

Minutes for UM6P's ACM chapter

Call to Order

An on-site meeting of **UM6P's ACM chapter officers** was held on **03^h October 2023**. It began at 13:00 and was presided over by Pr. Karima Echihabi as Faculty sponsor and Mr. Abderrahmane Baidoune as Chair, with Mr. Anass Kemmoune as Secretary.

Attendees

Officers in attendance included :

- Mr. Abderrahmane Baidoune as Chair.
- Mr. Zakaria Choukri as Vice-Chair.
- Mr. Anass Kemmoune as Secretary.
- Ms. Imane Rahali as Treasurer/Social Media Manager.
- Mr. Ilyas Boudhaine as Membership Officer.
- Mr. Yassir Fri as Web Master.
- Mr. Mohieddine Farid as Events Coordinator.

Faculty sponsor included : Pr. Karima Echihabi

Agenda

1. Sole Meeting review.
2. Bylaws Draft.
3. Chapter's Website
4. Action Plan review
5. Chapter's office/space

Meeting Summary:

The meeting commenced with a discussion regarding the previous sole meeting. Professor Karima conveyed that Professor Rachid had expressed a willingness to have the school sponsor our chapter should in case Sole declines our proposition.

Subsequently, the conversation shifted to seminars, wherein it was clarified that these would be integrated into ACM activities, open for attendance by all chapter members.

Furthermore, it was decided that the bylaws would be submitted to ACM for approval, and Abderrahmane would incorporate all previously discussed laws into the draft.

Regarding the chapter's website, Yassir reported an issue arising after hosting the website, specifically, compatibility problems with iPhones due to some dependency issues. Immediate action was agreed upon to rectify this matter.

It was underscored that the action plan would undergo review by Professor Karima. Additionally, Imane was tasked with overseeing the chapter's social media presence, concurrently with her role as treasurer.

Abderrahmane proposed the idea of participating in the Domotics competition organized by the Archi-Tech Club, which received unanimous support.

The meeting concluded with a visit to the new chapter space, situated in RYAD 8. Professor Karima suggested that we have the liberty to design the space according to our preferences. It will be furnished with computers and a small library.

Action Items:

1. Abderrahmane: Write the first draft of the bylaws by **6th October**.
2. Yassir: Fix the compatibility error on the website **as soon as possible**.
3. Professor : Review the Action plan sent by the Officers.
4. Imane : Create chapter's social media accounts .

Next Board Meeting:

- Date: Tuesday, October 10 , 2023
- Time: 13:00 PM
- Location: On-site

Secretary Anass Kemmoune
[UM6P's ACM chapter]

Wednesday 4th October
2023