

Application under consideration: Microsoft Teams

Update Version Number: 1.3.00.21759/August 4, 2020

Step 1: Update details checked and compared with the already running version of the application.

Step 2: The update is checked for bugs and improvements and verified for smooth execution.

Step 3: After verification, the update is pushed onto the connected systems over the intranet. The update goes as a notification to the systems.

Step 4: The update notification gives the system owner the option to either update now or snooze the update.

Step 5: If the update is not installed by the system owner by the end of the week (i.e. Friday of the week), then the update is automatically pushed and is installed the next time the system is powered on.