

Using the digital skills website

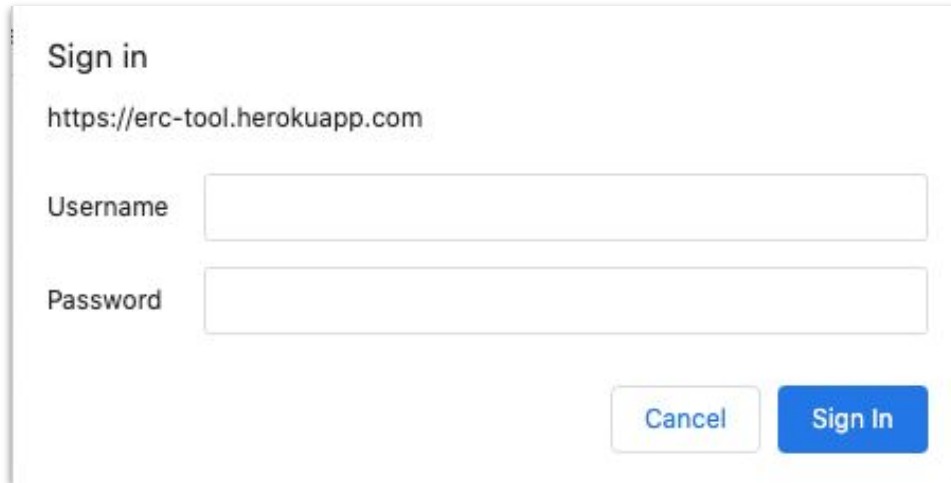
Follow this link:

<https://erc-tool.herokuapp.com/>

You will be asked to enter a username and
password: there are both the same: **erc-tool**

You will see a little window on the screen of your phone or laptop.

It might look different from the pictures below:



A light-themed login form with a white background and a thin gray border. It features the title "Sign in" at the top, followed by the URL "https://erc-tool.herokuapp.com". Below this are two input fields: "Username" and "Password". At the bottom right, there are two buttons: "Cancel" (light gray) and "Sign In" (blue).

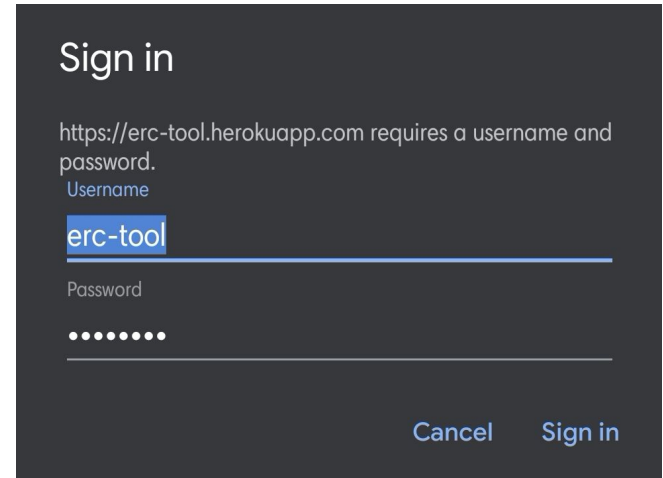
Sign in

https://erc-tool.herokuapp.com

Username

Password

Cancel Sign In



A dark-themed login form with a dark gray background. It features the title "Sign in" at the top, followed by the text "https://erc-tool.herokuapp.com requires a username and password." and the label "Username". Below this is a text input field containing "erc-tool". Below that is a password input field represented by a series of dots. At the bottom right, there are two buttons: "Cancel" and "Sign in", both in light blue.

Sign in

https://erc-tool.herokuapp.com requires a username and password.

Username

erc-tool

Password

.....

Cancel Sign in

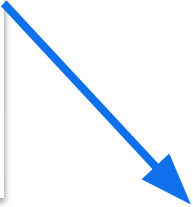
Enter **erc-tool** for both and select: **Sign in**

Sign in

<https://erc-tool.herokuapp.com>

Username

Password



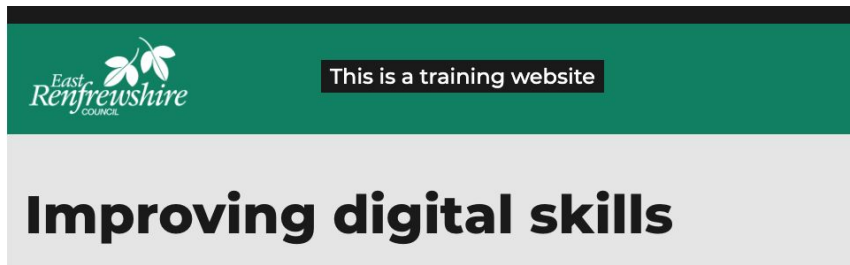
Sign in

<https://erc-tool.herokuapp.com>

Username

Password

You will see the homepage



Learn about

- [How to use this website](#)
- [How we created it](#)
- [the project](#)

