS) WITH SINGLE MAJOR
AT THE END OF FIRST SEMESTER
SKILL COURSE
COMMUNICATION SKILLS
(COMMON FOR ALL MAJORS)
(w.e.f. Admitted Batch 2024 - 25)

Time: 2 Hours

Maximum: 50 Marks

SECTION - A

Answer any Four of the Following Questions.

5 x 4 = 20 M

1. Define Communication and write it's importance?
2. Explain the process of communication
3. Write some important visual aids in presentation?
4. Write about interview and its types?
5. Write about Role functions?
6. What is verbal communication in presentation?
7. Write the stages in an interview?
8. What is the process of a group discussion?

SECTION - B

II. Answer any Three. Each question carries 10 marks

3 X 10 = 30 M

9. a) Write about the barriers to effective communicates?
(Or)
b) Mention the principles of communication
10. a) Write briefly about how to prepare a good presentation?
(Or)
b) Illustrate the visual aids/materials used in presentation?
11. a) Write about stages and Do's and Don'ts of an interview?
(Or)
b) What do you mean by group discussion? Write the structure and importance of at group discussion?

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