**Team #6**

**Tennis Club Project**

**Date:** 01/27/2023

**Start Time:** 4:00pm

**Location:** Discord

**Members:** John Cifone, Chris Johnson, and Erika Borja

**Members not in attendance:** Evan Copeland

**Agenda Items to be discussed:**

* Choose team and project names.
* Assign a team leader and recorder.
* Discuss about the System Requirements Specifications.

**Summary of Discussion**

* The group agreed to assign John Cifone as the team leader and Erika Borja as the recorder.
* We made a rough draft of Project deliverable 1 and went through each software requirement in detail, generating several questions for the client along the way. For example: how the main system design is going to look like? Is there a local server or cloud based? How complex is the system going to be?
* Requirements 2.2, 2.3, 2.4, 2.5 and 3.3 are still unclear, however we discussed some of the features and main functionalities that this system should have such as: account access, security, memberships, payments, registration, scheduling, and system maintenance.

**Action Items**

The agenda for the next meeting is as follows:

* Present all the ideas and questions to the client.
* Assign project deliverables to each group member.

**Adjournment**

The meeting ended at 5:00pm.

**Next meeting**

The agenda for the next meeting will be help on 01/30/2023 at 12:00pm in D218..

Minutes Submitted by: Erika Borja