Forms menu

Category 1: East Renfrewshire Council online services

- [Apply online for council housing](#)
- [Bidding for properties](#)
- [Request a housing repair](#)

on a laptop



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Forms menu

Category 1: East Renfrewshire Council online services

- [Apply online for council housing](#)
- [Bidding for properties](#)
- [Request a housing repair](#)

on a phone

Select a form from the list

Forms menu

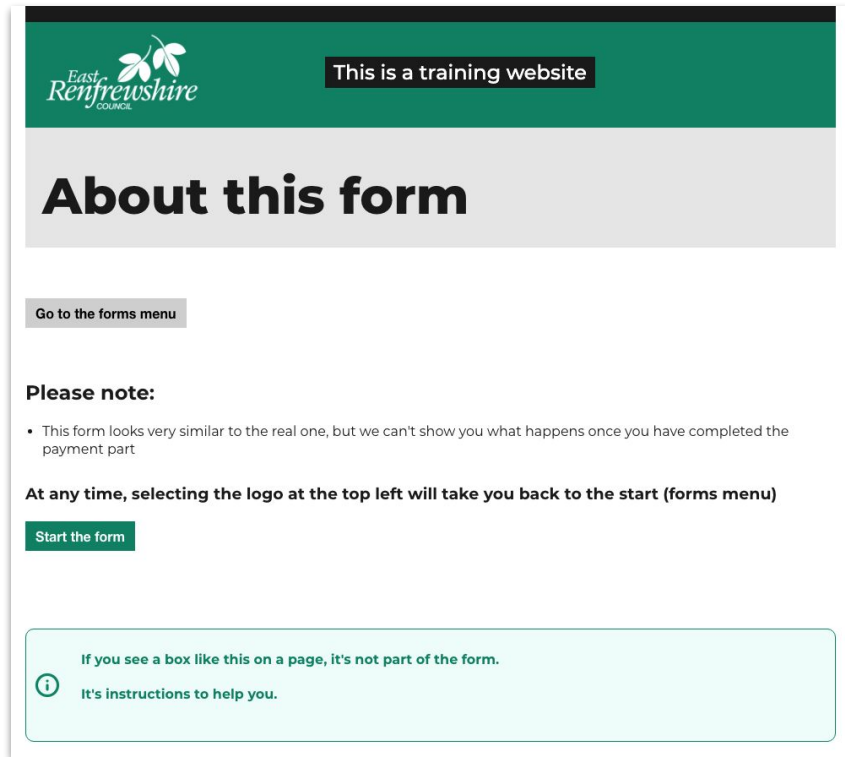
Category 1: East Renfrewshire Council online services

- [Apply online for council housing](#)
- [Bidding for properties](#)
- [Request a housing repair](#)
- [Pay for rent](#)
- [Pay Council tax](#)
- [Register for Council Tax online](#)
- [Sign in to Council Tax online](#)
- [Free school meals and clothing grants](#)
- [Equality and diversity questionnaire](#)

Category 2: GOV.UK and Scottish Government online forms

- [Universal Credit, create an account, forgot username or password](#)
- [Universal Credit, apply once you have created your account](#) - or see this ['How to' guide](#) from Learn My Way
- [Warm Home Discount](#) - or start direct on [Park Homes Warm Home Discount](#)
- [Apply for provisional driving licence](#)
- [Book your theory test](#)
- [Book your driving test](#)

You will see an introduction page



The screenshot shows a web page for East Renfrewshire Council. The header is green with the council's logo on the left and a black box with white text 'This is a training website' on the right. Below the header is a grey section titled 'About this form'. Underneath is a button 'Go to the forms menu'. A 'Please note:' section contains a bullet point stating the form is for training purposes only. Below this is a note about the council logo and a green 'Start the form' button. At the bottom, a light blue box contains an information icon and text explaining that the box is not part of the form and provides instructions.

East Renfrewshire COUNCIL

This is a training website

About this form


[Go to the forms menu](#)

Please note:

- This form looks very similar to the real one, but we can't show you what happens once you have completed the payment part

At any time, selecting the logo at the top left will take you back to the start (forms menu)

[Start the form](#)

 If you see a box like this on a page, it's not part of the form.
It's instructions to help you.

Read it as it might have
important information
before you start.

