Anchal Singh

Business Analyst

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📍 Mumbai, India

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in https://www.linkedin.com/in/anchalsinghh
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🎓 EDUCATION

Bachelor of Science, Information Technology - 9.77 CGPA
Pillai College of Arts Commerce and Science, New Panvel, Navi Mumbai
05/2023

HSC, Science Stream- 71%
K.L.E. Society's Science and Commerce College, Kalamboli, Navi Mumbai
05/2020

SSC, Science Stream- 87%
Bethany Convent School, Panvel, Navi Mumbai
05/2018

🧠 SKILLS

Data Analysis & Visualization
Power BI, Looker Studio, Tableau, MS Excel (Advanced, Power Query), Google Sheets

Data Engineering & Transformation
ETL Pipeline Design, Data Modeling, Data Warehousing, Python (Pandas, NumPy, PySpark),
SSIS, Web Scraping

Databases
SQL, T-SQL (SSMS), PostgreSQL

Reporting & Automation
Automated Reporting, KPI Tracking, Executive Dashboards

Soft Skills
Analytical Thinking, Cross-Functional Collaboration, Requirement Gathering

💼 WORK EXPERIENCE

Business Analyst
GeBBS Healthcare Solutions
07/2024 – Present | Navi Mumbai

- **Engineered Python automation workflows** and complementary **Power BI dashboards**, reducing manual workload by **70–90%** across key healthcare RCM operations.
- Developed an automated Capacity Planning Tracker using Python, SQL, and Power BI, providing real-time visibility into resource utilization, and improving decision-making for workforce planning.
- Built and deployed BI Reports in Power BI to monitor operational KPIs, automated data refreshes saved over 5 hours per week for the Operations team.
- **Leveraged SQL Server** to design **custom reporting solutions** that analyzed audit performance and tracked productivity metrics against benchmarks.
- **Consolidated and transformed raw data** from multiple sources using **Python and Power Query**, improving data consistency and reliability for downstream analytics.
- **Collaborated with cross-functional stakeholders** to gather business requirements, define KPIs, and translate objectives into actionable data insights.
- **Developed SQL scripts** for **data validation and transformation**, detecting duplicates, nulls, truncations, and ensuring data accuracy across large datasets.
- Designed and optimized **Power BI data models**, enhancing report performance and scalability using DAX, data modeling best practices, and Power Query transformations.
- Automated daily Power BI report distribution using Power Automate, ensuring consistent data delivery to stakeholders, and management hierarchy.
- Supported and debugged ad-hoc analytics projects, ensuring timely resolution of issues, and uninterrupted business reporting.
- **Enhanced Power BI gateways** and dataset refresh processes for **seamless data integration** across multiple data sources.
- Effectively **communicated insights and findings** to clients and leadership, ensuring data-driven decisions were actionable and aligned with business goals.
- Documented Power BI workflows, and maintained technical documentation for future reference and user training.

Data Analyst Intern
Ai Variant
10/2023 – 01/2024

- Formulated KPIs aligned with organizational objectives, optimizing data processes by 20%.
- Comprehensive data manipulation, enhancing data accuracy.
- Developed reports and dashboards for effective communication of KPIs.

AWARDS

GeBBS Achievers Award
- Honored with the **GeBBS Achievers Award** for outstanding performance as the **Best Support Business Analyst**, recognizing exceptional contribution to business process optimization and automation initiatives.

Academic Excellence Award
- Received the **Academic Excellence Award** from **Pillai College** for outstanding academic performance and consistent excellence in the **BScIT** program.

CERTIFICATIONS

- Data Analyst (Excelr Solutions)

- SQL and Relational Databases 101 (IBM)

- Power BI Essential Training (LinkedIn)