Anchal Singh

Business Analyst

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📍 Mumbai, India

🔗 https://github.com/anchalsingh1708

in https://www.linkedin.com/in/anchalsinghh/

🎓 EDUCATION

Bachelor of Science, Information Technology - 9.77 CGPA
Pillai College of Arts Commerce and Science, New Panvel, Navi Mumbai
05/2023

HSC, Science Stream- 71%
K.L.E. Society's Science and Commerce College, Kalamboli, Navi Mumbai
05/2020

SSC, Science Stream- 87%
Bethany Convent School, Panvel, Navi Mumbai
05/2018

🧠 SKILLS

Data Analysis & Visualization
Power BI, Looker Studio, Tableau, MS Excel (Advanced, Power Query), Google Sheets

Data Engineering & Transformation
ETL Pipeline Design, Data Modeling, Data Warehousing, Python (Pandas, NumPy, PySpark),
SSIS, Web Scraping

Databases
SQL, T-SQL (SSMS), PostgreSQL

Reporting & Automation
Automated Reporting, KPI Tracking, Executive Dashboards

Soft Skills
Analytical Thinking, Cross-Functional Collaboration, Requirement Gathering

💼 WORK EXPERIENCE

Business Analyst
GeBBS Healthcare Solutions
07/2024 – Present | Navi Mumbai

- Engineered Python automation workflows and Power BI dashboards, reducing manual workload by **70–90%** across key RCM operations.
- Built and optimized **Power BI data models** using DAX, star schema, and Power Query, improving report performance and scalability.
- Wrote, optimized, and validated **complex SQL queries** for data extraction, cleaning, joining, and transformation across large datasets.
- Developed an automated **Capacity Planning Tracker** using Python, SQL, and Power BI, enabling real-time visibility into resource utilization.
- Designed and delivered BI dashboards to monitor KPIs, automating refresh cycles and saving **5+ hours weekly** for Operations.
- Consolidated raw data from multiple sources using Python, SQL, and Power Query, improving data consistency and supporting ETL workflows.
- Leveraged SQL Server to create custom reporting solutions that tracked productivity, audit scores, and benchmarking metrics.
- Ensured data accuracy and consistency by implementing SQL checks for duplicates, nulls, truncations, and data quality exceptions.
- Worked closely with cross-functional stakeholders to gather requirements, interpret data, and deliver actionable insights for decision-making.
- Supported ad-hoc analytical requests and resolved BI issues, ensuring uninterrupted reporting across operational verticals.
- Automated daily and weekly report distribution using Power Automate, improving stakeholder access to insights.
- Enhanced Power BI gateways, dataset refresh schedules, and dataflows for seamless integration with multiple data sources.
- Documented data pipelines, BI workflows, SQL logic, and reporting processes for audit readiness and team onboarding.
- Gained exposure to **cloud platforms (Azure/GCP)** through dataset refresh management, gateway configuration, and report hosting.
- Demonstrated strong analytical thinking, attention to detail, and collaborative problem-solving to support enterprise-level analytics.

Data Analyst Intern
Ai Variant
10/2023 – 01/2024

- Formulated KPIs aligned with organizational goals and optimized data processes by 20% through comprehensive data manipulation and enhanced accuracy.

AWARDS

GeBBS Achievers Award
- Honored with the **GeBBS Achievers Award** for outstanding performance as the **Best Support Business Analyst**, recognizing exceptional contribution to business process optimization and automation initiatives.

Academic Excellence Award
- Received the **Academic Excellence Award** from **Pillai College** for outstanding academic performance and consistent excellence in the **BScIT** program.

- Developed clear, impactful reports and dashboards to effectively communicate KPIs and support informed decision-making.

CERTIFICATIONS

- Data Analyst (Excelr Solutions)

- SQL and Relational Databases 101 (IBM)

- Power BI Essential Training (LinkedIn)