Select: [Start the form](#)

Go through the form, and complete it



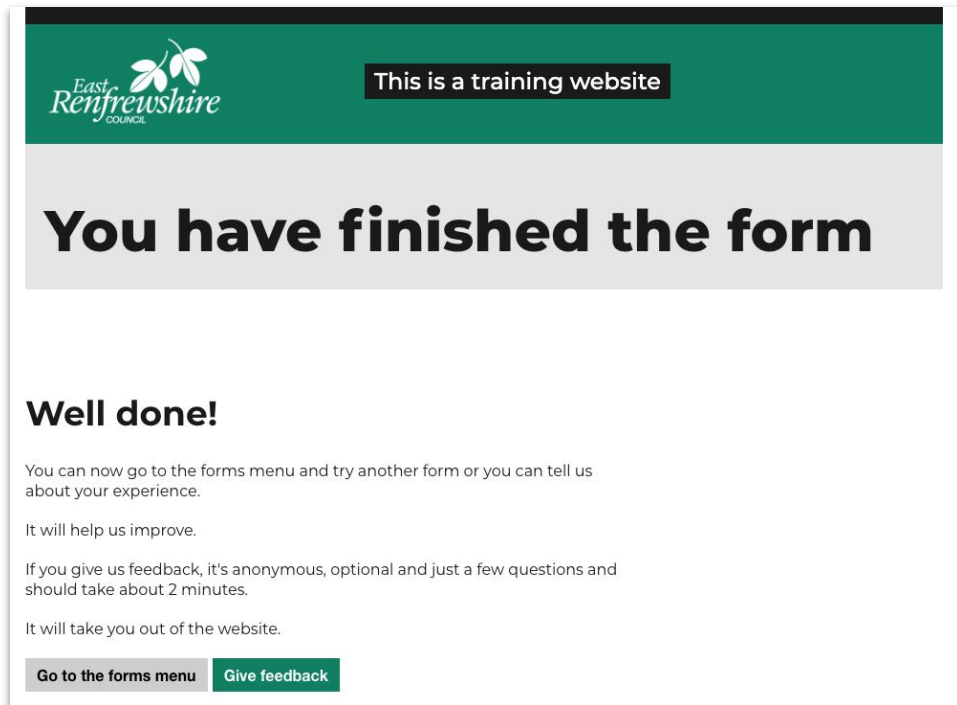
If you see a box like this on a page, it's not part of the form.

It's instructions to help you.

You might see a box like that at the bottom of some pages.

This is extra information to help you.

When you reach the end of the form



The screenshot shows a web page with a green header. On the left of the header is the East Renfrewshire Council logo, and on the right is a black box with the text 'This is a training website'. Below the header is a large grey box with the text 'You have finished the form'. Underneath this is the heading 'Well done!' followed by three paragraphs of text and two buttons at the bottom: 'Go to the forms menu' and 'Give feedback'.

East Renfrewshire COUNCIL

This is a training website

You have finished the form

Well done!

You can now go to the forms menu and try another form or you can tell us about your experience.

It will help us improve.

If you give us feedback, it's anonymous, optional and just a few questions and should take about 2 minutes.

It will take you out of the website.

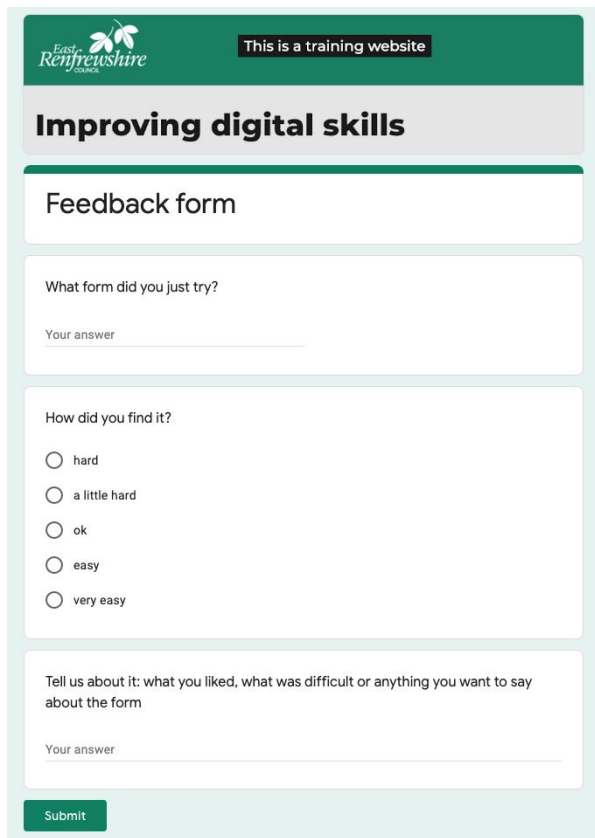
[Go to the forms menu](#) [Give feedback](#)


You will see this page.

