# Ana Carolina Richter

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#### **Education**

2019 – 2022 MA in Governance and Public Policy – Staatswissenschaften

University of Passau DAAD Helmut-Schmidt-Programme Scholarship Holder

Thesis: Dual citizenship and the question of belonging (written within the Chair of

Sociology)

2017 – 2019 Specialization in Public Administration

UEPG – State University of Ponta Grossa Emphasis on planning and assessment of public policies in Brazil

2009 – 2014 BSc in Economic Sciences

UFPR – Federal University of Paraná Thesis: Policy transfer: benefits and inadequacies

## **Professional Experience**

### 05.2021 - 09.2021 | University of Passau | Research Assistant

Passau, Germany

• Support to the project Visualizing Democracy within the Professorship of Methods of Empirical Social Research: data entry into Stata, assessment of the sample representativeness and other statistical operations, collaboration on the creation of a category scheme to conduct qualitative analysis, and literature research.

#### 03.2017 - 03.2019 | Government of Paraná State | Project Lead Analyst

Curitiba, Brazil

- Direct assistance in the coordination of the state program "University without Borders" in tasks such as budget allocation, drafting of Public Notice for the call of proposals, and evaluation of project proposals regarding feasibility and impact.
- Monitoring of over twenty projects developed within the framework of the program, including expenditure compliance audit, tracking achievement of objectives, elaboration of reports, and checking requests for budget amendment.
- Development of a tool in Microsoft Excel to track expenditures against each project's financial plan in line with the official classification of the State Budget System, instructing different departments on its use.
- Conceptualization and implementation of a survey to evaluate the impact of the program between 2017 and 2018 covering over 80 projects.

## 01.2015 – 01.2016 | All India Disaster Mitigation Institute | Project and Research Consultant

Ahmedabad, India

- Participation in the development of Disaster Risk Reduction (DRR) projects in diverse districts in India, conducting field assessments, elaborating disaster management plans, and writing reports based on field assessments and desk reviews.
- Contribution to a disaster microinsurance demand analysis for small businesses in urban sites based on data collected in three districts collaborative project between AIDMI, Stanford University and the Humanitarian Innovation Fund.
- Collaboration in a study of the post-disaster recovery in the areas most affected by the Gujarat earthquake through consultations with citizens, community-based organizations, and local authorities – in partnership with CENDEP/Oxford Brookes University.
- Writing and publication of articles in the organization's specialized platform Southasiadisasters.net.
- Elaboration of five papers presented during working sessions of the Third UN World Conference on DRR based on structured talks conducted with school children in partnership with UNICEF India.

#### 01.2013 - 12.2014 | Fernandes Pães e Doces | Family local business

Curitiba, Brazil

• Responsible for tasks and activities encompassing key business areas such as Accounting (e.g. income statement analysis, checking invoices and payment of suppliers, financial and price adjustment analyses), Human Resources (e.g. posting job vacancies, analyzing CVs, defining the interview script), and Marketing and Social Media (e.g. creation of website and social media campaigns) as well day to day store operation.

#### 01.2012 - 12.2012 | ExxonMobil | Student Trainee

Curitiba, Brazil

Development of a project to improve the department's Knowledge Management, which included tracking processes through
meetings with the analysts, identifying key data regarding Properties and Operators spread across different platforms, and
creating a master database on Microsoft Access (using mainly Visual Basic/VBA).

- Strategic and operational planning of the Global Internship Program department at the local branch in Curitiba, training and management of a team comprised of twelve members, partnership maintenance with local companies, and recruitment of young professionals interested in applying for an international traineeship.
- Assistance to the national committee in goals setting, analysis, and strategies development, as well as support to the network of local directors in Brazil.
- Participation in the case competition National Sustainability Challenge (co-organized by AIESEC in Brazil, Artemisia, ABN-AMRO Bank and Ethos Institute): Second-place award.

## Language & Technical Skills

Portuguese native

English working proficiency | IELTS Academic (CEFR Level C1)

German limited working proficiency | TestDaf

French basic learner

Microsoft Word, Excel, PowerPoint & Access | Stata | NVivo | Python (beginner)

#### **Additional Information**

Hobbies: photography, reading, writing, wandering.

Academic interests: citizenship and belonging vis-à-vis immigration and global mobility.

Publication:

Ulloa, R., Richter, A. C., Makhortykh, M., Urman, A., & Kacperski, C. S. (2022). "Representativeness and Face-Ism: Gender Bias in Image Search." New Media & Society. <a href="https://doi.org/10.1177/14614448221100699">https://doi.org/10.1177/14614448221100699</a>

#### References

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