**OFFICE OF THE ADDITIONAL CONTROLLER OF EXAMINATIONS**

**DEPARTMENT : CAMPUS: CEG/MIT/ACTECH/SAP**

**HONORARIUM FOR INVIGILATION**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.No** | **Date of Exam** | **Number of candidates** | **Session**  **FN/AN** | **Invigilator name and Designation** | **Bank and Branch Name** | **Account No**  **SBI/Canara/**  **others** | **IFSC Code** | **PAN No.** | **Claimed**  **Amount** | **TDS@ 10%** | **Net Amount** | **Signature** |
| **1** |  |  |  |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |  |  |  |
| **TOTAL** | | | | | | | | | | |  | |

Certified that the expenses incurred towards Invigilation in connection with PG exams conducted April/May or Nov/Dec, 2022

Passed for Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Rupees\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_).

TDS amount Rs.-----------------------(Rupees ---------------------------------------------------------------------------------------)

Chief Superintendent Head of the Department

ENCLOSURES: Attendance copy of Exams conducted

**OFFICE OF THE ADDITIONAL CONTROLLER OF EXAMINATIONS**

**DEPARTMENT : CAMPUS: CEG/MIT/ACTECH/SAP**

**HONORARIUM FOR INTERNAL EXAMINER**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.No** | **Course** | **Subject Code** | **Number of candidates** | **Date of Viva and session** | **Bank and Branch Name** | **Account No** | **IFSC Code** | **PAN No.** | **Claimed**  **Amount**  **(no of candidates X Rs.50)** | **TDS@ 10%** | **Net Amount** | **Signature** |
| **1** |  |  |  |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |  |  |  |
| **TOTAL** | | | | | | | | | | |  | |

Certified that the expenses incurred towards Internal Examiner in connection with PG exams conducted April/May or Nov/Dec, 2022

Passed for Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Rupees\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_).

TDS amount Rs.-----------------------(Rupees ---------------------------------------------------------------------------------------)

Chief Superintendent Head of the Department

**Enclosures: Candidate list signed by internal examiner and attendance signed by internal examiner**

**OFFICE OF THE ADDITIONAL CONTROLLER OF EXAMINATIONS**

**DEPARTMENT : CAMPUS: CEG/MIT/ACTECH/SAP**

**HONORARIUM FOR GUIDE /SUPERVISOR**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.No** | **Course** | **Subject Code** | **Name of Supervisor** | **Number of candidates** | **Bank and Branch Name** | **Account No** | **IFSC Code** | **PAN No.** | **Claimed**  **Amount** | **TDS@ 10%** | **Net Amount** | **Signature** |
| **1** |  |  |  |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |  |  |  |  |  |  |
| **TOTAL** | | | | | | | | | | |  | |

Certified that the expenses incurred towards Supervisor in connection with PG exams conducted April/May or Nov/Dec, 2022

Passed for Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Rupees\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_).

TDS amount Rs.-----------------------(Rupees ---------------------------------------------------------------------------------------)

Chief Superintendent Head of the Department

**Enclosures: Candidate details (format given in the next page)**

**OFFICE OF THE ADDITIONAL CONTROLLER OF EXAMINATIONS**

**DEPARTMENT : CAMPUS: CEG/MIT/ACTECH/SAP**

**VIVA –VOCE CANDIDATE DETAILS**

**Date of Viva-Voce:**

**Session:**

**Programme:**

**Course Code and Course name:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.No** | **Register Number** | **Name of the Candidate** | **Title of the Project** | **Guide Name** | **Signature** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
| **4** |  |  |  |  |  |
| **5** |  |  |  |  |  |

**OFFICE OF THE ADDITIONAL CONTROLLER OF EXAMINATIONS**

**DEPARTMENT : CAMPUS: CEG/MIT/ACTECH/SAP**

**HONORARIUM FOR QUESTION PAPER SETTING**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.No** | **Subject Code** | **Subject Name** | **Question Paper Setter Name** | **Bank and Branch Name** | **Account No** | **IFSC Code** | **PAN No.** | **Claimed**  **Amount** | **TDS@ 10%** | **Net Amount** | **Signature** |
| **1** |  |  |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |  |  |  |  |  |
| **TOTAL** | | | | | | | | | |  |  |

Certified that the expenses incurred towards Question Paper Setting in connection with PG exams conducted April/May or Nov/Dec, 2022

Passed for Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Rupees\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_).

