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Meeting Minutes

Team #6

JECE System

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Date: 02/03/2023

Start Time: 4:00pm

Location: Discord

Present: John Cifone, Chris Johnson, Evan Copeland and Erika Borja

Members not in attendance: N/A

Meeting Leader: John Cifone

Agenda Items to be discussed:

- SRS project deliverable 1 Requirements (sections 1 and 3.5)
- Choose project name.

Summary of Discussion

- We met with the client on Monday January 30rd at 11:20am to discuss important aspects and software functions related to the project. We talked about the client requirements and needs for this software such as memberships, billing system, login, events tab, etc. We were able to ask software related questions to satisfy.
- The group talked about the unassigned items, Introduction (1) and attributes (3.5) and items and went through each item brainstorming and giving ideas.
- Each group member was assigned a portion of deliverable 1.

Action Items

The agenda for the next meeting is as follows:

- General description (2 - 2.5) – Erika
- Specific Requirements (3 -3.1) – John
- External Requirements (3.2 – 3.3) – Chris
- Design constraints (3.4) – Evan

Adjournment

The meeting ended at 5:00pm.

Next meeting

The agenda for the next meeting will be help on 02/10/2023 at 4:00pm.

Minutes Submitted by: Erika Borja