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Request ID :A0000653684

**Citibank Cardholder Application Form - Commercial Cards
(Centrally Billed)****Citibank Cardholder Application Form - Commercial Cards
(Centrally Billed)****Citibank Information**

- | | | | |
|----|------------------------|---|---|
| 1. | Program Name | PAYPAL INDIA ONE CARD | |
| 2. | Billing Account Number | 4645582000262808- null PAYPAL INDIA PTE LTD | Select the Billing Account Number
- based on the information
provided by your Implementation
Manager |

Cardholder Personal Information

- | | | | |
|-----|-------------------------|----------------------------|---|
| 1. | * Title | MR | (e.g. Mr, Mrs or Ms) |
| 2. | * First Name | Aniket | Please provide your first name as
per PAN Card |
| 3. | Middle Name | | Please provide your middle name
as per PAN Card |
| 4. | * Last Name | Chhabra | Please provide your last name as
per PAN Card |
| 5. | * Embossed Name on card | ANIKET CHHABRA | Your name as you would like it to
appear on your card - Maximum
19 characters (No special
Characters). Please note that your
name will appear in upper case on
your Corporate Card |
| 6. | * Gender | MALE | |
| 7. | * Date of Birth | 13/12/1987 | |
| 8. | * Nationality | INDIAN | |
| 9. | Place of Birth | | |
| 10. | * Mother's Maiden Name | Asha Devi | |
| 11. | * Home Address Line 1 | Flat No. - 404, Block - 21 | |
| 12. | Home Address Line 2 | Bollineni Hillside | |
| 13. | Home Address Line 3 | Perumbakkam | |
| 14. | * Home City | Chennai | |
| 15. | * Home Country | INDIA | |
| 16. | * Home Telephone | 91-99-53906615 | country code(91) - state
code(STD Code) - number -
extension |
| 17. | * Home Postal Code | 600126 | |
| 18. | * Mobile Phone | 91-9953906615 | Please provide your 10 digit India
mobile number.You will be
receiving SMS transaction alerts
and you will require to get OTP for
all online transactions. |
| 19. | * Email Address | anchhabra@paypal.com | This will assist Customer Services
should we need to contact you
urgently regarding your card
account |

Cardholder Employment Information

1.	* Employee ID	00311995	
2.	* Business Address Line 1	Futura IT Park Block A	
3.	Business Address Line 2	No. 334, Rajiv Gandhi Salai	
4.	Business Address Line 3	Sholinganallur	
5.	* Business City	Chennai	
6.	* Business Country	INDIA	
7.	* Business Postal Code	600119	
8.	* Business Telephone	91-044-6634-8000	country code(91) - state code(STD Code) - number - extension
9.	Cost Center	6590000200	Please indicate here your Cost Centre, which will assist with your organisation's reporting purposes.
10.	Cost Center Description		Cost Centre Description
11.	Department name		
12.	Embossing Company Name	PP INDIA CHENNAI	
13.	Reporting Unit	000002002 0659 PAYPAL INDIA PTE LTD, CHENNAI	In case you are not sure about the Reporting ID, please contact your Program Administrator
14.	Deliver Bill To	Business	In case you are receiving a paper statement, it would be send only to your business address.
15.	* PAN Number	XXXXXX835D	
16.	Deliver Card To	Business	Please indicate here if you would like us to send your Citi Corporate Card to your business address or to company Primary PA.
17.	Deliver PIN To	Business	Please indicate here if you would like us to send your Citi Corporate PIN to your business address or to company Primary PA.
18.	* PIN		Please select a 6 Digit PIN. All numbers in the PIN can't be same (i.e. 222222), cannot be sequential, ascending or descending i.e. 123456, 654321. DOB or other national identification numbers should not be used.
19.	* Confirm PIN		Please select a 6 Digit PIN. All numbers in the PIN can't be same (i.e. 222222), cannot be sequential, ascending or descending i.e. 123456, 654321. DOB or other national identification numbers should not be used.
20.	* Statement Option	ONLY ONLINE STATEMENT	

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Cardholder Limit Details

1.	Monthly Credit Limit	760000	This is the monthly spent limit to be applied to the card.
2.	Single Transaction Limit	310000	Please indicate here if you wish for the cardholder to have a single transaction limit - this is the maximum amount allowed of any single transaction.
3.	Monthly Cash Limit		Please indicate cash withdrawal limit if you wish the cardholder to be able to withdraw cash (if cash withdrawal is availed for the company).
4.	Cash Replenishment Frequency		"If there is no Monthly Cash Limit indicated, please leave blank. Select Weekly/Daily if you wish to further limit cash withdrawal on such frequency. Otherwise, select Monthly.
5.	Cash Replenishment Frequency Amount		Please indicate amount if you have selected Cash Replenishment Frequency as Daily/Weekly/Monthly. This will be the maximum amount cardholder can withdraw in specified period.
6.	Daily Cash Count		Please indicate if you wish to set a daily limit on the number of counts for cash access (if cash access is provided).

CITIBANK CARDHOLDER ACCOUNT AGREEMENT**Conditions of use (COU)****Most Important Terms & Conditions****Fees and Charges**

- 1. Joining & Annual Fees:** These Fees, as applicable, will be communicated at sourcing and will be documented.
- 2. Cash Advance - Fees:** 3% of the cash advance amount. (Subject to a minimum of Rs.300 or US\$7 at overseas ATMs)
- 3. Late Payment Charges:** 3 % of amount of outstanding beyond due date of payment (subject to a minimum of Rs 500)
- 4. Over Credit Limit Charge:** 3% of amount over credit limit (subject to a minimum of Rs.500/-)
- 5. Cheque Bounce charge:** Rs.250/-
- 6. Reissue of lost, stolen or damaged Card:** Rs. 500/-
- 7. Outstation Cheque Charge:** Rs 100/-
- 8. Foreign Currency Transactions:** Mark Up 3.00% on Foreign Currency spends.