TDS amount Rs.-----------------------(Rupees ---------------------------------------------------------------------------------------)

Chief Superintendent Head of the Department

**Enclosures:Question paper setting Order copy**

**OFFICE OF THE ADDITIONAL CONTROLLER OF EXAMINATIONS**

**DEPARTMENT : CAMPUS: CEG/MIT/ACTECH/SAP**

**HONORARIUM FOR ANSWER SCRIPT EVALUATION**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.No** | **Subject Code** | **Subject Name** | **Paper Evaluator Name** | **Number of papers** | **Answer Scripts taken over with date** | **Answer Scripts Handed over with date** | **Bank and Branch Name** | **Account No** | **IFSC Code** | **PAN No.** | **Claimed**  **Amount** | **TDS@ 10%** | **Net Amount** | **Signature** |
| **1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **TOTAL** | | | | | | | | | | | | |  |  |

Certified that the expenses incurred towards Answer Script Evaluation in connection with PG exams conducted April/May or Nov/Dec, 2022

Passed for Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Rupees\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_).

TDS amount Rs.-----------------------(Rupees ---------------------------------------------------------------------------------------)

Chief Superintendent Head of the Department

**Enclosures : claim form from faculty**

**OFFICE OF THE ADDITIONAL CONTROLLER OF EXAMINATIONS**

**DEPARTMENT : CAMPUS: CEG/MIT/ACTECH/SAP**

**HONORARIUM FOR FACULTY ADVISOR**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.No** | **Course Name** | **Semester** | **Name of the Faculty Advisor** | **Bank and Branch Name** | **Account No** | **IFSC Code** | **PAN No.** | **Claimed**  **Amount** | **TDS@ 10%** | **Net Amount** | **Signature** |
| **1** |  |  |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |

Certified that the expenses incurred towards Faculty Advisor in connection with PG exams conducted April/May or Nov/Dec, 2022

Passed for Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Rupees\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_).

TDS amount Rs.-----------------------(Rupees ---------------------------------------------------------------------------------------)

Chief Superintendent Head of the Department

**Enclosures: format from Department enclosed in next page**

**OFFICE OF THE ADDITIONAL CONTROLLER OF EXAMINATIONS**

**DEPARTMENT : CAMPUS: CEG/MIT/ACTECH/SAP**

**FACULTY ADVISOR LIST**

**Session: Dec – April/ July- Nov, 2022**

|  |  |  |
| --- | --- | --- |
| **Sl.no** | **Course name** | **Name of the Faculty advisor** |
|  |  |  |
|  |  |  |
|  |  |  |

Head of the Department

**OFFICE OF THE ADDITIONAL CONTROLLER OF EXAMINATIONS**

**DEPARTMENT : CAMPUS: CEG/MIT/ACTECH/SAP**

**HONORARIUM FOR COMMON COURSE CO-ORDINATOR**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.No** | **Subject Code** | **Subject Name** | **Name of Common Course co-ordinator** | **Bank and Branch Name** | **Account No** | **IFSC Code** | **PAN No.** | **Claimed**  **Amount** | **TDS@ 10%** | **Net Amount** | **Signature** |
| **1** |  |  |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |  |  |
| **TOTAL** | | | | | | | | | |  | |

Certified that the expenses incurred towards Common Course Co-ordinator in connection with PG exams conducted April/May or Nov/Dec, 2022

Passed for Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Rupees\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_).

TDS amount Rs.-----------------------(Rupees ---------------------------------------------------------------------------------------)

Chief Superintendent Head of the Department

**Enclosures:Common Course Co-ordinatorNomination List from Academic Courses**