



# COMPANY PROFILE

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**BISMARCK SEA REAL ESTATE**

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**Papua New Guinea**

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## **COMPANY PROFILE**

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### **APPENDICES**

A Tax registration Certificate	
D Employer Taxpayer Registration number	
C Other Certificates & Required Documents	

### 1. COMPANY BACKGROUND

Bismarck Sea Real Estate is a nationally owned company that specializes in Property Management Services, Valuation Services, Leasing & Marketing. The company was incorporated in Papua New Guinea in January 2020 under the Business Act with IPA Certificate # 6-263469 and that was to provide the services mentioned.

Our services are backed by local Registered expertise who aims to provide professional services to our potential clients. We value our strengths through Proactivity preformed within our firm.

With Property Management Services Valuation, Leasing and Marketing, our services are Certificate from Papua New Guinea's recognized Institution (PNG University of Technology).

Preceding, our staffs have been involved with major Real Estate Firms like DAC Real Estate, Professionals Real Estate, Pacific Palms Property, JIM Tapako Investments so forth, therefore, with fundamental knowledge and experiences gained, we guarantee our professionalism to be maintained at every levels. We also value our services to be maintained and to inject maximum level of satisfactions which we take pride in.

### 2. MISSION STATEMENT

- ✚ To promote and establish strong Client base relationship through Integrity
- ✚ To protect our Clients Interest through effective Property Management strategies
- ✚ To promote our Clients Interest and drive their goals forward
- ✚ In partnering with different clients and establishing strong relationships, we aim to maintain Trusts and Honesty at all levels.

Through these key drivers, we believe to reach wide pool of clients nationwide within short time frame in order to deliver Professional and Quality Property Management Services to people in need of our Service.

### 3. GOALS



We aim to support the growth of Real Estate Industry in Papua New Guinea through effective Property Management Skills that can drive Real Estate Market in Papua New Guinea.

### 4. SERVICES

Our services include;

- Property Management
- Valuation Services
- Leasing & Marketing

#### 4.1. Property Management



Property Management Services involves;

- 🌈 Managing Properties of all types ( Commercial/Industrial/Residential)
- 🌈 Apart from Property Management, we also recruit local experts who are cetified in carrying out below services to maintain properties;

- Gardening & Landscaping
- Electrical Services
- Plumbing Services
- Carpentry Services
- Fencing
- Couch/Curtains/Cushion Seat Covers
- Genset Services
- Air-conditioning
- Pool Servicing
- Pest Treatment Control
- Carpet Cleaning

#### 4.2. Valuation Services

Valuation Services involves;

- Assessing & Valuing Properties for Market Values or Mortgage and Lending Purposes

Our Valuation service is backed by Valuers Registered Valuer ( Mr. Suman Holis)

### 4.3. Leasing and Marketing

In Leasing & Marketing, we provide;

- Assessing and filling up Property Vacancies (Placements)

Our leasing and marketing are utmost Proactive and ready to serve wide pool of potential clients. We ensure the vacant properties on market are leased out in timely manner thereby meeting the expected returned as expected by the clients.

We gear the market through effective Leasing Skills and Strategies which deliver fast and distinct benefits to the potential clients.

### 5. COMPANIES STRENGTHS

The core central strength of the company is gained through foreseeing and exceeding our client's expectation.

In order to exceed our Clients expectations, we establish Proactivity, Transparency and Honesty and Trust which serves as fuel and are very crucial to the success of the Company.



Proactivity:

Honesty:

Transparency:

Trust:

### 6. COMPANIES VALUES

- ✓ Performance
- ✓ Passion
- ✓ Integrity
- ✓ Respect
- ✓ Transparency
- ✓ Trust

## COMPANY PROFILE

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**Performance:** Property Management, Property Leasing and Property Valuation is the foundation for all we do and executional excellence is a core value of our Business.

**Passion:** we are very passion about growth and success therefore aim at assessing the future of our business and develop good strategies that can deliver quality and Professional Services to our Clients

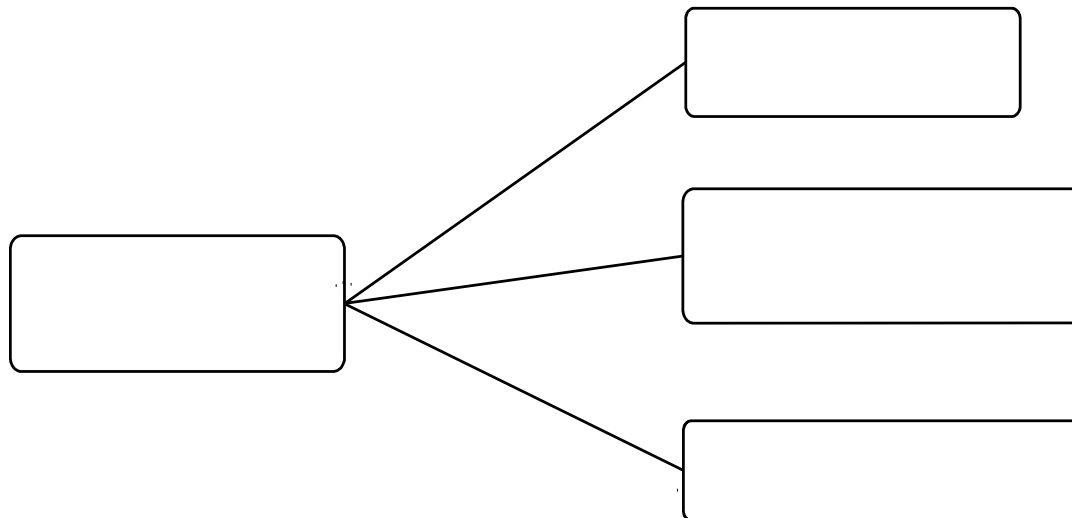
**Integrity:** Our core driving element is based upon Honesty, applying the Code of Ethics and being fair to our word and actions.

**Transparency:** We ensure services we offer is transparent

**Honesty:** We serve our Clients with Honesty that rewards our performance.

**Trust:** Building the strong bond with potential client and services offered is based upon the trust we build therefore; trust is maintained at all levels.

## 7. ORGANIZATIONAL STRUCTURE



## 8. IPA REGISTRATION CERTIFICATES

Type	Registration No.	BUSINESS ACT
IPA Certificate Registration	6-263469	Act, Sect 8,4,5 Business Act

- Insurance – In Process
- COC – In Process

## COMPANY PROFILE

### 9. PROFILE OF CERTIFIED LOCAL EXPERTISE

Our Company is backed by Local Expertise who are Qualified and Certified to carry out the jobs Professionally with Quality End Results;

Names	Position	Certificate/Experience
Michaela Otto	Property Manager	PNG Unitech/DAC/Professionals Real Estate
Weslianne Napitalai	Leasing Manager	7 years Working within Real Estate Industry
Frances Mandoni	Maintenance Manager	3 years Work Experience at DAC Maintenance
Jumie Acosta	Accounts Manager	PNG Unitech/Lae Biscuit Company
Alois Napitalai	IT Administrator	PNG Unitech/IT Administrator –Surveying Dept
Scholar Kama	Landscaping Supervisor	7years' Experience @ Niugini Apparel Limited

### 10. INDUSTRY ORIENTATION

We have performed duties and have gained experiences in these Real Estate Industries;

Names	Real Estate Industry	Referee (s)
Michaela Otto	DAC Real Estate	Certificate Attached
	Professionals Real Estate	
Weslianne Napitalai	Pacific Palms Property	
	JIM TAPAKO Investments	
	Professionals Real Estate	