Note: All fees and charges are described and detailed in the contract signed between Citibank N.A., India Branch and your employer company. As charged to the credit card account, they will reflect on the monthly statements. In the event of discrepancy between fees and charges as in the tabular statement above and as set out in the contract between Citibank N.A., India Branch and your employer company, the fees and charges as provided for in the contract would prevail and be applicable. Your employer company will inform you of applicable changes to fees and charges as may be payable from time to time.

Service Tax as notified by Government of India is applicable on all fees, interest and other charges. The levy of service tax is subject to change from time to time as per relevant regulations of Government of India.

Drawal Limits

Credit limit/ Available Credit limit/ Cash withdrawal limit: The Credit and Cash withdrawal limits are maintained as per instructions received from your Company.

The Available Credit limit is displayed in each monthly statement.

Billing

1. Billing statements: Citibank will send monthly statements, reflecting payments made in the previous month, and transactions for the month, but provided the Card has been used in that month. You may access your statement online by logging into:
<https://home.cards.citidirect.com/CommercialCard/Cards.html>

2. Amount payable: The Amount Due as per the monthly statement, is payable in full.

3. Method of payment: Payments may be made by Cheque/ DD/ PayOrder/ NEFT/ RTGS/A2A Transfers (Citi-Citi). The details of payment options will be available on the backside of monthly statement

4. Billing disputes resolution: Citibank must be informed, within 30 days of the statement date. Citibank may reverse the charge on a temporary basis. If on completion of subsequent investigations, the liability of such charges is to your Account, the charge will be reinstated as and from the date on which the charge was incurred, along with applicable interest, in a subsequent statement. Additionally, a fee of Rs. 100/- will be levied.

5. Contact particulars : 24 – Hour Priority Service:

- i. India toll-free number : 18004258767
- ii. International Number : +91 44 28490243 or 28490244 or 28490245
- iii. E-mail: customerservice.commcards@citi.com

6. Grievances Redressal: The Grievance Redressal Officer of Citibank can be contacted at India.Grievance.Redressal.Officer@citi.com

7. Citibank's complete postal address: Citibank, N.A., Citi Center, G, C-61, Bandra Kurla Complex, Bandra (East), Mumbai 400051

8. Toll-free number for customer care services:

- i. India toll-free number : 18004258767
- ii. International number: +91 44 28490243 or 28490244 or 28490245.

Termination / revocation of card membership

1. Procedure for surrender of card by card holder - due notice: Card, cut into two pieces should be handed over to the Program Administrator of the Company, and Citibank call center should be immediately informed, on the toll-free number-

- i. India: 18004258767
- ii. International: +91 44 28490243 or 28490244 or 28490245.

Loss/theft/misuse of card

1. Procedure to be followed in case of loss/ theft/ misuse of card -mode of intimation to card issuer: In case of loss/ theft/ misuse of Card please immediately call

- i. Toll-free number - 18004258767
- ii. International - +91 44 28490243 or 28490244 or 28490245.

2. Liability of card holder in case of above: Customer would be liable for all spends/transactions on the card till intimation of Loss/Theft are made on the toll-free numbers.

Disclosure

1. Type of information relating to card holder to be disclosed with and without approval of card holder: Information as required under law or any applicable regulation, and at the order of a court of law, or at the request or order of any statutory, regulatory or supervisory authority with whom Citibank customarily complies, shall be disclosed. Information and data relating to the Customer, Account/s, Cards and Cardholders including but not limited to associated information and information relating to default, if any, may be disclosed and furnished, to the Reserve Bank of India ("RBI") and/or to the Credit Information Bureau (India) Ltd and/or to any other agency authorized in this behalf by RBI, to service providers, professional advisers and consultants of Citibank.

Note to Applicant

PLEASE READ THE NOTE TO APPLICANT INSTRUCTIONS BELOW

Please print a single sided copy of this Application Form, card applicant to sign on it.

Mandatory Details

Attach a Black & White visible photocopy of Permanent Account Number (PAN Card): duly self-attested by the Card Applicant

Recent Passport-sized color photograph to be affixed on Card Application Form

First Name , Middle name & Last Name of the Applicant mentioned on the form should be match as per PAN Card copy.

Application will be processed only if all mandatory documents and mandatory fields are updated.

Send your signed application form with mandatory documents to one of the listed Citi branch mentioned below:

Commercial Card Operations. Citibank N.A., Fort House, 4th Floor, Unit 1, 224, Dr. D.N. Road, Fort, Mumbai – 400 001

Commercial Card Operations, Citibank N.A., 2nd Floor, #5, M. G. Road, Bangalore 560001.

Commercial Card Operations, Citibank N.A., DLF Square, 5th Floor, M Block, Jacaranda Marg, DLF City, Phase II, Gurgaon - 122002.

Cardholder Declaration

☒ I, the cardholder, acknowledge that all information on this application is true and correct. I understand the terms governing usage of this cards and that it is my responsibility to notify Citibank immediately if my card is lost or stolen.

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Citibank, N.A., India Branch

CardholderSignature

I, the cardholder, acknowledge that all information on this application is true and correct. I understand the terms governing usage of this cards and that it is my responsibility to notify Citibank immediately if my card is lost or stolen.

Cardholder's Name: _____

Cardholder's Signature: _____

Date Signed: ____/____/____