You can:

go back to the forms
menu or give feedback.

Giving feedback is optional



 This is a training website

Improving digital skills

Feedback form

What form did you just try?

Your answer

How did you find it?

☐ hard

☐ a little hard

☐ ok

☐ easy

☐ very easy

Tell us about it: what you liked, what was difficult or anything you want to say about the form

Your answer

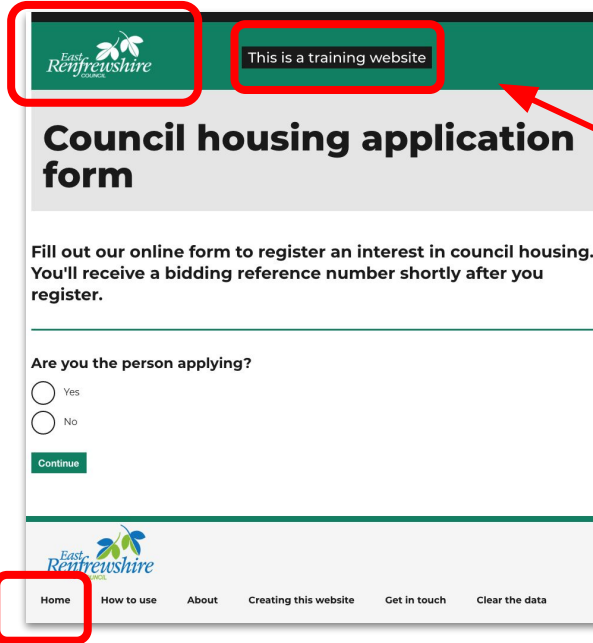
Submit

You don't have to do it.

If you do, it's not long and we won't know who you are: it's anonymous

At any time, you can go back to the forms menus

Select the **logo** at the top left



The screenshot shows a web form titled "Council housing application form" from East Renfrewshire Council. The top header is green and contains the council's logo on the left and a white box with the text "This is a training website" on the right. Both are highlighted with red boxes. Below the header, the form asks "Are you the person applying?" with "Yes" and "No" radio buttons and a "Continue" button. The footer is grey and contains a navigation menu with links: "Home", "How to use", "About", "Creating this website", "Get in touch", and "Clear the data". The "Home" link is highlighted with a red box. Red arrows point from the text instructions to these three specific elements.

Select **This is a training website**

Select **Home** at the bottom

The page could look different, it will still work

Select the **logo** at
the top left

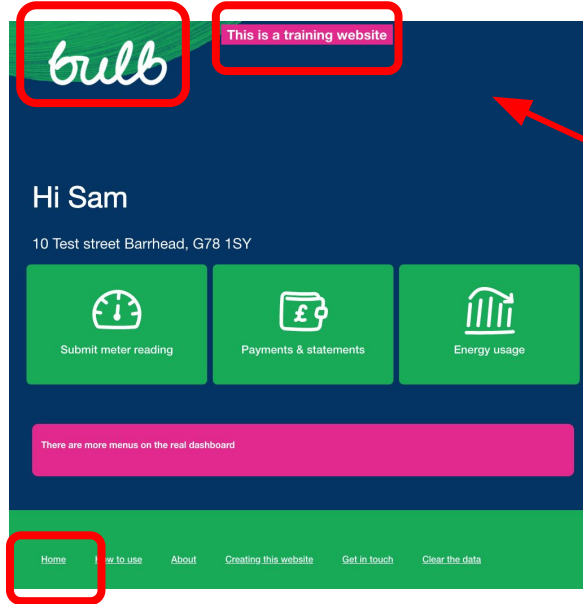
The screenshot shows a payment confirmation page for East Renfrewshire Council. At the top left, the council's logo is highlighted with a red box. To its right, a blue box with the text "This is a training website" is also highlighted with a red box. The main content area displays "Payment", a note about session duration, and a confirmation message: "Your payment has been accepted" followed by "Thank you". A "Next" button is visible below the confirmation. A light green box contains a note: "The real form will be different - we have not seen the final screen." At the bottom, a navigation bar includes the council logo and several links: "Home", "How to use", "About", "Creating this website", "Get in touch", and "Clear the data". The "Home" link is highlighted with a red box.

Select **This is a
training website**

Select **Home** at
the bottom

The page could look different, it will still work

Select the **logo** at the top left



Select **This is a training website**

Select **Home** at the bottom

Every time you finish a form



It's best if you clear the data

You will find the link at the bottom on the right

We hope you will enjoy using the website

If you have any question, you can contact:

- [Jumana Almusawi](#) for East Renfrewshire Council and any question about the classes
- [Stéphanie Krus](#) about the website and the code

Thank you!